

TOMPKINS COUNTY PUBLIC LIBRARY
 BOARD OF TRUSTEES
 TUESDAY, SEPTEMBER 23, 2025
4:00 – 6:00 pm

CALL TO ORDER

4:00pm

A. APPROVAL OF THE AGENDA

DOC 25-68

B. PUBLIC COMMENT

C. ACTION ITEMS

4:10pm

1. Draft minutes of August 26, 2025

DOC 25-69

2. Audit of Bills

Operating Budget in the amount _____

D. DIRECTOR'S REPORT

4:20pm

E. PRESIDENT'S REPORT

4:30pm

F. LIAISON REPORTS

4:40pm

1. County – Rich John

2. Foundation – Kerry Barnes

3. Friends – Nina Scholtz

G. WRITTEN REPORTS

1. September Staff Report

DOC 25-70

2. Finance & Personnel Committee

a. Minutes of September 16, 2025

DOC 25-71

3. Library Service & Policy Committee

a. Minutes of September 9, 2025

DOC 25-72

4. Community Relations and Outreach Committee

a. Minutes of September 2, 2025

DOC 25-73

5. Nominating Committee

a. Minutes of August 21, 2025

DOC 25-74

b. Minutes of September 15, 2025

DOC 25-75

H. EXECUTIVE SESSION to discuss confidential personnel matters, and collective bargaining

NOTE: In order to expedite the routine business of the board, please call Director Susan Currie (scurrie@tcpl.org) with any questions that you may have about the information items prior to the board meeting.

REMINDER:

DATE OF NEXT BOARD MEETING
OCTOBER 28, 2025

TOMPKINS COUNTY PUBLIC LIBRARY
DRAFT MINUTES OF THE BOARD OF TRUSTEES
AUGUST 26, 2025

TCPL Board Members Present: Kathy Weinberg, President; Lis Chabot, Jason Kovari, Laura Krauss, Carrie Bauer, Beth Osborne, Nina Scholtz, Christina Brewington, Emily Hopkins

Trustees Excused: Sarah Clausen, Darrell Long, Shelley Wong, Reyna Florentino-Gambrell

Also Present: Susan Currie, Interim Director; Kerry Barnes, TCPL Foundation Executive Director; Mary McKeon, Administrative Manager; Judd Karlman, AS Dept. Head; Brian Sasser, Communications Manager; Rich John, County Legislator

With a quorum, the meeting is convened at 4:02 p.m.

CALL TO ORDER

APPROVAL OF AGENDA DOC 25-56

A **MOTION** was made by K. Weinberg seconded by J. Kovari to approve the agenda as amended. Approved unanimously.

PUBLIC COMMENT

The following attended the meeting and addressed the board:

Shelby Buche
Jeremy Jordan

APPROVAL OF JULY 22, 2025 MINUTES DOC 25-57

A **MOTION** was made by N. Scholtz and seconded by C. Bauer. One abstention. Approved.

APPROVAL OF DECEMBER 2024 BUDGET AMMENDMENT

Approved unanimously.

APPROVAL OF LIVING WAGE DOC 25-58

Approved unanimously.

NOMINATING COMMITTEE REPORT

Emily Hopkins passed around Linda Bartnick's trustee application and voted. Approved unanimously.

APPROVAL OF THE BILLS

I, Treasurer, Lisabeth Chabot, in keeping with New York State Education Law, certify that I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library and therefore recommend that the Board of Trustees approve for

payment August 2025 bills in the amount of \$266,379.31 as listed in Abstracts #22, # 23, #24 and #25.

DIRECTOR'S REPORT

We have posted the position of Business Manager and organized the search committee. We will be scheduling interviews as soon as possible.

We also have posted a vacancy for a Librarian I in Youth Services and are creating a search committee for that position. We will also post vacancies for a Library Clerk and Sr. Clerk to help with collection ordering and processing.

The Downtown Ithaca Alliance has invited the library to participate in discussions about emergency communications when there are incidents in nearby buildings. Kat Savage, chair of the TCPL Safety and Security Committee and Mary McKeon, Administrative Manager, who is our liaison with County Facilities and Amric Security.

Many [congratulations](#) to TCPL Youth Services and everyone in the library for an extremely successful and busy Summer Reading Program.

I am preparing the annual budget presentation to the County Legislature. The recommended budget for TCPL is \$4,032,448. This budget includes the \$20,000 that was cut last year but carries forward the 5% cut that the County had across all budgets last year.

PRESIDENT'S REPORT

K. Weinberg urges everyone to be patient while we have a lot of changes; there is a search for a new director and business manager.

SEARCH COMMITTEE UPDATE

L. Chabot reported that the search committee has met, screened three candidates and bringing two candidates in for the public presentation on September 10th and September 12th.

LIAISON REPORTS

County- R. John announced he would not be at the September Board meeting. The County Administrator's budget meeting is Tuesday and that will kick off budget season.

Foundation – The Foundation has a very busy autumn, with a variety of events in addition to our usual responsibilities of creating the 2026 budget and work plan, beginning our audit, and year end fundraising activities.

On the evening of September 11, donors in the Library Leaders Circle (LLC) are invited to a production of the Kitchen Theatre's "Bad Books" with a special ticket price, remarks from LLC co-chairs Barry Chester and Elissa Cogan after the show, and a small reception. This complements TCPL activities with the show such as library staff participating in talk-backs and staffing a library card sign-up station.

Other upcoming Foundation events are the Readathon on October 11th, the Foundation's signature peer-to-peer read out loud fundraising event, and a ticketed costume party to kick off TCPL's 25th year on Green Street. More details to come.

The Foundation also encourages the Trustees to participate in National Friends of Libraries week by contributing treats or snacks that the Foundation will deliver, with a signed card, to the Friends on Wednesday, October 22nd to show our gratitude and appreciation for the Friends. Information and a sign-up spreadsheet will be shared with Trustees.

Friends – Booksale starts October 11, donations end on September 13th. The Friends had a successful pop-up sale selling the majority of materials.

A **MOTION** to adjourn the meeting by L. Chabot and seconded by N. Scholtz at 5:25 p.m. Carried unanimously.

EXECUTIVE SESSION

A **MOTION** was made by and seconded by J. Kovari to move into Executive Session at 5:26pm. Approved unanimously.

No votes took place.

A **MOTION** was made by S. Wong and seconded by B. Osborne was made to come out of Executive Session at 5:23pm. Approved unanimously.

A **MOTION** was made by B. Osborne to adjourn the meeting and seconded by C. Brewington at 6:15pm. Approved unanimously.

Minutes by Mary McKeon
Administrative Manager

Endorsed by
Secretary

SEPTEMBER MONTHLY STAFF REPORT

Director's Report

Susan Currie

September has been a busy month with programming including the first of the program series on the U.S. Constitution on September 18, with Cornell Law Professor Michael Dorf. We had a full house along with over 50 people joining remotely.

We also have the upcoming anniversary of 25 years on Green Street, and the wonderful library card design contest along with the return of the library value calculator. I remember the wonderful event we had in 2010 at the 10th year anniversary of TCPL's being on Green Street.

The library value calculator is a fantastic tool, and I have always used it in my budget presentations—and I plan to talk about it in my upcoming budget presentation to the County Legislature, which is scheduled for September 25th. It is important to note that the library is an example of an incredibly efficient cooperative purchasing system, leveraging public funding to ensure equal access to information in all formats for all ages.

We have been interviewing for the Business Manager position and hope to hire someone as soon as possible. Thank you to Principal Account Clerk, Connie Clark, for all her extra work to ensure the finances of TCPL. Thank you also to the search committee, which included the Department heads, Communications Manager, Administrative Manager and a Trustee of the Finance & Personnel Committee.

We are working with our technology support company, Synergy, to update all the TCPL computers (staff and public) in October. The work will be done on a Sunday when the library is closed, and Synergy will have someone onsite the Monday after to provide support. The exact dates are not set yet, but we will send a notice to everyone when we know. I have been in touch with FLLS about the computer update since it will affect the Polaris system. FLLS is ready to help with the updates and offered to be onsite once the update is done to help with any issues. Synergy notified me that the workstations have been ordered.

Adult Services

Judd Karlman

Adult Services Department

Collection and Reference

The Tech Services Team has added **513** physical items to the collection in August.

Board Report

September 2025

At the Aneja Family Reference Desk we have helped patrons with **1190** questions in August.

Ithaca is Books

The Ithaca Is Books Festival took place last weekend, September 11-14, including an event with Judd and Corey Doctorow at Buffalo Street Books, two author events and additional programs for youth at TCPL, and tabling at the book fair on the Commons on Saturday.



Above: Shelby and Asia speaking with Mickey Huff from Project Censored and author, Omar Zahzah

Below: Judd and Cory Doctorow, kicking off the Ithaca is Books Festival



Shelby and Asia spoke with **176** lovely book fair attendees on Saturday, many of whom already had library cards or were from out of town but told us they “love libraries!” Some even reported having stopped at TCPL just to look around, and they were impressed by how big it is. A few fair attendees scanned the code to sign up for a library card.

Asia’s participation on the Ithaca Is Books Planning Committee allowed the library to offer lots of support for this amazing book festival and bring amazing resources to our library.

Summer Reading

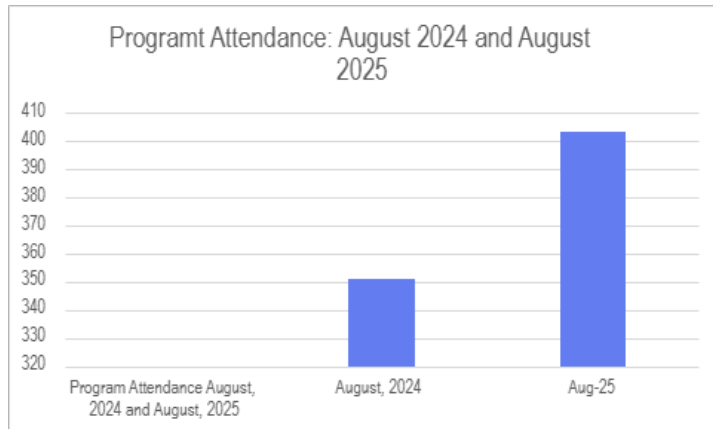
Cady, Asia and Judd enjoyed being part of the Summer Reading Committee this summer. Summer Reading came to an end with the successful pep rally that included a parade through the library with the Fall Creek Brass Band, and the end of season ice cream party which attracted over **200** adults and children. Cady and Asia worked together to coordinate the Adult Summer Reading offerings, which saw over **300** books given away, **206** book reviews submitted as raffle entries, and thousands of participants in adult programming, for a total of **5,895** reported participants who attended one of the **157** programs or reviewed books for our raffle challenge.



Sophia and Kai at the Hasbrouck Welcome Event, where they spoke with **100** attendees.



Josh helped a patron laser cut a custom acrylic game board in the MakerSpace. All of our 1 on 1 MakerSpace help slots were booked in August.



Graphic Novel Book Club

On 9/15, Sophia led the Panel by Panel Graphic Novel Book Club to discuss Alison Bechdel's latest book, *Spent: A Comic Novel*. Rather than a traditional memoir like her previous works, this is "autofiction," a fictionalized version of her own life featuring Alison, her partner, and characters from her long-running comic strip *Dykes to Watch Out For*. We had a lively discussion that largely agreed it was very enjoyable, even for folks who were not familiar with Bechdel's earlier works. **8** patrons attended.

Writing Workshops

Joyce has kicked off an exciting season of writing workshops in the library, bringing in exciting local writers to help inspire and instruct the many creative people in the community we serve.

There is one more session of *Balancing Personal & Political Grief with the Pursuit of Joy* – a Poetry Workshop with Barbara Regenspan. [There is still space, register at this link.](#)

On September 27th, October 4th and October 11th we will be hosting the *Come On Out! An LGBTQ+ Fiction Writing Workshop* with screenwriter and novelist, Elisabeth Nonas. [Register at this link.](#)

Funding for the above workshops provided by the Nell B. Currie and Antoinette McNamara Endowed Fund.

And in late October (16th, 21st, & 28th) we will get into the spirit of the season with *Tales of Terror: a writer's workshop exploring narrative craft in horror fiction* with local writer, Augusto Luiz Facchini. [Register here.](#)

Youth Services

Kat Savage

Youth Services Department
Board Report
September 2025

Prepared by Kat Savage, Youth Services Manager



Celebrating the conclusion of Summer Reading – over 150 people joined us for book giveaways, ice cream, face painting, art making, and a live raffle.



August 2025 Statistics	Programs	Attendance
Totals	48	1,543
First Five Years	10	405
Children (5-11)	22	639
Teen (12-18)	9	123
General Interest	7	376

Summer Reading 2025: Conclusions, Part 1

Our Summer Reading program for all ages wrapped up at the end of August. This year, we visited all ICSD schools and attended events throughout the community to spread the word. **3,434** Summer Reading challenges were given out to children ages 0-12; **823** teens attended programs and reviewed books.

46 individual teens turned in review cards for our raffle challenge, and **84** children completed the Summer Reading 0-12 color-by-number challenge by reading 20 minutes a day and completing up to 10 library- and reading-focused challenges.

This summer, we offered **113** program sessions for children with total attendance of **5,188**. For our teens and young adults, we offered **33** program sessions with **777** total attendees. General interest programs, which included the Ice Cream Celebration, totaled **28** program sessions and **1,905** attendees.

We are still surveying our community to learn more about Summer Reading’s impact and how we can improve; please stay tuned for survey results in the October Board Report.

In addition to our regularly-offered weekly and monthly program offerings, here are some program highlights coming up this October for children, teens, and families:

Celebrating Hispanic Heritage Month

- **Bilingual Spanish/English Puppet Show** presented by Argentine puppeteer Leonor Lipszyc
- **Family Movie** screens the modern family classic *Coco*, presented by TCPL’s own Woody Chichester.

October Special Events for Teens

- **OJI’S DA: Plants, Water, and Wellbeing:** teens will learn Indigenous herbalist practices and create their own tea blends to keep. Presented by Táhila Moss.



Celebrating Ithaca is Books: YA authors Kalynn Bayron and Laila Sabreen in conversation



Celebrating Ithaca is Books at Story + Craft

- **College Application Help** with Project Level the Field, in which teens can get personalized help navigating their post-high-school educational journey

Limited Series & Special Events for Children and Families

- **Family Concert & Storytime** with the Cayuga Chamber Orchestra
- **SingSong** music classes for ages 1-5 and their caregivers with teaching artist Amy Puryear
- **Chinese Bilingual Storytime** presented in English and Mandarin by TCPL's own Kai Zhang.
- **Autumn Art Fun** for preschoolers, presented by teaching artist Stiller Zusman; funding made possible by the Margaret Johnson Hilton Endowment Fund.
- **Animal Sleepover Storytime** returns, presented by TCPL's own Cassie Shortle.
- **Code Quest** for kids 5-7 using Sphero Indi bots to teach the basics of programming. Presented by TCPL's own Milly Stephenson.
- **Families Learning Science Together** returns with monthly science workshops for elementary age children, presented by Cornell University's Chemists for Outreach and Graduate Inclusion (CoRGi).
- **SPIF Space Science Workshop** presented by Cornell University's Spacecraft Planetary Image Facility (SPIF).

Book Club Update

The **Early Reader Book Club** will read *Bog Myrtle* by Sid Sharp, and the **Tween Book Club** will meet to discuss the final book in Kalynn Bayron's middle grade horror series, *The Vanquishers: Rise of the Wrecking Crew*.

Staff Highlights

A new cycle has begun as children and teens return to school. Inspired by "What I Did Over The Summer" school reports, please enjoy the team's summer highlights in their own words. Please help TCPL celebrate their accomplishments when you next happen to be visiting the Youth Services Department!

Kai

"Our book clubs run year-round, but during the summer months—when school is out—they become especially important, offering children opportunities to read, connect, and share their love of books. This summer, I received several enthusiastic notes from parents who have seen remarkable progress in their children's reading:



Weekly program highlight: Baby & Toddler Storytime



GIAC Classroom Library Project: GIAC staff with some of the new books for their classroom libraries!



“One parent wrote:

‘Thanks for putting on such a wonderful program— [my child] has really enjoyed participating and is becoming quite the bookworm! We truly appreciate all of the wonderful youth programming TCPL provides.’

“Another parent shared:

‘She really enjoys ER book club, thank you for organizing it. And she recently had the breakthrough that reading is not as hard as before and now she can enjoy it. She is excited to find books she loves and can’t stop reading.’

“Hearing this kind of feedback is deeply rewarding. It shows how book clubs, alongside all TCPL’s literacy programs, work together to help children become confident, joyful readers.”

Cassie

“Oh my goodness! I can’t think of one highlight so I’m going to report something that happened two days ago. I saw a family that has been coming to [Baby and Toddler Storytime] since their little one was just a teeny, tiny thing. She always watched storytime with her big brown eyes wide open, totally focused! She’s started walking recently and when I got down low to say hello, she plopped right into my lap for the first time. Her mother asked if she could take a picture. It was such a sweet reminder of the connections we make with kids even before they’re verbal and how we’re people they trust and love. I got a little teary!”

Milly

“The story of this highlight began in the early months of 2025 when Kai and I were encouraged to apply for an OMG grant through FLLS. We knew we wanted to focus on literacy outreach with GIAC, but we weren’t sure how to approach it. We met with Christina and Brandon from GIAC, and their feedback helped us to understand that classroom libraries in each of the GIAC classrooms would provide the most benefit. We carefully gathered information and applied for the grant AND... we were rejected. After a brief period of disappointment, our very own TCPL Foundation let us know that they would be willing to invest in our outreach partnership and fund the project. From there, we worked closely with GIAC to learn which books should be purchased. A student survey revealed student favorites, while staff provided monthly cultural themes and classroom focus themes that needed books to amplify their importance. Then the shopping began. Kai and I built carts based on these different lists and spent every penny of our \$3,000 on great books. Unpacking the books from their boxes was one of the highlights of the process. Helping GIAC staff load the books into their van was another. But the top highlight so far was looking at

Kai Zhang and Sophia McKissick (Adult Services) at the Hasbrouck Welcome Event



8 to 108 Board Game Club: Abduktion!



Celebrating Ithaca is Books: Planting pollinator seeds with author Jordan Zwetchkenbaum in the library's gardens.



the photos Christina shared of GIAC staff choosing books for their classrooms. I'm looking forward to one more highlight, which will involve visiting the GIAC classrooms sometime this fall to see the classroom libraries and observe students reading brand new, high interest titles in their very own classroom libraries. The entire process has been an education in library outreach. I look forward to more partnerships with GIAC and beyond."

Woody

"This summer I spent it playing BOARD GAMES! 73 patrons joined us for the Ages 8-108 Board Game Club where we played 22 different games over 10 sessions on Thursdays between June and August. 39 adults, 13 teens, 14 kids (between ages 5-10), and 7 (under 5) joined us to make this intergenerational program successful this summer! Here's a picture from a serious game of Abduktion."

Sasha

"While I spent a good chunk of this summer recovering from surgery, there is still so much I'm proud of and grateful for! While it was a stressful day logistically, I do think the highlight of my library summer was the Summer Reading Ice Cream Party. SO many people came through, getting to hand out prizes was a blast, and I even loved the 'boring' stuff like sorting out raffle entries!

"While waiting in line for ice cream, [a regular patron joined me in line]. I have helped this patron in the MakerSpace before when covering adult open hours, so being somewhat familiar with one another we began to chat casually. I also know this patron to be part of our unhoused community. The patron told me how happy she was to be getting ice cream, that it had been a really long time since she'd had it due to her circumstances, and her birthday was coming up the following week, so it felt like a birthday treat to her. She got a little emotional, and I told her I was so glad that the library could make her day just a little more special.

"Even though I know it was a hard day of work, I'm really glad we have events like this where we can celebrate with the whole community!"

Julia

"A frequent [tween] library user and avid reader told me that he was writing his own fantasy novel, and did we have any good books about writing? We found some — Stephen King's *On Writing*, a YA biography of Kurt Vonnegut, and even a book with specific advice and exercises for writing fantasy. I thought it was so cool that the library had given him access to the books he admired and resources for his own creative work."



*Summer Reading memories: Fall Creek Brass Band
and wall drawings from Crafternoon*

**Tompkins County Public Library
Finance and Personnel Committee Meeting
BorgWarner West
September 16, 2025
Minutes**

Attending: Lis Chabot, Susan Currie, Laura Krauss, Darrell Long, Kathy Weinberg

Meeting Called to Order at 4:03 pm

2026 Library Budget The legislature has allocated a 15-minute presentation on 9/25 for Susan Currie's presentation. The committee reviewed the draft presentation and provided feedback. The final presentation will be shared with the Board. Over Target Requests will be requested for two positions: a Clerk and a Senior Clerk

Synergy Proposal for Windows 11 Workstation Replacement and Deployment– The meeting with Synergy was reviewed, along with their quote for services. The committee approved moving forward with the project. Darrell will prepare a short presentation for the Board outlining the necessity and benefits of the project.

Business Manager Search - Three final candidates have been chosen and are being interviewed.

Director Search – One of the confirmed finalists has withdrawn for personal reasons. The Search Committee is meeting to determine next steps.

Executive Session entered at 5:09 pm. No votes. Session ended at 5:44 pm.

Meeting Adjourned at 5:47 pm

Tompkins County Public Library
Library Services and Policy Committee
September 9, 2025

Attending: L. Chabot, E. Hopkins, C. Fontana, M. McKeon, B. Osborne, K. DeVoe

Members excused: S. Currie, J. Kovari, C. Shortle

The committee reviewed the Public Spaces Policy table and clarified some of the language. Some spaces require specific use information, for example the makerspace. The committee reviewed the Draft Public Spaces Policy and updated it to reflect changes that have occurred since the last review of this policy. A discussion ensued, and staff members on the committee provided their helpful information as they are more familiar with the public's use of spaces.

TCPL CRC Meeting

Tue, Sep 2, 2025

Meeting Summary:

The discussion centered on planning the 25th anniversary event, with Sarah Clausen noting Kate DeVoe's role as treasurer for managing grant funds and highlighting Kerry's expense tracking spreadsheet. The group noted a smaller turnout due to several absences and agreed that Sarah would email the minutes to those not present. Ideas for the event's direction were solicited, with participants expressing interest in collaborating with local organizations to create engaging activities that would showcase the library's offerings and attract a diverse audience.

Sarah mentioned previous discussions on a theme that takes elements from children's birthday parties to appeal to a wide demographic, with support from participants who suggested traditional party elements like games and cake. The conversation included brainstorming activities that connect fun with library services, such as cornhole games themed around book returns and a passport system for attendees to collect stamps at different stations. Melisa introduced the idea of a scavenger hunt linked to cupcake decorations to enhance interaction and enjoyment.

Logistics were discussed, including food and drink policies, with emphasis placed on adherence to library rules. The suggestion was made to consider the Borg Warner as a “dance party” venue, proposing fun elements like music and refreshments. Concerns were raised about food stations and the challenges posed by carpeted rooms.

The group considered allowing food in the Avenue to create a more open environment. Additionally, ideas for historical displays to celebrate the library's transition to its current location were proposed, with Megan volunteering to assist in curating the exhibit.

The library card contest was outlined, and discussions on how to unveil the new cards. The team brainstormed swag items, including bookmarks, tote bags, magnets and keychains, while ensuring participation would not require taking home unwanted items. The event is confirmed for November 8th, from 2pm – 4pm. The group discussed the importance of holding more frequent meetings going forward, and confirming any external vendors and partners, including a DJ and local organizations. Sarah suggested a streamlined approach for sharing information and tasks moving forward, emphasizing the need for clarity on collaboration between the Friends and Foundation.

Key Topics:

Event Planning Discussion

Sarah Clausen began by highlighting Kate's role as treasurer for finance management. Kerry's spreadsheet for tracking expenses was recognized as a valuable tool. The group noted the limited attendance and decided to distribute meeting minutes to absent members.

* Roles and responsibilities of committee members in organizing the event.

Community Engagement and Library Promotion

The background in community events was shared, highlighting work with the Downtown Ithaca Alliance and the Cancer Resource Center, among others. The importance of promoting the library's resources was emphasized, noting a personal connection to the library and the recent discovery of its CD lending service by the participant's children. The aim is to develop events that engage the community and raise awareness of the library's offerings.

* Activities and themes to be included in the event to attract diverse audiences.

Event Theme Discussion

Sarah Clausen highlighted the need for an event that welcomes everyone in the community, proposing a theme inspired by children's birthday parties. She acknowledged the difficulty in appealing to various age groups but suggested focusing on whimsical and nostalgic elements. The idea was supported by participants, who mentioned activities like games and cake, and also brought up the possibility of including a balloon designer for decorative arches.

Planning a Library Celebration Event

The team discussed ideas for a library celebration event, with games that incorporate library services, such as a cornhole game themed around book returns. Sarah raised concerns about the event's accessibility, advocating for a balance between fun and inclusivity. The idea of combining early 2000s themes alongside elements from children's birthday parties was supported, while ensuring the focus remains on promoting library resources to a wide demographic.

* Marketing strategies to ensure community engagement and participation.

Food and Drink Arrangements for Upcoming Event

The importance of adhering to library policies on food and drink was highlighted, suggesting that these should be restricted to specific areas. A proposal was made for Borg Warner as a suitable venue for a "dance party" room, with ideas for music and refreshments like cider. Sarah Clausen raised questions about the capacity of the room and the potential use of the Taylor Hall room for additional space, while concerns were expressed about attracting children to food stations.

Library Transition and Historical Display Ideas

The idea of using posters or a looping video to highlight the library's transition to its current location was discussed by a conference room participant. Sarah Clausen added that an archival display showcasing the library's history could be established, with staff curating the content. Kerry noted that there is potential for including a display on how libraries have evolved since 2000, particularly regarding digital materials and privacy protection.

Library Card Contest Planning

The team is planning a library card contest with both adult and children's designs, and they are considering a creative reveal. They discussed the logistics of unveiling the new designs and how to engage attendees in the process, including a setup for exchanging old cards for new ones.

Planning for Upcoming Event

The team explored ideas for creating promotional items in the maker space, with bookmarks being suggested and laser-printed keychains being advocated for. Sarah Clausen inquired about the event's schedule, prompting a discussion on meeting frequency leading up to the event. The importance of gathering data on expected attendance and success metrics was emphasized by participants.

Event Attendance and Planning

The highest attendance observed this year was between 200-250 people, with the ice cream giveaway and Lunar New Year celebration cited as successful examples. It was emphasized that scheduling the event during a time when outdoor activities are less appealing due to weather would be beneficial. The team plans to incorporate hands-on activities and games for children to enhance attendance.

Planning for the 25th Anniversary Committee Meeting

Sarah Clausen suggested that meetings scheduled beyond the monthly cadence should be limited to the sub-committee, which was supported by other participants. They discussed scheduling, with Melisa expressing a preference for earlier times due to her prior commitments. Conflicts on the 17th and 19th were mentioned by one of the conference room participants, while the group considered a virtual format to accommodate more participants.

* Event logistics and planning for the 25th anniversary celebration.

Planning for Upcoming Event

The need to secure external vendors and partners for an upcoming event was highlighted, with an emphasis on the importance of booking a DJ and potentially inviting the mayor. The team also discussed the involvement of local organizations, such as the Chamber and Friends of the Library, to enhance the

event's educational aspect. Melisa noted that survey responses indicated a strong interest in understanding the collaboration between the Friends and the Foundation.

Action Items:

- * Sarah Clausen will email the meeting minutes and the survey results to the group to ensure everyone is informed about the discussions and decisions made during the meeting.
- * Melisa will send the survey results to Sarah Clausen to include in the meeting minutes for the board.
- * (Name?) will coordinate with the team to identify the main things to highlight at the event and start working on the different stations.
- * (Name?) will send the digital graphic files for the event to Sarah Clausen to facilitate the printing of cookies with the event logo.
- * (Name?) will gather information on the metrics for success regarding the event, including expected attendance and the number of stations, to align expectations with the planning team.
- * Sarah Clausen will send a calendar invite for the next meeting on the 16th to ensure all relevant participants are informed.

Key Questions:

- * What themes or activities should be included to attract a diverse audience?
- * What specific activities or stations will be included in the event?
- * What external vendors or partners need to be contacted for the event?

TCPL Board Nominating Committee

Meeting, August 21, 2025

Present: Emily Hopkins (chair), Reyna Florentino-Gambrell, Beth Osborne, Kathy Weinberg, Susan Currie, Mary McKeon, Kerry Barnes

The committee reviewed the Profile of Trustees for updating the Committee Nominating Guidelines. Revisions will be done for review at the next meeting.

Thank you to Reyna for the revision.

The committee reviewed the vacancies, needs, and dates for new Trustees.

The process is that the Library Director invites candidates to meet with the committee and then applications are presented at Board meetings.

Any new Trustees must be voted upon by the Board of Trustees and then approved by the County Legislature.

The committee discussed the updates, revisions and additions needed to the Trustee Handbook.

The committee agreed it would be useful to develop a list of areas of representation needed on the Board.

Thank you to Kerry for offering to help with this.

The next meeting of the committee is scheduled for Monday, September 15 at 4:30 pm at TCPL.

Nominating Committee September 15, 2025

Present: Emily Hopkins, chair, Beth Osborne, Kerry Barnes, Mary McKeon, Susan Currie

The committee reviewed and discussed the Strategic Board tool that Kerry brought to assess areas of experience and expertise of potential board members.

The Nominating Committee is charged with preparing a slate of officers for the next year (2026). The slate of officers includes Board President, Vice President, Treasurer and Secretary. The committee will review this at the next Board meeting.

We will have only one remaining vacancy as a new Board member will be joining the board this month after the final approval by the County Legislature September 17, making a total of 14 Trustees. At the end of 2026, there will be two vacancies in addition to the one vacancy still open.