

TOMPKINS COUNTY PUBLIC LIBRARY
 BOARD OF TRUSTEES
 TUESDAY, OCTOBER 28, 2025
4:00 – 6:00 pm

CALL TO ORDER

4:00pm

A. APPROVAL OF THE AGENDA

DOC 25-76

B. PUBLIC COMMENT

C. ACTION ITEMS

4:10pm

1. Draft minutes of September 23, 2025

DOC 25-77

2. Audit of Bills

Operating Budget in the amount _____

3. A list of staff who have been terminated, hired or promoted

DOC 25-78

4. Nominating Committee Report

D. DIRECTOR'S REPORT

4:20pm

E. PRESIDENT'S REPORT

4:30pm

F. SEARCH COMMITTEE UPDATE

G. LIAISON REPORTS

4:40pm

1. County – Rich John

2. Foundation – Kerry Barnes

3. Friends – Nina Scholtz

H. WRITTEN REPORTS

1. October Staff Report

DOC 25-79

2. Finance & Personnel Committee (not available)

a. Minutes of October 21, 2025

DOC 25-80

3. Library Service & Policy Committee

a. Minutes of October 14, 2025

DOC 25-81

4. Community Relations and Outreach Committee

a. Minutes of September 25, 2025

DOC 25-82

b. Minutes of October 14, 2025

DOC 25-83

5. Nominating Committee

a. Minutes of October 14, 2025

DOC 25-84

6. Special Board Meeting

a. Minutes of October 7, 2025

DOC 25-85

I. EXECUTIVE SESSION to discuss confidential personnel matters, and collective bargaining

NOTE: In order to expedite the routine business of the board, please call Director Kat Savage (ksavage@tcpl.org) with any questions that you may have about the information items prior to the board meeting.

REMINDER:

DATE OF NEXT BOARD MEETING
NOVEMBER 25, 2025

TOMPKINS COUNTY PUBLIC LIBRARY
DRAFT MINUTES OF THE BOARD OF TRUSTEES
SEPTEMBER 23, 2025

TCPL Board Members Present: Kathy Weinberg, President; Lis Chabot, Laura Krauss, Carrie Bauer, Nina Scholtz, Christina Brewington, Emily Hopkins, Sarah Clausen, Darrell Long, Shelley Wong

Trustees Excused: Reyna Florentino-Gambrell, Beth Osborne, Jason Lovari

Also Present: Susan Currie, Interim Director; Kerry Barnes, TCPL Foundation Executive Director; Mary McKeon, Administrative Manager; Judd Karlman, AS Dept. Head; Brian Sasser, Communications Manager

With a quorum, the meeting is convened at 4:02 p.m.

CALL TO ORDER

APPROVAL OF AGENDA DOC 25-68

A **MOTION** was made by L. Krauss and seconded by C. Brewington. to approve the agenda as amended. Approved unanimously.

PUBLIC COMMENT

The following attended the meeting and addressed the board:
Shelby Buche

APPROVAL OF SEPTEMBER 23, 2025 MINUTES DOC 25-69

A **MOTION** was made by E. Hopkins and seconded by K. Weinberg. Two abstentions. Approved.

APPROVAL OF SYNERGY WORKSTATION REPLACEMENT PROPOSAL

Darrell Long, Vice President of the board gave an in-depth

NOMINATING COMMITTEE REPORT

E. Hopkins welcomed our newest trustee, Linda Bartnik. E. Hopkins invited trustees interested in a position as officers to email Emily. The nominating committee will bring forth the slate of officers at the next meeting.

APPROVAL OF THE BILLS

I, Treasurer, Lisabeth Chabot, in keeping with New York State Education Law, certify that I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library and therefore recommend that the Board of Trustees approve for

payment September 2025 bills in the amount of \$185,418.85 as listed in Abstracts #26, # 27, and #28.

DIRECTOR'S REPORT

S. Currie welcomed Linda Bartnik, our newest trustee who was approved at last week's Government Operations Meeting. We will schedule an orientation, although she is very familiar with the library as a long-time volunteer, caring for the gardens around the building. And she was a public supporter in 2017 when S. Currie presented the library budget to the county.

Finger Lakes Library System's Annual Meeting: a meeting of the board reps from the 33 libraries of the system. We are required to have at least one member as there are items to be voted upon at the meeting. L. Chabot and C. Brewington will be attending the meeting.

Currie gave an update on the Business Manager Search, the search committee consists of Department Heads, Administrative Manager, Communications Manager and Laura Krauss from the board. The committee interviewed the top two candidates included time with Principal Account Clerk and the Foundation Director, In process of checking references.

S. Currie thanked our Principal Account Clerk, Connie Clark, for her hard work while we are without a Business Manager. She is working hard and keeping everything running smoothly.

S. Currie's presentation to the County is scheduled for Thursday, September 25 at 6:30 pm in legislative chambers. You can watch it via the legislative Youtube channel. Currie is pleased that Board Treasurer, Lis Chabot will accompany Currie. The budget proposed for TCPL is \$4,032,448 for 2026. She will be asking for one over target request for one Clerk and one Sr. Clerk for materials processing. The amount is \$96,570.00. Currie also sent requests to the Town and City of Ithaca, asking for \$15,00 from each as was granted last year. The funds would be used to support programming.

SEARCH COMMITTEE UPDATE

S. Clausen reported on behalf of the Director Search Committee, one of our candidates declined. The Committee worked through various options and are arranging to meet with Tompkins County Human Resources and the County Attorney.

LIAISON REPORTS

Foundation – The Foundation's end of year marathon has begun with a book launch of Lamar Herrin's Pure Products on October 4th with proceeds going to the Library through the Foundation, October 11th is our Readathon, and on October 31, we will be presenting TCPL After Dark: Beyond the Margins.

This event is a costume-optional, literary-themed party, with all proceeds benefitting Tompkins County Public Library, on Friday, October 31st, from 7 to 9 PM, in the library. There will be drinks from South Hill Cider, desserts from Kiely's Cooking, a costume contest, literary activities and games, a silent auction, and music courtesy of DJ 781.66 and DJ Book Drop.

Friends – N. Scholtz announced the fall booksale starts October 11th and the friends are very busy getting ready. Library days are coming up. Donations are being accepted starting November 15th.

A **MOTION** to adjourn the meeting by L. Chabot and seconded by N. Scholtz at 4:45 p.m. Carried unanimously.

EXECUTIVE SESSION

A **MOTION** was made by L. Chabot and seconded by K. Weinberg to move into Executive Session at 4:46pm. Approved unanimously.

No votes took place.

A **MOTION** was made by C. Brewington and seconded by N. Scholtz was made to come out of Executive Session at 5:45pm. Approved unanimously.

A **MOTION** was made by D. Long to adjourn the meeting and seconded by K. Weinberg at 5:46pm. Approved unanimously.

Minutes by Mary McKeon
Administrative Manager

Endorsed by
Secretary

Tompkins County Public Library
Employee Information

NamePosition

Heather Grimes	Library Clerk	Terminated 4/29/25
Katherine Johnson	Library Assistant	Promoted 7/21/25
Regina DeMauro	Librarian II	Terminated 8/11/25
Tonya VanCamp	Business Manager	Terminated 8/19/25
Daniel Nickerson	Business Manager	Hired 9/29/25
Susan Currie	Interim Director	Terminated 10/10/25
Sasha Raffloer	Librarian I	Promoted 10/13/25
Kai Zhang	Librarian III	Promoted 10/13/25
Kat Savage	Interim Director	Promoted 10/13/25
Olivia Haring	Page	Terminated 10/18/25

OCTOBER MONTHLY STAFF REPORT

Director's Report

Kat Savage

This message to the Board and the citizens of Tompkins County is filled with gratitude for the hard work of **Susan Currie**, who completed her Interim Library Director term this month. I am honored to be taking on the Interim Director role and will strive to serve our community and staff to the best of my ability while the Director Search Committee continues their important work to select our permanent leader.

Be sure to visit the Library on November 8th from 2-4pm as we celebrate a significant milestone – 25 years on East Green Street. With the support of a generous Friends of the Library grant, we will be hosting an **Open House** featuring all ages crafts, displays and exhibits celebrating the Library's quarter century on East Green Street. Your library will also welcome "Ezra Cornell" to unveil the winners of the Library Card Design Contest, chosen by popular vote!

We are also in the process of hiring a **Library Assistant** in Youth Services, **Clerks** in Circulation and Tech Services, and a **Page**. All positions are Civil Service positions in the UAW 2300 Support Staff Association bargaining unit.

Tom Fredette has been hard at work with our technology support company, **Synergy**, to update computers for a crucial Windows 11 update. October is Cybersecurity Awareness month; this routine update will ensure our systems are up-to-date and secure. The update will occur on 10/28/2025 and Finger Lake Library System is also providing critical software support during the deployment of new hardware.

I also wanted to recognize the **Friends of the Tompkins County Public Library**. The Fall Sale wraps up on October 28th. We are supremely grateful for the hard work of FOL Volunteers to support our collections and other initiatives at TCPL!

Read on for the detailed reports from Youth Services, Adult Services, and Circulation – the hard work they do each month is always an inspiration!

Lastly, I wanted to take a moment to celebrate the **full staff of Tompkins County Public Library**. Every day, our team provides customer service, recurring programs, and that is difficult to capture in monthly reports. While we celebrate special events, exciting partnerships, and new initiatives, the tireless daily work of the public library often goes unrecognized. I want to celebrate everyone who led or coordinated a recurring program, helped a patron, and helped a colleague. **Thank you!**

Adult Services

Judd Karlman

Adult Services Department Board Report October 2025

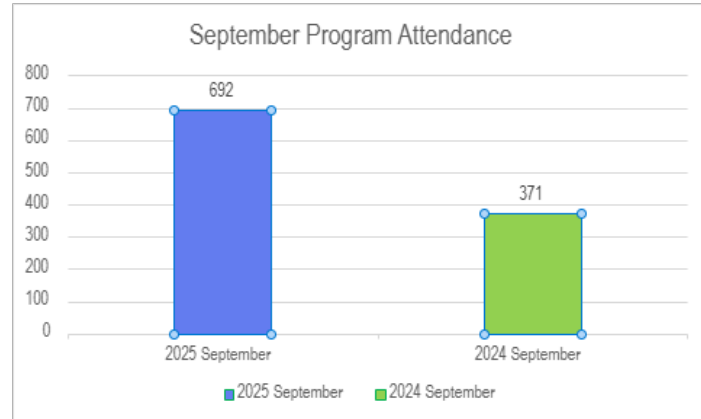


Above: Josh helped a patron design and construct a feeder box for a cat with mobility difficulties using Inkscape and the laser cutter

Collection and Reference

The Tech Services Team has added **952** physical items to the collection in September.

At the Aneja Family Reference Desk we have helped patrons with **1190** questions in September.



Writing Workshops

Elisabeth Nonas led an enthusiastic group of **20** writers over the course of **3** sessions in “Come On Out! An LGBTQ+ Writing Workshop.” The feedback was wonderful! Writers asked for more so one more session is scheduled for November 1st to review works-in-progress.

There is one more session of the Tales of Terror: A Writer’s Workshop Exploring Narrative Craft in Horror Fiction with Augusto Luiz Facchini has one more session left. [Register here and join us to offer the imaginative scares in your hearts.](#)

Large Type

Our Large Type collection continues to increase in circulation. Compared to this time last year, Large Type Fiction – NEW is up **40.57%** and Large Type Non-Fiction



Elisabeth Nonas leading a group of writers who attended “Come On Out! An LGBTQ+ Writing Workshop”

NEW **80.95%** and this is after we saw an increase last year after supplementing the collection with additional funds.

Book Clubs with CARS

Asia and Judd visited the Cayuga Addiction Recovery Services for **3** weeks of book clubs funded by the Finger Lakes Library System’s Outreach Mini-Grant. These discussions are always amazing with the readers offering keen insights into the readings, linking whatever we read to both other works and to lived experiences. The first round of visits was so popular that word got out and this time we had an average of **12** people per session, discussing the books *The Never Game* by Jeffrey Deaver and *All Systems Red* by Martha Wells.

Vendors

We have had supply issues with Baker & Taylor, our main book vendor, for most of this year, but the company has finally announced that they are officially shutting down January 2026, after almost 200 years of business. We were prepared and had begun setting up accounts with another vendor, Ingram, in April when signs of supply problems were showing. Setting up this processing is almost complete and in the meantime, books have continued to be available for our patrons thanks to the tireless work of the Technical Services Team.

Access Services

Kate DeVoe

Circulation Board Report – October 2025

Lobby Desk Service

We answered **1,347 questions** at the Lobby Desk since our last Board report, and **216 questions** during Outreach visits. Of those questions, **76 were compliments!**

Here is a sample of questions and comments we've received:

- From our weekly Kendal Delivery driver: "you did a great job with [the Halloween decorations]. It reminds me of my childhood!"
- Patron excited about our Library of Things passes: "My daughter is coming to town this weekend, I'm so excited to go here together!"
- Another patron happy about Library of Things: "Isn't this nice? They have all sorts of passes and games."
- Two new patrons came in for library cards and said, "we live out in the county, so the hardest part is getting here." When we told them about our digital services, such as Libby, Hoopla and Kanopy, they asked "Really?!" We signed them both up for all three services on the spot!
- A patron happy with our compassionate service commented, "these are the get-out-of-jail people, they remove our fines!"
- A patron happy with our new delivery service to McGraw House chatted with staff about a book they were able to get through Interlibrary Loan with photographs and accompanying poems that they discussed in a poetry group at McGraw House, and placed new holds on more books!
- "I love your library, by the way. I know it has changed since I lived here when I was in 7th grade, but it still feels wonderful."
- "I haven't been here in a really long time, but I just started reading again, it feels really important right now."
- "I visit libraries wherever I visit, this is number 68. My home library system had a road trip adventure thing and I did it twice and now I have a platinum library card. If I lost my wallet I'd be more upset about losing that than my credit card."
- Patron came to use the Schwarz Jacobson room, shared that they are working with DSS, doing nature therapy and "echo" therapy, said they are really glad to be able to use and reserve the space, since the "atmosphere at DSS is not conducive to this kind of therapy."
- A patron asked, "can i take a few of these [harm reduction] stickers for my kids?" and added, "this is much needed, this positivity."



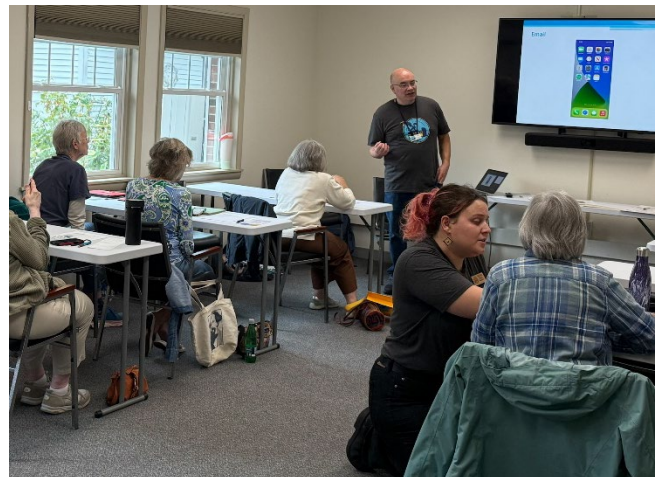
Outreach & Programming

- **Community Libraries Update**
 - The Caroline Reading Room circulated 75 items in September, 8% of their total came from TCPL's collection.

- The Danby Community Library circulated 84 items in September, 12% of their total came from TCPL's collection.
- **Banned Books Week Giveaway Program**
 - Mel reports that the "Adopt-a-Banned Book" giveaway was a roaring success, with all 57 challenged books finding new homes within the day. Ally & Mel carefully selected and wrapped each book in brown paper, with a simple card stating the audience, and the reasons they were banned or challenged. Without being able to see the cover, title or author, patrons could guess what book they would unwrap.
- **Delivery Service to McGraw House!**
We finished our first month of twice-
- weekly deliveries to McGraw House! One patron is delighted that we are willing and able to deliver the Library of Things' sewing machine this winter, so she can continue to craft when it's too cold, snowy and icy to brave the sidewalks to TCPL.



- **Technology Classes**
 - Tom and our volunteer Program Partners gave ten **Technology Basics One-on-One** sessions this month!
 - **September 23** - "Mobile Device Basics for iOS" at Lifelong, with 11 people in attendance
 - **September 30** - "Mobile Device Basics for Android" at Lifelong, with 5 people in attendance
 - **October 14** - "Cyber Security Basics" at Lifelong, with 7 people in attendance
 - **October 20** - "Digital Technology Scams" here at TCPL, a collaboration with Cornell University's Digital Tech & Innovation Project Team, with 15 patrons in



attendance

- **Tompkins County Whole Health Annual Benefits & Wellness Fair:** We tabled at both sessions of this event on October 7, speaking with over 150 Tompkins County employees, signing new members up for Library cards, and handing out goodies like 25th Anniversary Celebration totes! The most popular topic at our table was eBooks, eAudiobooks, and our film streaming service, Kanopy.
- **Loaves & Fishes:** We continue to provide outreach to Loaves & Fishes monthly and visited during lunch service on October 10. Ally and Alex spoke with ~45 people. Ally reported that when they were introduced to the lunch group, they talked about the Friends of the Library Book Sale, and the diners cheered and clapped! “It felt like a movie,” says Ally.
- **YMCA Trunk or Treat:** A collaboration with Youth Services! On Saturday, October 18, Tom decked out his Nissan and he and Sasha handed out candy to ~503 visitors!
- **Foodnet Meals on Wheels at Titus Towers:** Mel and Katylyn visited Titus Towers on October 22 and visited with about 20 residents.
- **Mood Elevating Creative Expression Workshop with Yael Saar:** Mel worked with Yael on this art program on October 22, which quickly reached capacity! Patrons “learned to use art to gently shift nervous system states from stress to creativity while fostering self-trust.” Techniques included “Bilateral Doodling,” “Color Boundary Markers,” and “Zero-Barrier Art.”
- **Friends of the Tompkins County Public Library Book Sale:** Ally worked at FOL Sale on October 22, gathering material for social media and marketing, and connecting with shoppers and Friends alike. Thank you, Ally!
- **Upcoming Programming & Outreach:**
 - November 13 – Foodnet Meals on Wheels Community Dining at the Shops at Ithaca Mall
 - November 14 – Loaves & Fishes lunch service
 - November 18 – Lifelong technology class
 - November 19 – Foodnet Meals on Wheels Community Dining at Titus Towers



Windows 11 Project

Big thanks to Tom Fredette for his efforts coordinating the replacement of **all** library computers with Windows 11 ready machines. Tom has worked with Synergy, Finger Lakes Library System, and all staff across the Library to make this project run smoothly. Tom, Kate, and Ally are working Sunday, October 26 to make sure machines can be swapped out during closed hours, for minimal disruption to the public. Tom has also asked the Synergy team to prioritize our Service Desks so that the public can have their information needs met without interruption.

Youth Services

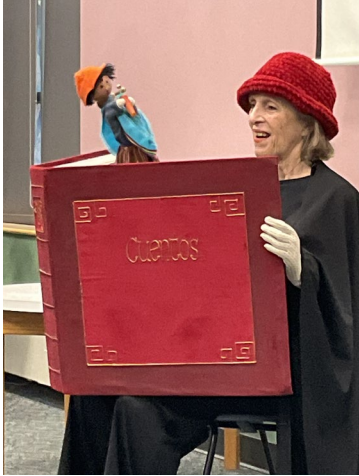
Kai Zhang

Youth Services Department

Board Report

October 2025

Prepared by Kai Zhang, Youth Services Manager



Celebrating Hispanic Heritage Month: Bilingual Spanish/English Puppet Show presented by Argentine puppeteer Leonor Lipszyc



OJI'SDA: Plants, Water, and Wellbeing: teens learning Indigenous herbalist practices

September 2025 Statistics	Programs	Attendance
Totals	57	1,481
First Five Years	11	337
Children (5-11)	21	304
Teen (12-18)	14	225
General Interest	11	615

Coming up

TCPL 25 Years on East Green Street Celebration

We are thrilled to celebrate TCPL's 25th anniversary with the community. The event will feature all-ages crafts, displays, and exhibits highlighting the library's quarter century on East Green Street.

In addition to our long-standing partnerships with nonprofit community centers, including GIAC, South Hill, and Racker, we have reestablished collaborations with Global Roots and Head Start. Our staff now regularly bring early-literacy programs to their care centers and family events.

Along with our regularly offered weekly and monthly program offerings, here are some program highlights coming up this November for children, teens, and families:

November Special Events for Tweens and Teens

- **OJI'SDA: Giving Thanks & Giving Back:** teens will learn Indigenous herbalist practices and create their own tea blends to keep. Presented by Táhila Moss.
- **Girls Who Code: Coding Workshop:** a beginning coding workshop presented by Women in Computing Cornell.

November Special Events for parents and caregivers

- **Registered Childcare Provider Info Session:** Registrars at the Child Development Council answer questions about the process to becoming a registered childcare provider in your home and on the childcare assistance program.

Limited Series & Special Events for Children and Families

- **Special Storytime**



CCOYO Concert



CCOYO Concert



Book Club Books for November

- ◆ **Chinese Bilingual Storytime** presented in English and Mandarin by TCPL's own Kai Zhang.
- ◆ **Animal Sleepover Storytime** returns, presented by TCPL's own Cassie Shortle.
- **Art**
 - ◆ **Preschool Art Studio:** for toddlers and preschoolers, presented by TCPL's own Kat Savage; funding made possible by the Margaret Johnstone Hilton Children's Endowment Fund
 - ◆ **Autumn Art Fun** for preschoolers, presented by teaching artist Stiller Zusman; funding made possible by the Margaret Johnson Hilton Endowment Fund.
- **Music**
 - ◆ **Family Concert & Storytime** with the Cayuga Chamber Orchestra
- **STEM**
 - ◆ **Code Quest** for kids 5-7 using Sphero Indi bots to teach the basics of programming. Presented by TCPL's own Milly Stephenson.
 - ◆ **Families Learning Science Together** returns with monthly science workshops for elementary age children, presented by Cornell University's Chemists for Outreach and Graduate Inclusion (CoRGi).
- **Others**
 - ◆ **Honey Heist! A Family Friendly RPG:** a great entry level role playing game led by TCPL's own Woody Chichester
 - ◆ **Baby Toddler Playtime:** an unstructured play and social time for children and caregivers

Book Club Update

The **Early Reader Book Club** will read *Little Shrew* by Akiko Miyakoshi, and the **Tween Book Club** will read *No Place Like Home* by James Bird.

Staff Highlights

Our busy Summer Reading Program has concluded successfully, and the library remains active with year-round and special offerings. We host an average of 2-3 in-library programs each day. In addition to that, staff regularly welcome school and group visits. We are also actively conducting outreach across the community to expand access and engagement.



Weekly program highlight: Autumn Art Fun



Weekly program highlight: the rainbow dancer craft for Story + Craft



Tom and Sasha at YMCA's Halloween Trunk or Treat

Cassie

“Youth Services began its collaboration with Tompkins Community Action Head Start by being a part of their Family Night at the Sciencenter. Once a month, Head Start families visit the Sciencenter during their closed hours for activities and exploration. I shared a storytime based on their theme of senses and approximately 22 people attended. We also had a couple of people register for library cards and chat about what's going on at the library. We look forward to continuing this collaboration!”

“Kat and I went to HeadStart to offer ‘Building a Strong Foundation for Reading: Early Literacy at Home’. While the turnout was small due to illness at their agency, it was great to launch this outreach. The giveaway bags were a big hit and were shared with classrooms and families.

“At Story + Craft on 9/25, we read ‘Gymnastica Fantastica’ and made ribbon dancers. I turned on some music and we all danced. It was such good fun! One parent thanked us for the idea and said she was going to copy it for their child's birthday party!”

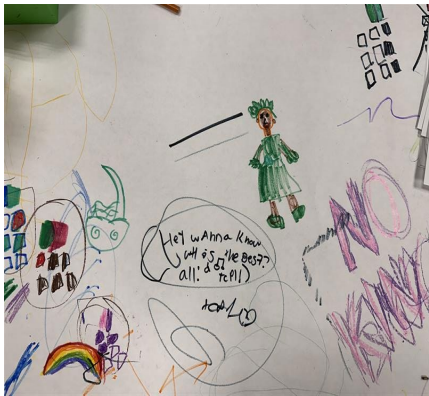
Milly

“After submitting the proposal in the spring of 2025 and then ordering the Sphero Indi robots over the summer, it has been exciting to have the Code Quest series finally getting started. Our first session (of a 4-week series) was on Wednesday, Oct. 15. There were 14 kids registered, plus various parents and younger siblings in the room. It's a good-sized group for the activities I have planned (small groups sharing the 4 Indi robots). If this session goes well, I look forward to expanding our offerings in the elementary-age coding/robotics realm. I already have a plan for the next robots to order.”

“I have been enjoying my partnership with Racker, which has taken several forms in the past month. For one thing, my monthly storytime visits have been going well, and I'm happy to be starting another school year visiting Racker classrooms. I have also made a connection recently with the other side of Racker, which includes the Autism Lending Library. I attended a storytime training hosted by the library and was able to explore their space. Their lending library has books, of course, but also fidgets, sensory-friendly toys, seating options, etc. I think we would all benefit from a visit to the Racker Autism Lending Library to scope



A collage flag Sasha and Mel made with LGBTQ+ Youth Group!



Sweet thank-you messages left by children to TCPL on the YS drawing table: "Hey TCPL do you know you're the best? – A First Grader" "Hey wanna know who is the best? All: TCPL!"

out some of the sensory-friendly tools we could be adding to our collection."

"The CollectionHQ implementation process is FINALLY moving forward. We are waiting for cHQ to work with the information we provided and then give us access to all the beautiful data we have been promised. Training coming soon!"

Woody

"The juvenile graphic novel collection has been pulling strong circulation numbers all year. It is currently the second highest circulating collection in the library with 4,247 check outs and renewals (Picture books is the highest with close to 5,000). I am very much looking forward to the CSLA money being dispersed soon so I can add the many anticipated titles coming out in November/December."

"The Board Game Club is back in full swing, and we have had good attendance ranging from 5 to 15 people. We are playing lots of games with a mix of returning gamers and new faces, and giving patrons a couple hours of fun and lowering their stress levels (hopefully)."

Sasha

"I am so grateful and excited to have been promoted to Librarian !! I love working in TCPL Youth Services and can't wait to expand upon the work I have been doing as an LA in this new capacity. I'm incredibly thankful to the Librarian I hiring committee: Kat, Woody, Ellen, and Asia."

"On 9/29, Milly and I gave a library tour to Northeast Elementary 2nd Graders! I love doing tours for schools, but these 2nd graders were some of the most well-behaved we've had come to the library, and they were so excited to learn!"

"Just last week, Cayuga Chamber orchestra performed one of their regular children's concerts in our Ezra Cornell Reading Room. They read the story "Gustavo the Shy Ghost", and I selected related books (ghosts & dia de los muertos!) to be placed around the room. The music was truly wonderful - you forget how cool Hall of the Mountain King is until you hear it in person again! There were over 60 attendees, one of the largest CCO concerts I have helped to facilitate.



Fun time at Code Quest presented by Milly Stephenson

Tompkins County Public Library
Library Services and Policy Committee
October 14, 2025

Attending: L. Chabot, C. Shortle, C. Fontana, J. Kovari, N. Scholtz, M. McKeon

The committee reviewed and edited the Public Spaces Policy. The committee added that the events must follow the Code of Conduct and removing duplicate text.

The committee discussed the Card and Lending Guidelines, and added the replacement fees of damaged materials are decided by staff.

**Community Relations Committee
25th Anniversary Celebration Planning
9/25/2025 - 3:00 pm**

In attendance: Brian, Cara, Kate, Katylyn, Kerry, Milly, Sam

Not able to attend: Sarah

Agenda: Finalize plans for 11/8 celebration

Stations for the event:

Station	Location	Led by	Related Activity
Digital services offered at TCPL	Digital Lab	Kate and Tom	White t-shirts with black light markers
Roles of the Friends and Foundation	TBD	Kerry plus Friends	TBD
A Day in the Life of a Library Book	YS	Milly and YS back-up	Button maker?
Record your library memories/thanks	Avenue	Brian will set up and volunteers will be posted there	NA
Dance party/Rave	Borg	TBD	Food and dance, maybe fashion runway for t-shirts
Makerspace open	Makerspace	TBD	Button maker?
Library history display	Near Narcan vending machine	AS will set up	NA
Speakers and library card design reveal (aka Katylyn in a cake)	Avenue at 3:00	Emcee TBD	NA

Other discussion items:

- Goody bags will tentatively contain a bookmark (made in the makerspace), pennant, notebook and pen, packaged TCPL logo cookie
- 3:00 pm speakers may include the Ithaca mayor, Cornell person, IC person, community rep (Dr. Nia Nunn?)
- Possible emcee: Aloja Airewele or other past board president
- DJ for Borg: will Woody and Bob be interested?
- Balloon animals or face painter possibly?

- Cookies with TCPL logo are confirmed. Other food in Borg? Possibly via Wegmans gift card?
- Balloon arch - between the gates and the avenue , logo colors, delivered a few days early to build anticipation
- Discussion of decor/theme - we agreed it's not a priority
- Exterior banner – Brian will update design and Cara will send to IC for printing
- Passport design – like an old school library book check-out slip, Susanna may be able to design it, need custom stamps for each station
- Publicity – Brian working on save-the-date announcement, coming soon
- Volunteers – 10-12 from IC to be distributed among stations and help with set-up and clean up

Task List – to be completed before our next meeting if possible!

Task	Person responsible
Talk to Cady, Josh, Mel about making bookmarks and stamps on the laser engraver	Brian
Solidify plan for YS activity	Milly
T-shirts and black light markers	Kate
Goody bag items	Cara?
Find 3pm Speakers and emcee	Cara? Kerry?
Talk to Woody/Bob about DJ role	Sarah?
Wegmans gift card for food	Kerry
Balloon arch	Cara
Exterior banner	Brian and Cara
Passport design	Susanna?
Library history display	Judd/AS
Publicity	Brian
Create “run of show” for event	Cara
Talk to Mary about additional security and cleaning needs	Kate
Treasurer role	Kate
Communicate with IC about volunteers	Brian
Give Kat and Judd a heads-up about staffing needs for 11/8	Milly
Build a cake and jump out of it	Katylyn and Mel
Giant library cards to show design contest winners	Brian?

Next meeting: Tuesday, October 7th, 4:00 pm

**Community Relations Committee
Meeting Minutes
10/14/2025 - 4:00 pm**

In attendance: Board Member: Christina Brewington; Committee members: Katylyn Dedrick, Sam MacQueen, Brian Sasser; Guests: Cara Nichols, Ally True

Agenda:

- Review 25th Anniversary Subcommittee meeting notes from Oct. 7, 2025
- Finalize needs for 25th Anniversary Celebration planned for November 8
- Discuss needs for Strategic Plan public input

Takeaways:

- **Subcommittee meeting notes reviewed**
 - Winning designs for Library Card contest finalized; new card order approved
 - Discussed and finalized promotional needs (Save the Date, Large Banner for front of Library, Getting save the date announcement and elements for local newsletters)
 - Approved treasurer role going forward; will be a combination of efforts by Cara Nichols, Kerry Barnes, Brian Sasser
 - Discussed offer from Ithaca College to provide volunteers to help with event; ultimately decided to accept the help from volunteers
- **25th Anniversary Celebration Discussion**
 - Ally True presented a draft of a handout activities guide
 - Finalized station themes and staffing
 - Finalized activities
 - Finalized purchases needed for giveaway bags
 - Discussed ways to spread messaging for promotional purposes
- **Strategic Plan Discussion**
 - Christina Brewington presented proposal to host a listening session at GIAC to gather community feedback from both library users and non-library users alike to aid in finalizing draft plan. Committee agreed to move forward with this plan.
 - Discussed online presentation of feedback poll for plan.
 - Discussed deadline for Strategic Plan and its role on the timeline moving forward.

Meeting adjourned at 5:05 p.m.

Tompkins County Public Library
Nominating Committee
October 14, 2025

Attending: Emily Hopkins, Kerry Barnes, Kathy Weinberg, Mary McKeon

The committee discussed the upcoming expired trustee terms and recruiting new trustees. A slate of officers will be presented at the next board meeting.

Next steps:

Reach out to the county to see if there are any live applications.

The committee is considering a call-out to the community for new trustees.

Tompkins County Public Library
Board of Trustees Special Meeting
Minutes of October 7, 2025

Attending: Shelley Wong, Nina Scholtz, Jason Kovari, Carrie Bauer, Linda Bartnik, Beth Osborne, Emily Hopkins, Christina Brewington, Sarah Clausen, Kathy Weinberg, Laura Krauss, Susan Currie, L. Chabot

Meeting Called to Order at 5:31 pm

Approval of the Agenda

A **Motion** made by N. Scholtz seconded by S. Wong to approve the agenda. Approved unanimously.

Executive Session

A **Motion** was made by L. Chabot and seconded by S. Clausen to move into Executive Session at 5:32 pm. Session ended at 5:50 pm.

Public Session

A **Motion** was made by L. Krauss and seconded by C. Brewington to enter Public Session.
Approve unanimously.

A **Motion** was made by L. Chabot and seconded by B. Osborne to appoint Kat Savage as Interim Library Director for a period not to exceed three months. Approved unanimously

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A **Motion** by L. Chabot and seconded by C. Brewington to approve the salary for the Interim Appointment at a rate of \$52/Hour, using the formula as outlined in Section 10, Item F of the extant Professional Staff Contract. Approved unanimously.

The Board thanked S. Currie for her service as Interim Director.

Meeting adjourned at 6:10 pm. Motion made by J. Kovari, seconded by S. Wong