

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
OCTOBER 24, 2017

TCPL Board Members Present: Bruce Ryan, President; Kenneth McClane, Don Trotter, Thompson Terry, Nina Miller, Ingrid Jensen, Jason Moore, Rochelle Proujansky, Martha Hardesty, Nina Scholtz, Jamie Loehr, Luca Maurer

Board Members Excused: Leslie Daniels, Kris Altucher

Also Present: Annette Birdsall, Library Director; Mary McKeon, Admin Asst; Michelle Benjamin, Business Manager; Suzanne Smith Jablonski, FDN Executive Director; Anthony Elia, Attorney; Mike Lane, Chair of the County Legislature

PUBLIC COMMENTS

None

With a quorum now present, meeting convened at 4:03 p.m.

ACTION ITEMS

APPROVAL OF AGENDA DOC 17-78

A **MOTION** was made by T. Terry and seconded by K. McClane to approve the agenda. Approved unanimously.

EXECUTIVE SESSION

A **MOTION** was made by J. Moore and seconded by T. Terry to go into Executive session at 4:04 PM to discuss personnel matters.

A **MOTION** was made by M. Hardesty and seconded by J. Moore 4:53 PM to come out of Executive session. Approved unanimously.

APPROVAL OF AUGUST 26, 2017 DRAFT MINUTES DOC 17-79

A **MOTION** was made by K. McClane and seconded by T. Terry to approve the minutes. Approved unanimously.

APPROVAL OF OPERATING BUDGET

I, Treasurer, Thompson Terry, in keeping with New York State Education Law, certify that I have reviewed payrolls #20 dated 09/28/17 and #21 dated 10/12/17 totaling \$102,564.22. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment October 2017 bills in the amount of \$209,174.66 as listed in Abstracts #29, #30, and #31.

I, Treasurer, Thompson Terry, in keeping with New York State Education Law, certify that I have reviewed all capital project invoices presented for payment, and that all disbursements are within the approved capital project budget of the library, and therefore recommend that the Board of Trustees approve for payment to Tompkins County capital projects invoices in the amount of \$76,835.34 as listed in Capital Project Abstract #4.

NOMINATING COMMITTEE

R. Proujansky reminded trustees for recommendations, suggestions and ideas for the vacancy on the board.

DIRECTORS REPORT

Birdsall reported that tired Staff needs time to rest and regroup, affirming also that she needs time to get to know them and this library. She has encouraged them to take their benefit time, and refrain from adding any new programs to their already full calendar.

She requested support from the policy committee to address policy needs accompanying the new spaces.

She noted that both the requested \$23,000 Maintenance of Effort and \$65,286 for a thirty hour youth services librarian have been approved as budget amendments to the proposed 2018 budget.

Birdsall and three department heads will be attending the Library Director's Summit on November 1 -3. Birdsall will attend the Central Library Director's meeting in Saratoga Springs on November 8.

Mary McKeon is being recognized by Rotary with the Pride of Workmanship award based on Susan's nomination. Award will be presented at the October 25 Rotary Luncheon.

The library is gearing up for Wizarding Weekend, and the Daily Non-Profit has a full calendar of events, misspelling in *The Daily Non-profit* notwithstanding.

LIAISON REPORTS

Friends – D. Trotter announced that today is bag day at the Booksale and tomorrow is non-profit day. The sale was successful, sales were above budget.

County – M. Lane reported the budget hearing is October 30, legislators were able to recommended full time YS librarian, from the one-time money from casinos.

MOTION to adjourn by K. McClane and seconded by R. Proujansky at 5:12 PM. Approved unanimously.



Recorded by Mary McKeon
Admin. Asst.



Endorsed by Ingrid Jensen
Secretary