

TOMPKINS COUNTY PUBLIC LIBRARY
 BOARD OF TRUSTEES
 TUESDAY, MAY 27, 2025
4:00 – 6:00 pm

CALL TO ORDER

4:00pm

A. APPROVAL OF THE AGENDA

DOC 25-33

B. PUBLIC COMMENT

C. OVERVIEW OF CENTRAL LIBRARY by Sarah Glogowski

4:10pm

D. CONSENT AGENDA

4:20pm

1. The board ratifies the reclassification of the Business Manager to a 40 hour per week exempt position
2. A list of staff who have been terminated, resigned and retired since 2023
3. Draft Minutes of March 25, 2025
4. Acceptance of Resignation

ACTION ITEMS

1. Draft Minutes of April 22, 2025

DOC 25-34

2. Nominating Committee

- a. Approval of Nominees for Board of Trustees

E. Audit of Bills

Operating Budget in the amount _____

F. DIRECTOR'S REPORT

4:30pm

G. PRESIDENT'S REEPORT

4:40pm

H. LIAISON REPORTS

4:50pm

1. County – Rich John
2. Foundation – Kerry Barnes
3. Friends – Nina Scholtz

I. WRITTEN REPORTS

1. May Staff Report
2. April Monthly Statement
3. Finance & Personnel Committee
 - a. Minutes of May 20, 2025
4. Library Service & Policy Committee
 - a. Next Meeting is June 12, 2025
5. Community Relations and Outreach Committee
 - a. Minutes of May 6, 2025

DOC 25-35

Not Available

DOC 25-36

DOC 25-37

- J. EXECUTIVE SESSION to discuss confidential personnel matters, and collective bargaining

NOTE: In order to expedite the routine business of the board, please call Director Susan Currie (scurrie@tcpl.org) with any questions that you may have about the information items prior to the board meeting.

REMINDER:

DATE OF NEXT BOARD MEETING

JUNE 24, 2025

TOMPKINS COUNTY PUBLIC LIBRARY
DRAFT MINUTES OF THE BOARD OF TRUSTEES
APRIL 22, 2025

TCPL Board Members Present: Kathy Weinberg, President; Lis Chabot, Darrell Long, Nina Scholtz, S. Clausen

Trustees Excused: Shelly Wong, Christina Brewington, Mimi Townsend

Also Present: Susan Currie, Interim Director; Tonya VanCamp, Business Manager; Kerry Barnes, TCPL Foundation Executive Director; Mary McKeon, Administrative Manager; Judd Karlman, AS Dept. Head; K. Savage, YS Dept. Head; Brian Sasser, Communications Manager; Rich John, County Legislator;

With a quorum, the meeting convened at 4:03 p.m.

CALL TO ORDER

APPROVAL OF AGENDA DOC 25-22

A **MOTION** was made by N. Scholtz and seconded by L. Chabot to approve the agenda.
Approved unanimously.

PUBLIC COMMENT

The following attended the meeting and addressed the board:

Alison True

Shelby Buche

CONSENT AGENDA

THE BOARD RATIFIESTHE RECLASSIFICATION OF THE BUSINESS MANAGER TO A 40 HOUR PER WEEK EXEMPT POSITION

APPROVAL OF LIBRARY STAFF WHO HAVE BEEN TERMINATED, REISGNEED AND RETIRED SINC E 2023 DOC 25-23

APPROVAL OF MARCH 25, 2025 MINUTES DOC 25-24

ACCEPTANCE OF RESIGNATION DOC 25-25

A **MOTION** was made by D. Long and seconded by N. Scholtz to approve the consent agenda.
Approved unanimously.

APPROVAL OF THE BILLS

I, Treasurer, Lisabeth Chabot, in keeping with New York State Education Law, certify that I have reviewed payroll #7 dated 4/3/25 and #8 dated 4/17/25 totaling \$130,607.40. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating

budget of the library and therefore recommend that the Board of Trustees approve for payment April 2025 bills in the amount of \$275,304.46 as listed in Abstracts #10, #11 and #12.

DIRECTOR'S REPORT

I began as Interim Library Director on April 1, 2025, and have been holding one on one meetings with staff to learn about their jobs, hear what they think is going well and what suggestions they have. I also have established weekly meetings with the Department heads, Communications Manager and Business Manager. I invited the Director of County Facilities, Arel LeMaro, and Dana Dexter along with the county electrician to look at the electricity of the front lobby of the library, as well as the outside of the library for needed repairs, updates, and painting. I have attended a meeting of the FLLS Directors, and we are working closely with FLLS on rebuilding collections and processes. Because we will be welcoming a number of new members of the Board of Trustees, we are working to provide a Trustee orientation and training. The Friends of the Tompkins County Public Library spring sale is underway and librarians from TCPL have selected a great number of classics and other materials for the TCPL collection. We are always grateful for the Friends and the TCPL Foundation support.

PRESIDENT'S REPORT

K. Weinberg started a discussion about the bylaws noting the issue of thirteen or fifteen trustees for the board. R. John interjected that it is their decision of how many trustees recruitment can be done and fifteen is doable, there is tremendous support of the library and fifteen is sustainable.

LIAISON REPORTS

County- R. John reminded the trustees speaking about trustee candidates should take place in Executive Session.

Foundation – The Foundation held its third Silent Reading Party (SRP) on Sunday, April 6th at Liquid State Brewing. It was the most successful SRP we've had yet, and we are pleased to report that it netted almost \$2,000 with Liquid State donating the cost of the event space. The Friends of TCPL donated a \$25 book sale gift certificate which was immensely popular and drove our raffle drawing donations to the highest amount yet. Many people have attended multiple SRPs, and several attendees spoke of how useful the event has been in helping them return to recreational reading. The Foundation's Events Committee is planning at least two more SRPs in 2025. The Foundation was also proud to fund "Undoing Drugs" author Maia Szalavitz's visit on April 19th. It was a good-sized crowd considering the holiday weekend and protests occurring simultaneously on the Commons. A senior public health faculty member with Cornell's Brooks Public Policy School attended, as well as an associate professor in Health Sciences and Public Health from Ithaca College. The Foundation's audit and 990 have been completed, approved, and submitted.

Friends – The booksale is eleven days away starting May 3rd. Library day is tomorrow! Come by the Friends of the Library, 509 Esty St. for a lawn sign.

MOTION to adjourn meeting by D. Long and seconded by N. Scholtz at 4:45 p.m. Carried unanimously.

EXECUTIVE SESSION

A **MOTION** was made by N. Scholtz and seconded by S. Clausen to move into Executive Session at 4:46pm . Approved unanimously.

A **MOTION** was made by S. Clausen and seconded by L. Chabot to adjourn Executive Session at 5:50pm. Approved unanimously.

The Board then voted unanimously to approve the amended TCPL bylaws to have a 15-member Board of Trustees. The Board then voted unanimously to approve the seven new Trustees presented by TC Legislative Liaison, Rich John. A motion was made by Darrell Long to adjourn the meeting, seconded by Lis Chabot and unanimously approved.

Minutes by Mary McKeon
Administrative Manager

Endorsed by
Secretary

MAY MONTHLY STAFF REPORT

Director's Report

Susan Currie

I attended the monthly online meeting of the FLLS Directors'. We learned more about the state budget and learned that NYLA (New York Library Association) is going through the budget line by line for information about funding for libraries and new construction.

PULISDO (Public Library Systems Directors Organization of NY) reports that New York, along with 20 other states, have filed a lawsuit against the closing of IMLS (Institute of Museum and Library Services). New York State is confident about 2025 funding but looking ahead there is uncertainty about 2026. The Executive Director of FLLS will be out of the office for 3 weeks in August (8/4-8/24).

We were reminded that annual reports must be on library websites. TCPL as central library must have annual reports reviewed and approved at the state level. FLLS Executive Director Glogowski reminded all that library bylaws must be reviewed once every five years. All libraries are required to have a report to the community. This does not necessarily mean a long document but could be a short summary with statistics on the library website. Also, library policies must be on the library website along with the library budget. Board meeting agendas must be posted online as well, preferably two weeks prior to the meeting.

The TCPL Business Manager and I have been attending online budget training sessions. We also met with the FLLS Business Manager and Executive Director to review budgets from previous years along with a review of various policies and procedures.

I am continuing to meet one on one with all TCPL staff and learning about their positions, projects, needs of the library and how we can best serve the community. At the May all staff meeting, we reviewed the "Lost Child" procedure and also had a session in the Makerspace for creating tie-dye tee shirts for the Summer Reading Program.

With the help of the Communications Coordinator and Administrative Manager, we have a Trustee orientation presentation, manuals and other information and have scheduled new Trustee training. We will be creating an online version for Trustees unable to attend in person.

I met with the Tompkins County Chief Equity and Diversity Officer, Charlene Holmes, about giving a presentation at a TCPL staff meeting. I also invited the FLLS Executive Director, Sarah Glogowski to give a presentation at the June staff meetings on what it means to be the Central Library of FLLS. I have also invited Sarah to attend the May 27 Board meeting to meet the new Trustees and to provide an overview of what it means to be the Central Library.

I was contacted by the NYLA/ SSL (New York Library Association/Section of School Librarians) about their planned conference in Ithaca in 2026. They would like to collaborate with TCPL. We offered the BW Room for programming, and I met with the Head of Youth Services who will connect our YS librarians with the planning committee.

We were contacted by Challenge Industries to explore the possibility of having an intern at TCPL. The intern is working on an M.L.S. and having experience in a library will help towards the degree completion. Youth Services, Adult Services and the TCPL Foundation all worked with the representative from Challenge for opportunities that would benefit the library and the intern. TCPL has traditionally partnered with Challenge for programs, etc.

I was invited to attend the neighborhood association, Bryant Park/Belle Sherman Civic Association in response to questions about TCPL. I provided an update on the planned work to refresh the outside of the library later this summer as well as our plan to reopen the service point near the entrance. I reported that it will take a little time as we have contacted the company and must coordinate with County Facilities.

Adult Services

Judd Karlman

Adult Services Department

Board Report May 2025



Other book displays included books on display for May's Mental Health Month and one for Immigration and Asylum.

On the Shelves

The Tech Services team processed 892 new items in March and another 1285 new items in April.

Tech Services also partnered with Youth Services to create a new collection – Early Reader Non-Fiction.

Book Displays

One of our fiction displays this month centered on “If You Liked Sinners” (the Ryan Coogler hit film), featuring fiction and nonfiction about Black horror and fantasy, blues, and racial justice (among other things). Another was dedicated to the rich and varied fiction written by Asian Americans, in conjunction with [Asian/Pacific American Heritage Month](#). We have seen an uptick in borrowing from these displays, particularly of older titles from the stacks (as opposed to new), which has been gratifying.

We are constantly having conversations about how to use these book displays to not only celebrate marginalized members of our community but also ways to highlight parts of our collection that our patrons might not otherwise notice.

Art on the Avenue

Asia and Cady installed art by Yamilka Portorreal in the Avenue. The “Aging Ithacans” display includes interviews with the subjects, which were compiled into a booklet for ease of reading. The show will be up through August, 2025. Yamilka’s art is moving and I encourage everyone to walk along, take in the art while reading the interviews.

Tie-Dye

Cady led the staff in the tie dyeing of over 100 t-shirts for the summer reading program and Ithaca Festival parade! Staff from all departments came together to dye their own shirts, and lots of messy fun was had.

For a few wonderful and colorful days, there were tie-dyed shirts drying on every available surface in the Adult Service Department.

MakerSpace

Cady and Shelby (circulation) attended Maker Faire Syracuse, set up a table offering Makerspace and library information, as well as a button making activity! Visitors made over 70 buttons, and over 150 people were spoken to about libraries. We were invited to

participate by a Makerspace patron who was part of the planning committee.

A Makerspace patron brought an ambitious project – to embroider 22 personalized towels using our embroidery machine for teammates who participate in Women Swimmin’ – a fundraiser for Hospicare.

Other items created in the MakerSpace this month:

- Helped a patron embroider an original design into their jacket
- Trained a local teacher on 3-D printing and laser cutting
- Continued assisting local artisan, Tracy from [Dancing Owl Woodworks](#), in making beautiful cutting boards

Book Club

The 4 Seasons Book Club met for two sessions: a virtual meeting and an evening meeting in the library. 7 people joined online and 9 people attended the discussion in the library. The book, “Mothers and Sons” by Adam Haslett, dealt with issues of immigration and asylum as well as family relationships.

Access Services

Kate DeVoe

Programming & Outreach

Library Assistant Melisa Crumrine led a “Fabric Collage Art” program in the Makerspace on May 10, in addition to her weekly openly hours with Clerk Tammy Drake.

Library Assistant Ally True’s series of LGBTQ programming, “The Gay Agenda,” made it into the Ithaca Times!

https://issuu.com/ithacatimes/docs/may_21_2025 Ally shared with the Times, “The Gay Agenda is for everybody and anybody, just like libraries. Anybody is welcome to come to the events and learn how to support, what your family and friends may be experiencing, and even how to help them.”
Congratulations, Ally!

Clerk Shelby Buche attended [Maker Faire: Syracuse](#) on May 3 with Librarian Cady Fontana. Thank you, Shelby, for making the trek to represent the Library!

We had another successful year of programming with our VITA Tax Preparation Program, thanks to Librarian Tom Fredette's coordination.

Income tax stats:

- 130 hours Cornell University / VITA staff used the digital lab
- Total families served: 666
- Total refunds: \$924,031
- Total people served (including spouses and children): 908
- Total tax returns filed (federal and state) 1,338
- Total community impact (including tax preparation fees saved): \$1,157,131
- This was Cornell's second year providing the service and their numbers are about a 30% increase from last year

Tom is also coordinating with Longview on their Book Clubs! He worked with staff to place holds on *Boys in the Boat*, and *Demon Copperhead*.

Tom restarted our Technology One-On-One program, and helped five community members with their technology help needs in April and May. Tom & Clerk Katylyn Dedrick also visited Lifelong on April 22, and led a group in Hoopla and Kanopy basics. Speaking of digital statistics...

eContent Statistics

Hoopla, Kanopy, Niche & OverDrive stats, Year to Date as of May 19:

- Total Hoopla circulations YTD = 6,408
- Total Kanopy views YTD = 3,360
- Total Niche Academy views YTD = 297
- Total OverDrive circulations YTD = 50,819

Youth Services

Kat Savage

Youth Services Department Board Report May 2025



Kids Discover the Trail! concluded on May 22nd. All YS Staff helped lead KDT visits this year.



Story + Craft participants proudly showing off hats decorated with buttons, pom poms, and more, inspired by The Button Book by Sally Nichols. Presented by Kai.

| April 2025 Statistics | Programs | Attendance |
|-----------------------|-----------|--------------|
| Totals | 58 | 1,718 |
| First Five Years | 10 | 420 |
| Children (5-11) | 25 | 639 |
| Teen (12-18) | 13 | 551 |
| General Interest | 10 | 108 |

Coming Up

Summer Reading! Save the date for our Kickoff event, which will be Friday, June 13, from 3-5pm. The event will feature a Crafternoon-style event for all ages, book giveaways, and more. *We are grateful to the Bernard Carl and Shirley Rosen Library Fund of the Community Foundation of Tompkins County and the TCPL Foundation for making Summer Reading possible!*

More upcoming special events:

- May 31: **Early Literacy Workshop** for parents and caregivers. Participants will leave with tips and activity ideas to do at home with young children in order to build strong foundations for learning to read.
- June 7: Our annual **Pride** edition of Family Storytime as part of a series of LGBTQ+ programs offered all week long. Plus, we'll screen the family film *Strange World* later that afternoon.
- June 10: The summer series of the **Teen Writing Workshops** will resume with an eight-week session.
- June 17: **SingSong Music Classes** begins: a four-week series for children ages 1-5 and their caregivers.
- June 17 and June 19: **Teen Snack and Study**, in which we'll provide high school students with food and space to support studying for Regents and finals.



More Story + Craft artmaking – this one featuring real broccoli! Presented by Milly.



The Early Reader Book Clubbers put on a worm-tastic puppet show, inspired by the book Wiggle and Waggle by Caroline Arnold. Presented by Kai.



Even more Story + Craft art! This cat is inspired by Mr. Norton's New Hat by Huw Lewis Jones. Presented by Cassie.

- June 28: **Splat! Sumthin' Paint Party:** Participants will make engaging and active spin art creations.

Book Club Update

Early Reader Book Club will read *Truth or Lie: Dogs!* and the **Tween Book Club** will meet to discuss *The Eyes & the Impossible* by Dave Eggers.

Staff Highlights

Cassie shared fantastic new books at various programs, such as *Mr. Norton's New Hat* by Huw Lewis Jones, which inspired a handprint-animal artistic response, celebrated Mother's Day at Family Storytime. Plus, we overheard one small child exclaim "That made me so happy!" after Baby & Toddler Storytime!

Kai, our Kids Discover the Trail! coordinator, is working on wrapping up the season. Over the past three months, 390 kindergarten students from Ithaca and Trumansburg toured the children's room, participated in activities, and received library cards. At Early Reader Book Club, a visiting patron from Spain commended Kai and TCPL on our approach to making reading and learning so much fun.

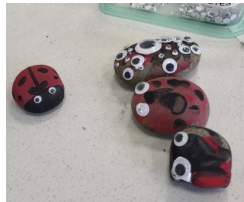
Milly, with Sasha and Adult Services' Josh, welcomed groups from the Learning Web and Lehman Alternative Community School to the Makerspace. Teens got the chance to learn about the various machines and make their own buttons. She has also taken the lead "role" on KDT field trips and with Kai is beginning a TCPL Foundation-funded project to support classroom libraries at GIAC.



Family Storytime on May 10th gave children a chance to make a pop-up card for the mums in their lives. Presented by Cassie.



A social media reel showcasing selections from our Asian-American and Pacific Islander Heritage Month displays for children and teens. Social Media by Woody, in-library display by Julia and Kai.



This Story + Craft was inspired by a story about a lucky ladybug, kids created their own stone ladybugs. Presented by Sasha.

Woody joined Kat on our very first Summer Reading school visit to Enfield Elementary, where we presented to the student body. One school and one hundred kids down, several schools and several hundred kids to go! They also continue to offer Family Movie screenings one Saturday a month – Muppet Treasure Island drew 15 attendees in April.

Sasha reports: “A teen I am familiar with came in after something outside of the library made them feel unsafe. While I never want a young person to be in danger, it made me so happy that this teen thought of me as someone safe to go to, and the library as a place they knew they could get help. I think this shows that the mission of the Teen Center is really working – teens feel safe here, and that’s huge!”

Julia has started work on a LibGuide to highlight year-round learning resources available for free through TCPL and FLLS, which will be easily accessible through our website. Julia has also been taking the lead on the day-of oversight of Sit, Stay, Read. A kindergarten teacher who visited was excited to see the wide variety of early reader animal books we had on hand! Lastly, she and Circulation team member Ally gave a patron a tour of the various accessible technologies and tools at the library. The patron was grateful, stating: "Wow, y'all have really embraced the third place ethos!"

Your Moment of Joy

A kindergartener who had just visited the library on his KDT field trip returned to the library with his dad to activate his special KDT library card. Beaming with pride, he showed his dad how to use the self-checkout, where to find the bathroom key, and many other things he had learned during his visit. His dad shared that he hadn't stopped talking about all the wonderful things he experienced on the trip.

TCPL Finance & Personnel Committee
Meeting Notes prepared by Lis Chabot, Chair
May 20, 2025- 4:00 p.m.
Borg Warner West

Attending: Lis Chabot, Darrell Long, Kathy Weinberg, Susan Currie, Tonya VanCamp
Guest: Anthony Elia, Library Counsel

Meeting called to order: 4:15 pm

Approval of the Agenda A proposal to move the Executive Session to be the first item of the agenda was approved.

Executive Session The Committee discussed confidential personnel matters. No votes were taken. Session adjourned at 5:15 pm.

Current Financial Matters

The implementation of Forework for automated payroll and related Human Resource management, as well as the migration of data from the existing system has taken priority in lieu of preparing the monthly financial statement. The annual audit is in progress. The auditors will meet with the F&P Committee and subsequently present their report to the full Board at the June Board meeting. Tonya VanCamp, Library Business Manager, met with a representative from Insero as part of the special audit initiated by the County Legislature. The Library has not received a relevant report to date. The Library's Annual Financial Report for New York State will be completed once the auditors provide their complete report.

Library Technology

Darrell Long and Lis Chabot participated in online meeting with staff from Synergy, the firm that provides management services for the Library's technology. Topics discussed: Security Practices, Mobile Device Management, Access Controls, Microsoft 365 utilization, Transition to Windows 10, Hardware Replacement, Microsoft Teams Phone implementation, and Structured Account Management Services options. Darrell is reviewing the current licenses with a goal of rightsizing licensing. Encrypted email will be implemented for Tonya to use with financial documents.

Library Director Search

The Search Committee, chaired by Trustees Lis Chabot and Sarah Clausen, has been formed and includes representatives from the Friends of the Library, Finger Lakes Library System, TCPL Foundation, Library Staff, as well as Rich John, the Library's legislative liaison, and Susan Currie, Interim Library Director. Applicants have until June 30 to complete the Civil Service Training and Experience Exam which is scored by New York State. The Committee will develop questions for online interviews with top scoring applicants, as well as a writing prompt and presentation prompt for finalists. Finalist presentations will be open to the public and recorded.

Meeting adjourned at 6:00 pm.

TCPL Community Relations Committee Meeting

May 6, 2025

Meeting Summary:

The discussion centered on the strategic plan and preparations for the 25th anniversary celebration. Sarah Clausen, the new chair, emphasized the importance of tracking deadlines and encouraged attendees to access Teams groups for updates on both initiatives. The group explored methods for gathering community input on the strategic plan, including the creation of a survey and potential focus groups to engage underserved populations. Various distribution methods for the survey were considered, such as QR codes and physical drop boxes, with a proposed deadline for completion set for June 14th.

In addition to the strategic plan, the team brainstormed ideas for the anniversary celebration, including a kid-friendly birthday party theme and activities reminiscent of past events. They discussed the slogan "cheers to another 25 years" and the need for a budget for graphics, weighing the options of using internal designs versus hiring a professional. Plans for a summer reading kickoff event and a gala in November were also mentioned, along with a reading of the Constitution scheduled for June 14, which aligns with Pride Week. The meeting concluded with a review of team memberships and action items related to upcoming events and resource sharing.

Key Topics:

Team Introductions and Agenda Overview

Sarah Clausen led the meeting by asking attendees to introduce themselves. She highlighted the agenda's focus on two major initiatives: the strategic plan and the 25th anniversary. Sarah also mentioned the creation of Teams groups for these initiatives and inquired about access issues some members were experiencing.

Community Engagement and Strategic Plan Development

The conversation focused on the strategic plan and the potential for community engagement through a survey. Sarah highlighted the need for feedback on the draft and the group discussed using various methods, such as QR codes and physical drop boxes, to reach a wider audience. Kathy contributed by suggesting that the strategic plan could serve as a marketing tool to foster positive community perceptions.

* Community Engagement and Feedback

* Strategic Plan Development

Planning for Survey and Outreach Initiatives

The group proposed a deadline of May 14th for completing a survey, with discussions about the need for additional time for printing and finalizing questions. This deadline allows for the survey to be ready to be distributed at the TCPL table at Ithaca Fest. The group also addressed outreach to underserved populations as part of their strategic plan, referencing specific goals related to enhancing library services.

Logo Design Discussion

Sarah Clausen discussed the slogan "cheers to another 25 years" and the status of the budget for graphics, which Kerry will confirm with Tonya. Brian shared internal logo submissions for review and the group agreed on two, one will serve as a logo for children's materials. The group discussed using the logo for stickers, badges and magnets, along with a banner to hang outside the library.

Planning Summer Reading Kickoff and November Gala

The group continued discussion of a "tiny desk" event for the summer reading kickoff and emphasized the importance of having a service point in the library to enhance community engagement. Proposed locations were the reference desk and the circulation desk, and whether it should be a one-off event or a series. The idea of a November gala was revisited, considering the library as a venue and the need to secure permission for alcohol service. The group discussed the option of an after-hours Speakeasy at the Library in October, with a spooky vibe as an option for the gala. Alternative venue options, such as the Argus warehouse and CSMA ballroom, were also mentioned.

* Summer Reading Kickoff Event

Planning the 25-Year Celebration

Sarah Clausen raised questions about the plans for the 25-year celebration, and the group landed on a kid-friendly birthday party theme. Susan mentioned the successful 10th anniversary celebration and suggested including activities like games and a Time Capsule presentation. Sarah also mentioned the importance of discussing budget and marketing strategies in smaller subcommittees.

* 25th Anniversary Celebration Planning

Team Updates and Event Planning

The group discussed upcoming events, and Susan mentioned a partnership with a county historian for a reading of the Constitution on June 14, which coincides with Pride Week. She mentioned the involvement of several committee members and the possibility of organizing a

resource fair. The group also highlighted the need for historical information about the library's past and discussed asking the history center to curate a pop up exhibit for the library, which could include original blueprints or old photos of what the building used to look like. Perhaps a video to show on screens/a projector.

Action Items:

- * Melissa will take the lead on creating the community survey for the strategic plan and share it in the Teams channel for feedback.
- * Brian will begin researching compatible software or websites for the survey to ensure it can be used online.
- * Kerry will follow up on the budget for graphics related to the 25th anniversary events.

Key Questions:

- * How will the community be engaged in providing feedback on the strategic plan?
- * What is the process for creating and distributing the community survey?
- * How will the library handle the logistics of the summer reading kickoff event?