

TOMPKINS COUNTY PUBLIC LIBRARY  
DRAFT MINUTES OF THE BOARD OF TRUSTEES  
MAY 27, 2025

TCPL Board Members Present: Kathy Weinberg, President; Lis Chabot, Darrell Long, Nina Scholtz, S. Clausen, Shelly Wong, Christina Brewington, Jason Kovari, Emily Hopkins, Laura Krauss, Carrie Bauer

Special guest: Sarah Glogowski

Trustees Excused: Reyna Florentino-Gambrell, Beth Osborne

Also Present: Susan Currie, Interim Director; Tonya VanCamp, Business Manager; Kerry Barnes, TCPL Foundation Executive Director; Mary McKeon, Administrative Manager; Judd Karlman, AS Dept. Head; Brian Sasser, Communications Manager; Rich John, County Legislator

With a quorum, the meeting convened at 4:02 p.m.

OVERVIEW OF CENTRAL LIBRARIES by Sarah Glogowski

S. Glogowski gave an in-depth overview of Central libraries and the NYS Trustee Handbook. Central Libraries must be open at least 55 hrs/week. TPL is open 60 hrs/week based on the population of Tompkins County. Glogowski described the services that Finger Lakes Library System.

CALL TO ORDER

APPROVAL OF AGENDA DOC 25-22

A **MOTION** was made by C. Brewington and seconded by K. Weinberg to approve the agenda. Approved unanimously.

PUBLIC COMMENT

The following attended the meeting and addressed the board:

Alison True  
Susanna Drbal  
Asia Bonacci  
Kat Savage  
Kelly Doolittle

CONSENT AGENDA

THE BOARD RATIFIESTHE RECLASSIFICATION OF THE BUSINESS MANAGER TO A  
40 HOUR PER WEEK EXEMPT POSITION DOC 25-23

APPROVAL OF LIBRARY STAFF WHO HAVE BEEN TERMINATED, REISGNERED AND RETIRED SINCE 2023 DOC 25-24

APPROVAL OF MARCH 25, 2025 MINUTES DOC 25-25

ACCEPTANCE OF RESIGNATION DOC 25-26

DECEMBER 2024 MODIFICATIONS DOC 25-27

DECEMBER 2024 BUDGET AMENDMENTS DOC 25-28

APRIL 2024 MODIFICATIONS DOC 25-29

2025 BUDGET FINAL EXPENSES DOC 25-30

2025 BUDGET FINAL REVENUE DOC 25-31

AMENDED BYLAWS

A **MOTION** was made by C. Brewington and seconded by K. Weinberg. Approved with one abstention.

APPROVAL OF THE BILLS

I, Treasurer, Lisabeth Chabot, in keeping with New York State Education Law, certify that I have reviewed payroll #9 dated 5/1/25 and #10 dated 5/15/25 totaling \$131,453.65. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library and therefore recommend that the Board of Trustees approve for payment May 2025 bills in the amount of \$140,308.38 as listed in Abstracts #13, #14 and #15.

DIRECTOR'S REPORT

I had a meeting with Sue Kittell at the Park Foundation about library needs. I have been talking with department heads about their ideas to submit to the Park Foundation including supporting collections and programs. We have had a new Trustee orientation for the majority of our new Trustees, and we are looking into how to create a virtual orientation that can be accessed at the convenience of new trustees. We have invited Sarah Glogowski to the June all staff meetings to give an overview about TCPL's responsibilities as central library, to talk about collections, Central Library Services Aid (CLSA) and other system information. The Department Heads have created a new volunteer program, "Program Partners" that invites community members to apply as volunteers for programs and projects in departments. There are currently volunteers for Youth Services, and we are looking to expand the new program.

PRESIDENT'S REPORT

.K. Weinberg reminded the trustees to sign the Conflict of Interest form and mentioned we need a secretary. Weinberg urged trustees to get involved with committee membership.

LIAISON REPORTS

**County-** R. John thanked the trustees and staff tie dye shirt.

**Foundation** – The Foundation finds itself in a bit of a quiet period as we work to secure a location and date for our next Silent Reading Party. We are excited to begin working with our intern from Challenge WorkForce Solutions, Andreanna Downing Zheng. Her orientation with the Foundation will take place May 28.

**Friends** – N. Scholtz – The Booksale is over and all the books are gone. They raised \$268,000 with more customers at this sale. The remaining books were donated to the community and sent to Canada to resell.

**MOTION** to adjourn meeting by D. Long and seconded by N. Scholtz at 4:45 p.m. Carried unanimously.

EXECUTIVE SESSION

A **MOTION** was made by D. Long and seconded by S. Wong to move into Executive Session at 5:27pm . Approved unanimously.

A **MOTION** was made by S. Wong and seconded by L. Chabot to adjourn Executive Session at 5:59pm. Approved unanimously.

A motion was made by Darrell Long, seconded by C. Brewington to adjourn the meeting at 6:00pm. Approved unanimously.

Minutes by Mary McKeon  
Administrative Manager

Endorsed by  
Secretary