

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
May 23, 2017

TCPL Board Members Present: Bruce Ryan, President; Kenneth McClane, Rochelle Proujansky, Don Trotter, Thompson Terry, Luca Maurer, Ingrid Jensen, Martha Hardesty, Leslie Daniels, Kris Altucher

Board Members Excused: Helena Maria Viramontes, Nina Miller

Also Present: Susan Currie, Library Director; Suzanne Smith Jablonski, Foundation Executive Director; Mary McKeon, admin asst; Michelle Benjamin, Business Manager; Michael Lane, Chair of the Tompkins County Legislature; Anthony Elia, Attorney

PUBLIC COMMENTS

None

With a quorum now present, meeting convened at 4:05 p.m.

ACTION ITEMS

APPROVAL OF AGENDA DOC 17-44

A **MOTION** was made by I. Jensen and seconded by T. Terry to approve the agenda. Approved unanimously.

EXECUTIVE SESSION

A MOTION was made by K. McClane and seconded by L. Maurer to go into Executive session at 4:09 PM. A MOTION was made by T. Terry and seconded by M. Hardesty to come out of Executive session at 4:19 PM.

The Board of Trustees came out of Executive Session and voted on the following resolution.

The Board of Directors of the TCPL hereby accepts, enters and authorizes the ED and President to execute the following agreements in connection with the claims and proceedings brought by Jon Long:

- 1) Memorandum of Agreement executed by the UAW President on May 9, 2017
- 2) Settlement Agreement executed by the UAW President and Jonathan Long on May 9, 2017

Acknowledgement and General Release initial by the UAW President and Jonathan Long on May 9, 2017.

A MOTION was made by L. Daniels and seconded by T. Terry to accept the resolution. Accepted unanimously.

APPROVAL OF APRIL 25, 2017 DRAFT MINUTES DOC 17-36

A MOTION was made by K. Altucher and seconded by T. Terry to approve the minutes with corrections. Approved unanimously.

APPROVAL OF RECOMMENDED 2017 BUDGET AMENDMENTS DOC 17-37

Approved unanimously.

APPROVAL OF REFUND POLICY DOC 17-38

Approved unanimously.

APPROVAL OF ANNUAL AUDIT DOC 17-39

Approved unanimously.

APPROVAL OF BILLS

I, Treasurer, Thompson Terry, in keeping with New York State Education Law, certify that I have reviewed payrolls #9 dated 4/27/17 and #10 dated 5/17/17 totaling \$101,613.98. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment May 2017 bills in the amount of \$141,524.07 as listed in Abstracts #13, #14 and #15.

LIBRARY DIRECTOR SEARCH

B. Ryan stated that there are eighteen applicants, testing will begin on June 1. Currie explained the process of the search committee and civil service.

DEVELOPMENT REPORT

S. Smith Jablonski gave an update on the preparation of the Inside Story Event, held at the library on May 31. Smith Jablonski reported on the status of the NY Public Library Construction Grant and the State Facilities & Municipal Grant. She announced the unveiling of the renovations is scheduled for September 15.

DIRECTOR'S REPORT

Library Director Currie reported on the ongoing renovations. Phase 2 of the carpet replacement is currently underway. On May 16th Phase 2 Construction meeting was held. Trustee Don Trotter attended that meeting during which many details of the digital lab, Makerspace and teen center were discussed. The attendees included QPK, Inc. (architects), Sack & Associates (electrical), DIRT (glass wall for digital lab/Makerspace), Sedgwick (furniture), County Facilities and

TCPL staff. She also announced that some sample furniture has been received and is set up in the new conference room for viewing. Currie provided an update on staffing noting that interviews for an interim department head for Information & Learning Services will be taking place this week. The candidate lists for the Librarian I and Librarian III tests will be available in July. She reminded Trustees of the Ithaca Festival parade on June 2nd and invited those interested in marching with TCPL.

Currie announced that the pre-budget presentation to County Administration and the Legislature would be held on Wednesday, June 21, 2017 at noon in the Thaler Howell Room. Lunch will be provided. She will send a reminder requesting rsvp's to the Board. She, the TCPL Business Manager, Board President and Vice-President will be meeting with the County Administrator on June 1st.

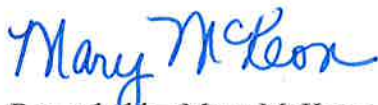
Currie reported on the work of the TCPL Art Exhibit Committee, chaired by interim art exhibit coordinator, Yvette Rubio (also our Volunteer Coordinator). The committee has recommended new internal procedures and plans for managing art exhibits that Currie has approved. She will be organizing a similar committee for review of programming.

LIAISON REPORTS

Friends – D. Trotter gave a brief update of the Spring Booksale. Donations will be accepted starting June 10.

County – M. Lane reported on the 2018 budget process. Lane noted the local law passed tobacco law, the age to purchase tobacco is now 21 years old.

MOTION to adjourn by I. Jensen and seconded by K. McClane at 4:58. Approved unanimously.



Recorded by Mary McKeon
Admin. Asst.



Endorsed by Ingrid Jensen
Secretary