

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
February 28, 2017

TCPL Board Members Present: Bruce Ryan, President; Kenneth McClane, Rochelle Proujansky, Kris Altucher, Don Trotter, Thompson Terry, Janet Corson-Rikert, Luca Maurer, Ingrid Jensen

Board Members Excused: Martha Hardesty, Helena Maria Viramontes, Nina Miller

Also Present: Susan Currie, Library Director; Suzanne Smith Jablonski, Foundation Executive Director; Michelle Benjamin; Library business manager, Mary McKeon; admin asst., Yvette Rubio; Volunteer Coordinator, Mike Lane; County Legislator

PUBLIC COMMENTS

None

With a quorum now present, meeting convened at 4:06 p.m.

ACTION ITEMS

APPROVAL OF AGENDA DOC 17-08

A **MOTION** was made by K. McClane and seconded by J. Corson-Rikert to approve the agenda. Approved unanimously.

APPROVAL OF JANUARY 31, 2017 DRAFT MINUTES DOC 17-09

A **MOTION** was made by K. McClane and seconded by T. Terry to approve the minutes. Approved unanimously.

APPROVAL OF FINAL 2016 FINAL BUDGET AMMENDMENTS DOC 17-10

Approved unanimously.

ACCEPTANCE OF THE NYS ANNUAL REPORT DOC 17-12

A **MOTION** to accept the NYS Annual Report. Accepted unanimously.

APPROVAL OF NOMINEE FOR BOARD

R. Proujansky recommended Leslie Daniels to serve as trustee for a three year-term. Approved unanimously.

APPROVAL OF BILLS

I, Treasurer, Thompson Terry, in keeping with New York State Education Law, certify that I have reviewed payrolls #3 dated 2/2/17 and #4 dated 2/16/17 totaling \$105,187.24. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved

operating budget of the library, and therefore recommend that the Board of Trustees approve for payment February 2017 bills in the amount of \$152,491.27 as listed in Abstracts #4, #5 and #6.

DIRECTOR'S REPORT

Library Director Currie gave a renovation update. Carpet in the new staff area will be completed on March 6th, the BW Community Room, Ezra Cornell Room and the replacement carpet in YS will be done in late March/early April. We are hoping to move the staff to the new area by mid-March after the carpet is completed. Currie complimented all the staff who worked during the week the library was closed for shelving, shifting collections, finances, communications and being available to the carpet installers and construction crew for questions about the renovations. She described the reopening of the library on February 20th with a crowd waiting outside and a full house all day long, particularly in Youth Services. The community was very happy to be able to be at TCPL once again. The work after the closure has included a large quantity of materials to be shelved, and adjustments to the collections. Staff have been available to help patrons locate needed materials.

Currie noted that the Junior Library Advisory Council, Teen Services Librarian, Regina DeMauro and Head of Youth Services, Sarah O'Shea were on the planned overnight field trip discussed at the January Board meeting. They have posted photos of visiting the NY State Museum and Library on social media. TCPL has wonderful representation in Albany at Library Advocacy Day. In addition to the teen group, librarians Jennifer Schlossberg and Tom Fredette are attending along with Trustee Ingrid Jensen.

Currie reported that the Library Director position has been posted on the County Personnel website, the American Library Association job opportunities site, the NY State Library job site, the New York Library Association job site, and the Finger Lakes Library System and South Central Regional Library Council sites. Additionally, the job has been advertised on Indeed.com and LigGig, and will be posted to a few other job sites. The last day for applications is April 21, 2017 with the test month being June. The test is a training and experience test. The list of potential interviewees will be available in early July.

The Town of Ithaca has contacted the library that it will give \$10,000 in 2017 to be used for Sunday hours. This will allow four additional Sundays to be added to the schedule. Currie will attend an April Town Board meeting to thank them. She called the Town Supervisor to thank him the day the agreement arrived at the library.

DEVELOPMENT REPORT

S. Smith Jablonski reported that the Foundation audit was underway. She announced that Susanna Drbal had joined the Foundation as Development Assistant, and that the search process had begun for hiring an Assistant Director who will be primarily responsible for managing the annual fund. S. Smith Jablonski recapped the recent change of title and reporting structure for the External Communications & PR Coordinator position.

LIAISON REPORTS

Friends – D. Trotter announced the booksale would be accepting donations until April 12, for the spring sale.

County – M. Lane reported the sales tax has decreased to the lowest in the state compared to downstate. Lane reminded everyone that the County Bicentennial is this spring.

MOTION to adjourn by K. McClane and seconded by J. Corson-Rikert at 5:28 Unanimously approved.

Mary McKeon

Recorded by Mary McKeon
Admin. Asst.

Janet Corson-Rikert

Endorsed by Janet Corson-Rikert
Secretary