

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
December 20, 2016

TCPL Board Members Present: Bruce Ryan, President; Peter McCracken, Rochelle Proujansky, Don Trotter, Kenneth McClane, Kris Altucher, Jack Clark, Thompson Terry, Janet Corson-Rikert, Cynthia Nicholson

Board Members Excused: Luca Maurer, Martha Hardesty, Helena Maria Viramontes

Also Present: Susan Currie, Library Director; Suzanne Smith Jablonski, Foundation Executive Director; Carrie Wheeler-Carmenatty; Public Relations and external communications, Michelle Benjamin; Library business manager, Mary McKeon; admin asst.

PUBLIC COMMENTS

None

With a quorum now present, meeting convened at 4:06 p.m.

ACTION ITEMS

APPROVAL OF AGENDA DOC 16-93

A **MOTION** was made by K. McClane and seconded by K. Altucher to approve the agenda. Approved unanimously.

APPROVAL OF NOVEMBER 15, 2016 DRAFT MINUTES DOC 16-94

A **MOTION** was made by R. Proujansky and seconded by T. Terry to approve the minutes. Approved unanimously.

APPROVAL OF Renovation Account

Approved unanimously.

APPROVAL OF BILLS

I, Treasurer, Cynthia AB Nicholson in keeping with New York State Education Law, certify that I have reviewed payrolls #24 dated 11/23/16, #25 dated 12/8/16 and #26 dated 12/22/16 totaling \$149,445.69. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment of December 2016 bills in the amount of \$212,451.56 as listed in abstracts #36, #37 and #38.

APPROVAL OF NOMINEES FOR BOARD

R. Proujansky recommended two new nominees; Nina Miller and Ingrid Jensen. Approved unanimously.

JOB TITLE CHANGE

Finance & Personnel Committee recommended the job title change from Public programming and outreach coordinator to Public relations and external communications. Approved unanimously.

DIRECTOR'S REPORT

Library Director Currie began her report by thanking Cindy Nicholson, Peter McCracken and Jack Clark whose terms as Trustees ends on December 31, 2016. Books with a bookplate in honor of each Trustee was added to the collection and shared with those present. Currie thanked these Trustees for their leadership, participation in the important changes in the library, their guidance and support of the director and the staff. They will be missed. Currie then reported that discussions are under way with QPK and County Facilities for carpet replacement and construction to begin. We are looking at February 10 – 19 for the carpet to be replaced and for beginning construction. The department heads and others have been meeting to discuss offering some limited services during that week. For example, we are looking at how we might provide some limited access to collections and allowing patrons to return materials. We will also be meeting to plan for communications during the renovations and have already placed signs in the stacks about the collection moves as well as a large poster in the front lobby indicating the areas to be renovated. Currie announced that Trustee Don Trotter had volunteered to be the Trustee representative on the Capital Projects Committee and thanked him for his participation. Currie announced that there was no funding from the Town of Ithaca for 2017. That funding had helped with Sunday openings and the result is that the library will be open fewer Sundays. Currie reported that contract negotiations have gone smoothly and are largely concluded. Both Bargaining units are organizing voting to ratify the three year contracts. She thanked Trustee Cindy Nicholson for her participating in the last two successful contract negotiations. The final vote for the 2017 Library budget passed. Currie thanked the Legislature for passing the budget as well as the one-time over target requests for new public internet computers, new tables for the BW Community Room and especially for the funding for half a Librarian II position.

DEVELOPMENT REPORT

S. Smith Jablonski reported that the year-end annual appeal is underway. She noted that the Foundation development assistant's last day is January 6.

STRATEGIC DIRECTION DISCUSSION

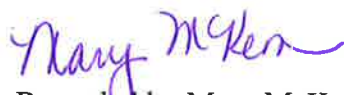
Director Currie announced she will be retiring late August/mid-September 2017. Currie shared the process and timeline for the search. A discussion ensued.

LIAISON REPORTS

Friends—J. Clark reported that the Friends had the sprinkler system repaired.

QUESTIONS ABOUT WRITTEN REPORTS

MOTION to adjourn by R. Proujansky and seconded by K. McClane at 5:06 Unanimously approved.



Recorded by Mary McKeon
Admin. Asst.



Endorsed by Janet Corson-Rikert
Secretary