

TOMPKINS COUNTY PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES  
July 26, 2016

TCPL Board Members Present: Bruce Ryan, President; Peter McCracken, Cynthia Nicholson, Luca Maurer, Rochelle Proujansky, Don Trotter, Helena Maria Viramontes, Kenneth McClane, Kris Altucher, Jack Clark, Thompson Terry

Board Members Excused: Risa Mish, Janet Corson Rikert

Also Present: Susan Currie, Library director; Suzanne Smith Jablonski, Library Foundation director; Carrie Wheeler-Carmenatty; Library programming and outreach coordinator, Michelle Benjamin; Library business manager, Mary McKeon; Admin. Asst.

With a quorum now present, meeting convened at 4:03 p.m.

PUBLIC COMMENTS

None

ACTION ITEMS

APPROVAL OF AGENDA DOC 16-51

A **MOTION** was made by C. Nicholson and seconded by K. McClane to approve the agenda as corrected. Approved unanimously.

APPROVAL OF June 28, 2016 DRAFT MINUTES DOC 16-52

A **MOTION** was made by K. McClane and seconded by H. Viramontes to approve the minutes. Approved unanimously.

NOMINATING COMMITTEE REPORT

R. Proujansky thanked trustees for the enthusiastic and experienced candidates recommended. Proujansky encouraged trustees to continue to suggest candidates for Board membership now and for the future.

APPROVAL OF BILLS

I, Treasurer, Cynthia AB Nicholson, in keeping with New York State Education Law, certify that I have reviewed payrolls #14 dated 7/7/16, #15 dated 7/21/16 totaling \$95,7297.96. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment of July 2016 bills in the amount of \$203,041.90 as listed in abstracts #20, #21 and #22.

DIRECTOR'S REPORT

Director Currie provided a report on the Branding and Marketing Initiative. Focus groups were held April – June 2016. The Community Relations and Outreach Committee is meeting June 27<sup>th</sup> to review results and identify themes. A meeting is also scheduled for the strategy group, Bruce Ryan, Kris Altucher, Susan, Suzanne and Carrie to review the data, the process, check our progress against our plan and discuss next steps. She gave a brief update on the capital projects planning. A number of meetings have been held with Facilities, department heads and staff to get detailed information for planning the renovations. Next steps are to meet with QPK and Facilities, finalize the proposal and approve it. The annual pre-budget presentation for the 2017 budget was held on July 20<sup>th</sup> to members of the County Legislature, County Administration, Trustees and Library staff. Currie reviewed the 2016 budget request and noted that she, the Board president, vice-president and Michelle Benjamin, our business manager will meet with the County Administrator on Friday, July 29<sup>th</sup>. She summarized the library's budget process and will send a document summarizing the process to Trustees.

There will be NO joint meeting in August as noted on the agenda. The joint meeting will be scheduled for sometime this fall.

DEVELOPMENT REPORT

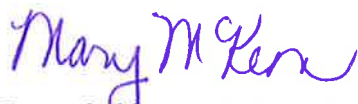
S. Smith Jablonski reported that the 3<sup>rd</sup> annual Readathon is scheduled for Friday, September 23 through Saturday, September 24. She noted that the event coincides with the beginning of Freedom to Read Week, and that we are looking to grow the event incrementally each year. S. Smith Jablonski shared that four individuals with close ties to the Library had recently passed away – Suzanne Spitz, Lee Miller, Ceil Spero and Dorothy Park – and that memorial funds had been established for the latter three. She reminded the trustees of the upcoming thank you reception on Wednesday, August 3 at The Treman Center.

LIAISON REPORTS

Friends—J. Clark reminded everyone the friends still were recruiting for sorting books.

QUESTIONS ABOUT WRITTEN REPORTS

**MOTION** to adjourn by C. Nicholson and seconded by K. Altucher at 5:31. Unanimously approved.



Recorded by Mary. McKeon  
Admin. Asst.



Endorsed by Peter McCracken  
Secretary