

TOMPKINS COUNTY PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES  
FEBRUARY 23, 2016

TCPL Board Members Present: Bruce Ryan, President; Jack Clark, Peter McCracken, Ken McClane, Kristine Altucher, Janet Corson-Rikert, Risa Mish, Thompson Terry, Rochelle Proujansky

Board Members Excused: Helena Maria Viramontes, Cindy Nicholson, Tim Scott

Also Present: Susan Currie, Library director; Mary McKeon, Admin. asst., Suzanne Smith Jablonski, TCPL Foundation Executive director, Michelle Benjamin, Business manager, Carrie Wheeler Carmenatty, Library programming and outreach coordinator

With a quorum now present, meeting convened at 4:08 p.m.

#### PUBLIC COMMENTS

##### YEAR-END REVIEW by Michelle Benjamin

M. Benjamin gave a brief overview of the 2015 revenues, expenditures and the operating fund balance, including the recommended final 2015 budget amendments. The Library met the goals of the 2013 Working Group report and ended the year as projected. With the support of Tompkins County, the budget has been stabilized and the Library was able to add to the unreserved fund balance.

#### ACTION ITEMS

##### APPROVAL OF AGENDA DOC 16-08

A **MOTION** was made by K. McClane and seconded by K. Altucher to approve the agenda with the addition of Nominating Committee Report and Review of Bylaws. Approved unanimously.

##### APPROVAL OF JANUARY 26, 2016 DRAFT MINUTES DOC 16-09

A **MOTION** was made by K. McClane and seconded by T. Terry to approve the minutes as corrected. Approved unanimously with one abstention.

#### APPROVAL OF BILLS

I, Treasurer, Ken McClane, in keeping with New York State Education Law, certify that I have reviewed payroll #3 dated 2/14/16 and payroll #4 dated 2/18/16 totaling \$89,528.12. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved

operating budget of the library, and therefore recommend that the Board of Trustees approve for payment February 2016 bills in the amount of \$194,103.16 as listed in abstracts #4, #5 and #6.

#### ACCEPTANCE OF THE NYS ANNUAL REPORT AUDIT DOC 16-12

A MOTION to accept NYS Annual Report. Accepted unanimously.

#### DIRECTOR'S REPORT

Director Currie notified the Board of the special one-time donation from the Friends of the Tompkins County Public Library. She thanked the Friends for their generosity in supporting the library. Currie also announced that Assemblywoman B. Lifton has nominated TCPL to receive a special state grant for the 21<sup>st</sup> Century Lab and the Teen Center. The Library is very appreciative of Assemblywoman Lifton's support and will be working with the County on the application. She informed the Board of the planned database training from TC3 Library Director Gregg Kiehl. This is part of the established collaboration between TCPL and TC3, which has been very successful. She also informed the Board of the planned press conference and meeting of the Mayor for the Ithaca Plan, which will be in the BW Community Room on February 24, 2015. Director Currie thanked Trustee Helena Viramontes for her facilitation in bringing noted visiting authors to TCPL for the community. On March 16, author Karen Joy Fowler will be giving a reading at TCPL. Fowler is the author of "The Jane Austen Book Club" and "We are all completely beside ourselves." Currie announced that the TCPL Board of Trustees Handbook has been updated. Trustees will be receiving a digital copy of the handbook but are welcome of a print version as well.

#### DEVELOPMENT REPORT

S. Smith Jablonski reported on recent Foundation activity, including several grant applications and a lapsed donor mailing in conjunction with Library Lovers Month. She invited trustees to consider her forthcoming invitation to serve as table hosts for the annual "Inside Story Lunch" fundraising event on May 24. Smith Jablonski provided updates on and sought suggestions for sponsors for the TCPL LEGO Build project.

#### BYLAWS REVIEW

Bylaws were reviewed with minor changes, additional changes to reflect enhanced wording in article V.

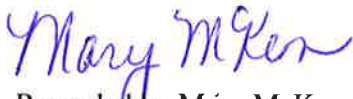
#### LIAISON REPORTS

Friends – J. Clark Friends of the Library are getting plenty of books for the Spring sale, many from the various libraries and book sellers, keeping all the sorters busy.

#### QUESTIONS ABOUT WRITTEN REPORTS

None

**MOTION** to adjourn by K. McClane and seconded by R. Proujansky at 5:03. Unanimously approved.



Recorded by Máry McKeon  
Administrative Assistant



Endorsed by Peter McCracken  
Secretary