

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
December 15, 2015

TCPL Board Members Present: Bruce Ryan, President; Jack Clark, Rochelle Proujansky, Peter McCracken, Ken McClane, Tim Scott, Helena Maria Viramontes, Cindy Nicholson, Kristine Altucher, Martha Walker

Board Members Excused: Janet Corson-Rikert, Risa Mish, Helena Maria Viramontes

Also Present: Susan Currie, Library director; Mary McKeon, Admin. asst., Michelle Benjamin, Business manager

President Ryan and director Currie thanked Martha Walker for her two terms of service as trustee with the book "1000 Drawings of Genius" dedicated to her.

With a quorum now present, meeting convened at 4:00 p.m.

PUBLIC COMMENTS

ACTION ITEMS

APPROVAL OF AGENDA DOC 15-99

A **MOTION** was made by K. McClane and seconded by C. Nicholson to approve the agenda. Approved unanimously.

APPROVAL OF NOVEMBER 17, 2015 DRAFT MINUTES DOC 15-100

A **MOTION** was made by K. Altucher and seconded by K. McClane to approve the minutes as corrected. Approved unanimously.

APPROVAL OF BILLS

I, Treasurer, Cynthia AB Nicholson, in keeping with New York State Education Law, certify that I have reviewed payrolls #24 dated 1/25/15 and #25 dated 12/10/15 totaling \$93,024.29. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment December 2015 bills in the amount of \$223,043.28 as listed in abstracts #35, #36 and #37.

APPROVAL OF NOMINEES FOR BOARD

R. Proujansky made a recommendation for the 2016 slate of officers on behalf of the Nominating Committee. As President – Bruce Ryan; Vice President – Ken McClane; Treasurer – Cynthia Nicholson; Secretary – Peter McCracken. Approved unanimously. R. Proujansky also recommended Thompson Terry to serve as trustee for a three year-term. Approved unanimously.

APPROVAL OF THE PROPOSED 2016 BUDGET DOC 15-101

Unanimously approved.

DIRECTOR'S REPORT

Library Director Currie reported that the presentation to the County Facilities and Infrastructure Committee went well and the resolution in support of the planned renovations passed unanimously. She will next meet with the County Budget, Personnel and Capital Committee and then the full legislature for final approval.

Currie also reported on the search for a new Head of Youth Services. Sarah O'Shea, who has been the interim head, was interviewed on December 15, 2015. Currie recommended Sarah be hired on a permanent basis for the position, effective immediately. The Board approved this recommendation. Currie reported on the annual staff development day, December 11, 2015. The day was divided into two sessions. The morning session was devoted to safety training, including a video about workplace violence ("Active Shooter"). The presenters were Linda Bryan, Head of HR for Family and Children's Services and Tammy Baker, Community Outreach. The staff also reviewed the Library's Code of Conduct. The afternoon session included presentations about Makerspaces, 3D printing and other creative, 21st century digital technologies. The presenters included staff and librarians from Steele Memorial's Makerspace and Eric Franks from the Finger Lakes Library System.

LIAISON REPORTS

Friends – J. Clark invited everyone to the Friends sorting party to volunteer sorting books, good food and good fun!

QUESTIONS ABOUT WRITTEN REPORTS

None

EXECUTIVE SESSION

A **Motion** was made by R. Proujansky and seconded by M. Walker to go into Executive Session at 5:15PM. A Motion was made by P. McCracken and seconded by K. McClane to come out of Executive Session.

The Finance & Personnel Committee made a recommendation compensation increases for the Director, 2.5% for 2016 salary increase. A Motion was made by R. Proujansky and seconded by K. McClane. Approved unanimously.

MOTION to adjourn by R. Proujansky and seconded by K. McClane at 6:07. Unanimously approved.



Recorded by Mary McKeon
Administrative Assistant



Endorsed by Peter McCracken
Secretary