

TOMPKINS COUNTY PUBLIC LIBRARY
DRAFT MINUTES OF THE BOARD OF TRUSTEES
June 30, 2015

TCPL Board Members Present: Bruce Ryan, President; Martha Walker, Cindy Nicholson, Jack Clark, Kenneth McClane, Kristine Altucher, Rochelle Proujansky, Risa Mish, Tim Scott

Board Members Excused: Helena Maria Viramontes, Peter McCracken, Janet Corson-Rikert

Also Present: Michael Lane, Tompkins County Legislative Liaison to the Board of Trustees; Susan Currie, Library director; Suzanne Smith Jablonski, Library Foundation director; Carrie Wheeler-Carmenatty; Library programming and outreach coordinator, Michelle Benjamin; Library business manager

With a quorum now present, meeting convened at 4:05 p.m.

PUBLIC COMMENTS

None

ACTION ITEMS

APPROVAL OF AGENDA DOC 15-44

A **MOTION** was made by C. Nicholson and seconded by K. Altucher to approve the agenda. Approved unanimously.

APPROVAL OF April 28, 2015 DRAFT MINUTES DOC 15-45

A **MOTION** was made by K. McClane and seconded by R. Proujansky to approve the minutes without correction. Approved unanimously.

APPROVAL OF BILLS

I, Treasurer, Cynthia AB Nicholson, in keeping with New York State Education Law, certify that I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment of May and June 2015 bills in the amount of \$223,277.07 as listed in abstracts #16, #17, #18 and #19.

APPROVAL OF NEW DEFERRED COMPENSATION PROVIDER ADMINISTRATOR

B. Ryan introduced a resolution to adopt the State of New York Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions for voluntary participation of all eligible employees. Approved Unanimously.

Currie shared information about her recent visit to the Nantucket Atheneum where she toured the Library's new instruction lab and learned about their 3-D printing services.

Currie also informed members of the Board about a recent patron incident which resulted in damage to a print on display as part of the Library's current art exhibit. Library staff informed the artist of the damage, had the glass replaced so that the print could be re-hung and agreed to a payment plan with the responsible party to reimburse the artist for the retail cost of the print.

DEVELOPMENT REPORT

S. Smith Jablonski provided an update on campaign progress. To date, the campaign has raised 95 percent of its \$2.75 million goal. She explained that many of the gifts to the campaign have been raised to fund the Library's endowment, so the Campaign Committee is working to ensure that immediate funding is available to fulfill the immediate priorities of the campaign.

Smith Jablonski added that the current timetable for the campaign stands; however, a review of the timetable will be conducted in late summer or early fall.

With the goal in sight, the Campaign Committee is working to capitalize on the excitement of the Library's summer reading programs by encouraging grassroots fundraising in support of the library. Additionally, a \$3,000 online campaign in support of teen technology will be launched in the coming weeks through local online platform, Give Gab.

STRATEGIC DIRECTION DISCUSSION

B. Ryan announced that Libby Post of Communication Services is tentatively scheduled to attend a joint meeting of the Library Board of Trustees and Foundation Board of Directors on August 3 at 4 p.m. Board members were asked to consider specific questions they might have for Post in advance of her presentation.

S. Currie provided an update on information requested during the Board's April meeting, including: budget projections, staff needs/recommendations, overview of 2006 referendum, list of collaborative organizations, key partner organizations and campaign scenarios.

M. Benjamin stated that in 2015 the Library's structural deficit was \$171, 000 and projected that approximately \$31,000 would be needed in 2016 to balance the operating budget. Looking forward M Benjamin noted that, assuming the County increased the ongoing fiscal target by 2% each year, this would not be sufficient to keep pace with personnel, benefit and vendor increases and the structural deficit would continue to grow.

The auditor conducting a current audit of the Library on behalf of the New York State Office of the Comptroller has expressed concern about the depreciation of the fund balance.

In order to achieve the Library's vision, S. Currie said that the following staff positions were needed: a technology librarian, a librarian to focus on the needs of elementary-aged students, a librarian to focus on the needs of older adults and two part-time library assistants. Currie said that without additional funding, we will see a degradation of current services.

The board agreed to hold a business meeting in advance of the August 3 meeting in lieu of a July meeting.

LIAISON REPORTS

Friends—J. Clark announced that attendance at the Spring Book Sale was down on all three Saturdays. Sales were down approximately \$10,000 from the spring 2014 sale.

County Liaison—M. Lane reported that the New York State Legislature voted to extend the 2 percent tax cap for another four years making it difficult for the County to provide increased funding for county departments and agencies. Lane also announced that Tompkins County currently saves approximately \$3.8 million per year as a result of shared services/consolidations.

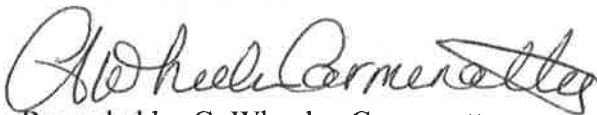
YOUTH SERVICES UPDATE

At the request of R. Mish, S. Currie provided an update on the status of the Youth Services Department as a result of S. Glogowski's appointment as director of the Finger Lakes Library System. Currie announced that TCPL is looking to appoint a temporary interim department head from internal candidates. The Civil Service Exam for the position will be offered in September. At that time, the position will be announced to the public.

QUESTIONS ABOUT WRITTEN REPORTS

None

MOTION to adjourn by R. Mish and seconded by M. Walker at 5:56. Unanimously approved.



Recorded by C. Wheeler-Carmenatty
Public Programming and Community Relations Coord.



Endorsed by Peter McCracken
Secretary