

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
SEPTEMBER 24, 2019

TCPL Board Members Present: Ken McClane, President; Don Trotter, Thompson Terry, Blixey Taetzsch, Anthony Martinez, Nina Scholtz, Shelley Wong, Ingrid Jensen, Nina Miller, Martha Hardesty, Luca Maurer

Board Members Excused: Jamie Loehr, Jason Moore, Liam Murphy

Also Present: Annette Birdsall, Library Director; Michelle Benjamin, Business Manager; Mary McKeon, Administrative Manager; Suzanne Smith Jablonski, Foundation Executive Director, Amanda Champion; County Liaison

PUBLIC COMMENTS

None

With a quorum now present, meeting convened at 4:01 p.m.

ACTION ITEMS

APPROVAL OF AGENDA DOC 19-76

A **MOTION** was made by T. Terry and seconded by L. Maurer to approve the agenda. Approved unanimously.

APPROVAL OF AUGUST 27, 2019 DRAFT MINUTES DOC 19-77

A **MOTION** was made by N. Scholtz and seconded by N. Miller to approve the minutes. Approved unanimously.

APPROVAL OF COLLECTION DEVELOPMENT POLICY DOC 19-78

Approved unanimously.

APPROVAL OF ART ACQUISITION POLICY DOC 19-79

Approved unanimously.

APPROVAL OF MEDIA, PHOTOGRAPHY AND FILMING POLICY DOC 19-80

Approved unanimously.

ACCEPTANCE OF AD HOC SAFETY & SECURITY COMMITTEE

Accepted unanimously.

ACCEPTANCE OF NEW HIRE/PERSONNEL DOC 19-81

APPROVAL OF BILLS

I, Treasurer, Thompson Terry, in keeping with New York State Education Law, certify that I have reviewed payrolls #18 dated 8/29/19 and #19 dated 9/12/19 totaling \$117,131.06. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment September 2019 bills in the amount of \$189,728.21 as listed in Abstracts #26, #27 and #28.

DIRECTORS REPORT

Director Birdsall thanked the Trustees that were able to attend for their support at the County Legislature Budget presentation. She distributed the proposed 2020 budget summary and promised to send the presentation electronically. She discussed the plan for the Joint Meeting of the Foundation and Library Boards on October 22 at 4pm. She gave several updates:

- The strategic plan has 875 respondents to date, 61 indicating they never used the library, and 144 rarely.
- All staff have received Sexual Harassment Prevention Training.
- ebooksforall.org is ALA's website for digital publishing concerns

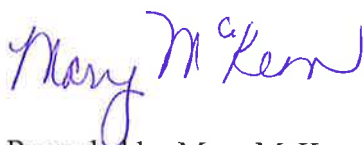
She reminded Trustees that they are welcome to attend Finger Lakes Library System's annual meeting on October 18. In fact, TCPL's attendance only counts if a Trustee is present.

LIAISON REPORTS

Friends – D. Trotter reminded everyone the friends were not accepting donations while they prepare for the fall Booksale and announced the pre-sale date for qualified members. The official sale is October 12, at 8:00 AM

County – A. Champion and Shawna Black requested an OTR for \$5,000 for TCPL's Literacy Inside and Out program providing outreach to the residents of Tompkins County Jail. Champion gave a timeline of the budget process.

A **MOTION** was made by M. Hardesty and seconded by S. Wong to adjourn at 5:06 PM. Approved unanimously.



Recorded by Mary McKeon
Administrative Manager



Endorsed by Luca Maurer
Secretary