

TOMPKINS COUNTY PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES  
OCTOBER 25, 2022

TCPL Board Members Present: Ingrid Jensen, President; Blix Taetzsch, Martha Hardesty, Don Trotter, Nina Scholtz, Jason Moore, Melisa Sidle, Liam Murphy, Shelley Wong, LaWanda Cook, Nina Miller

Board members excused: Marli Stahler

Also Present: Teresa Vadakin, Interim Director; Michelle Benjamin, Business Manager; Mary McKeon, Administrative Manager; Susanna Drbal; TCPL Foundation Assistant Director, Sarah O'Shea; YS Dept. Head, Amanda Champion, County Liaison

Without a quorum, meeting convened at 4:23 p.m.

APPROVAL OF AGENDA DOC 22-80

APPROVAL OF SEPTEMBER 27, 2022 DRAFT MINUTES DOC 22-81

Without a quorum the vote is tabled for the next meeting.

APPROVAL OF THE BILLS

B. Taetzsch read the recommended approval for payment the October 2022 bills. Without a quorum the vote will take place in Executive Session and ratified at the next meeting.

APPROVAL OF OCTOBER 2022 PROPOSED BUDGET AMENDMENTS DOC 22-82

M. Benjamin gave a quick review of the two October 2022 proposed budget amendments. Without a quorum the vote will take place in Executive Session and ratified at the next meeting.

APPROVAL OF LOST OR DAMAGED MATERIALS POLICY DOC 22-83

Teresa Vadakin and LaWanda Cook gave a summary of the Lost or Damaged Materials Policy. Without a quorum a provisional voted upon and will be voted on at the next meeting.

APPROVAL OF BOARD OF TRUSTEES BYLAWS DOC 22-84

L. Murphy introduced the bylaws giving an in-depth overview, Without a quorum a provisional vote was approved unanimously and will be voted on at the next meeting.

NOMINATING REPORT

Jensen spoke on behalf of the nominating committee we would like to bring on two – three trustees. The committee would value some suggestions of possible trustees with real professional

education around diversity and inclusion, experience in labor management, human resource, civil service and local government.

### ASSISTANT DIRECTOR REPORT

Vadakin shared the last updates on the budget for the County and City. Vadakin had attended both the Common Council meeting regarding the Sunday funding request and the Expanded Budget Committee meeting where the staffing to pre-Pandemic levels and additional funding for security were up for a vote. Fortunately, the library did receive the request for pre-Pandemic levels of staffing and a one-time funding for the security services. The County plans to work on a plan for all county building in the coming year.

Vadakin shared that the library was involved in two grant applications for the Tompkins County Community Recovery funds. Both are for hybrid equipment. Sarah O'Shea worked on one for hybrid equipment in the Thaler Howell children's programming room. Vadakin worked with Tompkins County Library directors on a joint application for mobile hybrid units. This will allow community members increased access to attending library programs. This will also result in joint programs offered by all the Tompkins County Libraries. This application was entitled Tompkins Library Connect (TLC).

Vadakin shared that the glass in the teen area windows is complete, and the RFID project is in motion. A county electrician will be necessary for some of the wiring work.

Vadakin reported that Halloween events are happening. There was Pumpkin Carving and Decorating event on the creek walk on October 20<sup>th</sup>. Families were having fun on a chilly Fall day. The library will be involved once again in the DIA Trick or Treating event on Friday, October 28<sup>th</sup>.

### LIAISON REPORTS

County - A. Champion thanked Teresa and Ingrid for attending the budget meeting. The county passed the budget tentatively. The County is holding a public hearing on November 7<sup>th</sup>, for an opportunity for the public to share their thoughts. Legislators meeting to vote on the final budget at the end of the month. Community Relief Fund received over 100 applications, the committee will review and make a recommendation to the legislature. Champion announced Henry Granison's resignation from the legislature at the end of the month, there will be a special election to fill his seat in District 3.

Foundation – S. Drbal thanked the trustees who donated items to celebrate the Friends during National Friends of Libraries week. We brought cider donuts, donut holes, frosted pumpkin cookies, a chocolate chip pumpkin loaf, individually wrapped popcorn snacks, pecan tartlets, and a gallon of cider to the Friends during a very busy Senior/Student day of the book sale.

Kerry is meeting with major donors/ book fund donors to reconnect. She is also presenting at NYLA's annual conference in November on "Successful Community Fundraising."

S. Drbal asked to please save the date for Monday, December 5<sup>th</sup> 4:30pm in the BorgWarner meeting room when the Foundation will be hosting a social get-together for the Foundation board and Library Trustees following our board meeting. We are resuming joint meetings of the two boards in the future, but we felt a purely social gathering was important right now so directors and trustees can get to know each other and start the new year off on our best foot.

The Foundation's Governance Working Group is establishing metrics-based goals for reviewing and assessing the Executive Director's performance. Kerry is enjoying sharing statistics and analyses of our fundraising work.

Drbal is preparing the 2022 Year End appeal, information for trustees who want to participate by writing notes to donors they know will be distributed beginning of next month.

Friends – Trotter thanked Susanna and the board for all the treats and also for coming to help. Trotter also thanked the trustees and Teresa for volunteering at the sale. Today is the last day of the sale, it was a successful sale as of Sunday they raised \$241,000, five percent over budget. The Friends will start accepting donations on November 12<sup>th</sup>.

Recorded by Mary McKeon  
Administrative Manager

Endorsed by Melisa Sidle  
Secretary