

TOMPKINS COUNTY PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES  
NOVEMBER 19, 2019

TCPL Board Members Present: Ken McClane, President; Don Trotter, Thompson Terry, Blixey Taetzsch, Anthony Martinez, Nina Miller, Martha Hardesty, Luca Maurer, Jason Moore, Jamie Loehr, Liam Murphy, Nina Scholtz, Ingrid Jensen

Board Members Excused: Shelley Wong

Also Present: Annette Birdsall, Library Director; Michelle Benjamin, Business Manager; Mary McKeon, Administrative Manager; Suzanne Smith Jablonski, Foundation Executive Director, Amanda Champion; County Liaison

PUBLIC COMMENTS

None

With a quorum now present, meeting convened at 4:01 p.m.

ACTION ITEMS

APPROVAL OF AGENDA DOC 19-95

A **MOTION** was made by T. Terry and seconded by M. Hardesty to approve the agenda. Approved unanimously.

APPROVAL OF OCTOBER 22, 2019 DRAFT MINUTES DOC 19-96

A **MOTION** was made by M. Hardesty and seconded by N. Scholtz to approve the minutes. Approved unanimously.

APPROVAL OF BILLS

I, Treasurer, Thompson Terry, in keeping with New York State Education Law, certify that I have reviewed payrolls #22 dated 10/24/19 and #23 dated 11/7/19 totaling \$112,042.81. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment November 2019 bills in the amount of \$484,508.09 as listed in Abstracts #32, #33 and #34.

DIRECTORS REPORT

Director Birdsall shared the County's plans to install security cameras on the exterior of the library. The timeline for this is early 2020, and they have asked about our needs which include the bus stop area, creek facing corner of the building, and book drops. She also explained an apprenticeship program similar to the County's Department of Public Works program which helps overcome lack of diversity in the civil service lists created. The Department Heads have been asked to review their positions with this program in mind. Shelley Michell-Nunn mentored

the Director in ways that the city addresses barriers in the civil service process. Trustees discussed the need to convene another educational retreat to discuss the Nichols report. This sessions will take place in January immediately following the Board meeting.

#### FOUNDATION REPORT

S. Smith Jablonski announced we will be holding an event to commemorate Cornell's continued support of the library, the date of which is to be determined. She provided context and an update on the bookmobile project. Smith Jablonski invited trustees to take part in the annual appeal by reviewing a forthcoming mailing list and identifying those on whose letters they would be willing to add a personal note.

#### LIAISON REPORTS

Friends – D. Trotter announced the sale is over and donations are being accepted since last Saturday, November 16. The sale exceeded its budget and saw 15,000 people walk through their doors.

County – A. Champion gave a brief overview of the Code Blue state policy. The Department of Homeless Services has a policy called "Code Blue" for winter nights when the temperature drops to 32 degrees or below, procedures are in effect, taking in as many as people as possible for the duration of inclement weather. Champion shared that the Legislators will be voting in January on combining the Health Department & Mental Health Department.

A **MOTION** was made by M. Hardesty and seconded by L. Maurer to adjourn at 4:48 PM.  
Approved unanimously.



Recorded by Mary McKeon  
Administrative Manager



Endorsed by Luca Maurer  
Secretary