

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
NOVEMBER 27, 2018

TCPL Board Members Present: Bruce Ryan, President; Kenneth McClane, Ingrid Jensen, Don Trotter, Jamie Loehr, Jason Moore, Luca Maurer, Kristine Altucher, Nina Miller, Nina Scholtz, Thompson Terry, Shelley Wong

Board Members Excused: Martha Hardesty

Also Present: Annette Birdsall, Library Director; Michelle Benjamin, Business Manager; Mary McKeon, Admin. Asst.; Suzanne Smith Jablonski, Foundation Executive Director; Amanda Champion, County Legislator

PUBLIC COMMENTS

None

With a quorum now present, meeting convened at 4:01 p.m.

ACTION ITEMS

APPROVAL OF AGENDA DOC 18-106

A **MOTION** was made by K. McClane and seconded by J. Moore to approve the agenda. Approved unanimously.

APPROVAL OF OCTOBER 23, 2018 DRAFT MINUTES DOC 18-107

A **MOTION** was made by K. McClane and seconded by L. Maurer to approve the minutes with a minor correction. Approved unanimously.

APPROVAL OF BILLS

I, Treasurer, Thompson Terry, in keeping with New York State Education Law, certify that I have reviewed payrolls #22 dated 10/25/18, #23 dated 11/8/18 and #24 dated 11/21/18 totaling \$159,501.07. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment November 2018 bills in the amount of \$534,604.73 as listed in Abstracts #32, #33, #34 and #35.

APPROVAL OF NOMINEES FOR BOARD OF TRUSTEES

Ingrid Jensen made a recommendation for the 2019 slate of officers on behalf of the Nominating Committee. As President – Ken McClane; Vice President – Ingrid Jensen; Treasurer – Thompson Terry; Secretary – Luca Maurer. Approved unanimously.

Jensen also recommended the following whose current term end in 2018, for three year terms, beginning in January 2019; Luca Maurer, Nina Miller and Ingrid Jensen. Approved unanimously.

Also recommended for new three year term: Anthony Martinez, Liam Murphy and Blixly Taetzsch beginning in 2019.

DIRECTORS REPORT

Director Birdsall gave the following personnel updates:

- Kathy Raine has been temporarily appointed as Administrative Assistant as of October 22, 2018.
- Luke Watkins is our newest addition the Access and Information Services Page team as of November 8, 2018.

Kai Zhang has been hired as Part-time Youth Services Librarian I as of December 4, 2018, and she will also be the Kids Discover the Trail Coordinator. Kai's work history is as follows:

- Temp 90 day appt 6/25/18 25 hrs/week
- Temp indefinite appt 9/17/18 (Alice Ball family leave)
- Permanent appt 12/4/18 20 hrs per week

She also shared that interviews still in progress for full time Information and Learning Services Librarian I. She explained that Staff Trainings for 2018 were focused primarily on safety, and 2019 trainings will focus mainly on Intellectual Freedom and Privacy. She promised that many of the same resources will also be shared with the Board.

Birdsall will be presenting the annual request to the Foundation at their December Board meeting on Monday, December 3, and she plans to present the 2019 proposed budget at the December 18 Board meeting.

Everyone was invited to the holiday party at Hotel Ithaca on December 19 from 8-10 a.m.

She then welcomed questions and spoke briefly on patron internet use, the city bus question and Sunday hours for 2019; March 10-May 12 (Closed for Easter), September 15-November 10.

DEVELOPMENT REPORT

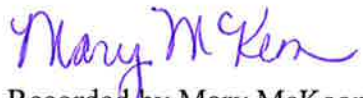
Smith Jablonski relayed that the Foundation is finalizing its 2019 budget and workplan, which will include a different mix of events than in previous years. Discussion followed regarding expectations for trustee giving and participation in fundraising.

LIAISON REPORTS

Friends – D. Trotter mentioned TCPL would be dedicating a book for Regina Lennox. Donations continue as the fall sale is complete.

County – A. Champion stated the legislators passed the 2019 budget; the request for an additional outreach worker was approved.

MOTION to adjourn by T. Terry and seconded by K. McClane at 4:57 PM. Approved unanimously.



Recorded by Mary McKeon
Assistant Admin.



Endorsed by Ingrid Jensen
Secretary