

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
MAY 24, 2022

TCPL Board Members Present: Ingrid Jensen, President; Blixty Taetzsch, Liam Murphy, Don Trotter, Nina Scholtz, Jason Moore, Melisa Sidle, Nina Miller, Shelley Wong

Board Members Excused: Martha Hardesty, LaWanda Cook

Also Present: Teresa Vadakin, Interim Director; Michelle Benjamin, Business Manager; Mary McKeon, Administrative Manager; Kerry Barnes; TCPL Foundation Director, Jennifer Schlossberg, Head of Access Services, Amanda Champion, County Legislator; Yvette Rubio, TCPL Foundation Liaison

With a quorum now present, meeting convened at 4:03 p.m.

APPROVAL OF AGENDA DOC 22-36

A **MOTION** was made by L. Murphy and seconded by N. Miller to approve the agenda with the addition of Search Committee Report. Approved unanimously.

STAFF PRESENTATION by Jennifer Schlossberg, HEAD OF ACCESS SERVICES

Jennifer Schlossberg gave an in-depth overview of Access Services, focusing on hold request service.

APPROVAL OF APRIL 26, 2022 DRAFT MINUTES DOC 22-37

A **MOTION** was made by J. Moore and seconded by M. Sidle to approve the minutes. Approved unanimously.

APPROVAL OF THE BILLS

I, Treasurer, Blixty Taetzsch, in keeping with New York State Education Law, certify that I have reviewed payroll #9 dated 5/5/22 and #10 dated 5/19/22 totaling \$100,757.27. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment May 2022 bills in the amount of \$212,380.87 as listed in Abstracts #13, #14 and #15.

APPROVAL OF 2022 AMENDMENTS DOC 22-38

Approved unanimously.

ACCEPTANCE OF THE ANNUAL AUDIT DOC 22-39

Accepted unanimously.

APPROVAL OF NOMINEE FOR BOARD

Jensen recommended new trustee, Marli Stahler. Approved unanimously.

ASSISTANT DIRECTOR REPORT

Vadakin told the board this is the first time in two years TCPL marched in the Ithaca Festival parade. This year's theme is 'Together Again'. The Summer Reading Program starts June 25 ending August 6. I have attended the outdoor programs Open Mic and Fiction book club last month.

Assistant Vadakin met with Tompkins County directors about Community Recovery Funds and we plan to apply together. We discussed and brainstormed different possibilities, but agreed until the criteria is established, we will not have a solid plan. This should be determined by the summertime according to Lisa Holmes. We are still waiting to hear about SCLRC and their ARPA funds- Digital Justice for Disability.

Budget 2023, Lisa Holmes tour and meeting about 2023 budget- 3% increase for agencies, which is better than previous years. Michelle and I have been working on OTR and did attend the budget launch meeting last week, to find out about OTR's and this year's budget process, **May 20 - July 1** is Budget Entry Period Begins. Budgets are due July 1. Budget Conversations are **July 11 to July 29th**, Ann will reach out to agencies next week.

SEARCH COMMITTEE REPORT

T. Vadakin gave a brief report on the director search. Tompkins County Human Resources will announce the position, post the exam and advertising and recruitment will begin on June 1st. Vadakin said we will follow the recruitment plan that we did last time. Thanks to Nina Scholz for co-chairing and Blixxy for the framework she built on the last director search. A staff committee will be formed, as well as community members, etc.

BYLAWS COMMITTEE REPORT

Murphy said the committee will be coming back over the summer with a draft with several changes.

LIAISON REPORTS

County – A. Champion gave a brief report on the budget season.

Foundation – Readathon 2022 was our first hybrid event, combining in-person readers and pre-recorded videos, said K. Barnes. It raised \$21,750, making it our 4th best Readathon ever, and only \$1,100 less than last year's total. We had more new readers than last year and they raised more money. In 2022, 33% of readers were new, compared to 21% in 2021. New readers raised an average of \$556 each, compared to \$401 in 2021.

Readers in total raised an average of \$657.41 per fundraiser, the 2nd highest average per fundraiser ever.

Readers were very grateful to be inside the BorgWarner room for their read and not outside at the mercy of Green Street traffic noise and the weather. We are putting together a Readathon

Recruitment committee to begin recruiting reader-fundraisers early, affording them plenty of time for fundraising. We also plan to do more fundraising training and offer more resources to our readers, especially our new readers.

Friends – D. Trotter gave a brief review of the sale. Trotter thanked the trustees and the foundation for their help. Clean up starts tomorrow, donation will be accepted starting June 11th.

EXECUTIVE SESSION

A **MOTION** was made by J. Moore and seconded by M. Sidle to adjourn to Executive Session at 5:05 p.m. Interim Director Vadakin did not join as she had to leave the meeting early. After a brief discussion, a **MOTION** was made by S. Wong and seconded by J. Moore to adjourn Executive Session at 5:13 p.m. Approved unanimously.

There being no further business, a **MOTION** was made by N. Miller and seconded by B. Taetzsch to adjourn the meeting at 5:14 p.m. Approved unanimously.

Recorded by Mary McKeon
Administrative Manager

Endorsed by Melisa Sidle
Secretary