

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
MARCH 26, 2019

TCPL Board Members Present: Ken McClane, President; Luca Maurer, Don Trotter, Blix Taetzsch, Anthony Martinez, Liam Murphy, Kristine Altucher, Nina Scholtz, Thompson Terry, Shelley Wong, Jamie Loehr, Martha Hardesty, Ingrid Jensen

Board Members Excused: Jason Moore, Nina Miller

Also Present: Annette Birdsall, Library Director; Mary McKeon, Admin. Asst.; Michelle Benjamin, Business Manager; Suzanne Smith Jablonski, Foundation Executive Director; Amanda Champion, County Legislator

PUBLIC COMMENTS

None

With a quorum now present, meeting convened at 4:01 p.m.

ACTION ITEMS

APPROVAL OF AGENDA DOC 19-09

A **MOTION** was made by T. Terry and seconded by M. Hardesty to approve the agenda. Approved unanimously.

APPROVAL OF JANUARY 22, 2019 DRAFT MINUTES DOC 19-10

A **MOTION** was made by K. Altucher and seconded by T. Terry to approve the minutes. Approved unanimously.

APPROVAL OF BILLS

I, Treasurer, Thompson Terry, in keeping with New York State Education Law, certify that I have reviewed payrolls #3 dated 1/31/19 and #4 dated 2/14/19 totaling \$114,267.27. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment February 2019 bills in the amount of \$140,684.78 as listed in Abstracts #4, #5 and #6.

I, Treasurer, Thompson Terry, in keeping with New York State Education Law, certify that I have reviewed payrolls #5 dated 2/28/19 and #6 dated 3/14/19 totaling \$109,732.73. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment March 2019 bills in the amount of \$258,548.12 as listed in Abstracts #7, #8 and #9.

APPROVAL OF 2019 BUDGET AMENDMENTS DOC 19-11

Approved unanimously.

ACCEPTANCE OF FINAL 2018 BUDGET AMENDMENTS DOC 19-12

Accepted unanimously.

ACCEPTANCE OF THE NYS ANNUAL REPORT DOC 19-13

Accepted unanimously.

ACCEPTANCE OF THE ANNUAL FINANCIAL REPORT UPDATE (AUD) DOC 19-14

Accepted unanimously.

APPROVAL OF PEST MANAGEMENT POLICY DOC 19-15

Approval unanimously.

DIRECTORS REPORT

Director Birdsall congratulated the Library Crossword Team for their win in the Tompkins Learning Partner's Crossword Competition. She shared the plans for a time capsule opening in conjunction with the History Center and community partners that participated in the April 22, 1968 cornerstone placement celebration. She is working with the rural Library Directors in Tompkins County, our staff, and the Foundation on the collaborative Bookmobile project. She discussed upcoming meeting with the Multicultural Resource Center, New Roots, and the City's Bus Committee. Other community partnership plans with the YMCA, Hangar Theater, and Science Center were also highlighted. The Strategic Plan's timeline and goals were discussed: RFP's have been sent and drafts of the strategic mission and vision will be ready to present to the Board next month. Her trip to Albany for Advocacy Day was successful despite being cut short due to weather. She noted that the Joint meeting with the Foundation Board was canceled due to scheduling conflicts. Plans to reschedule will be dependent on the work plan, and may be postponed until the fall Joint meeting so that a meaningful collaboration is ensured.

DEVELOPMENT REPORT

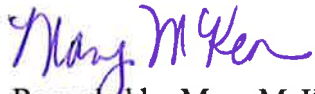
Smith Jablonski announced the Annual Readathon has changed this year from 24 hours to 16 hours beginning Saturday, April 27, at 8:00am to midnight. She also reported that the foundation hired a Development Associate Assistant; Anna Gardner a long-time friend and volunteer of the library.

LIAISON REPORTS

Friends – D. Trotter reminded everyone the last day for donations is April 13.

County – A. Champion stated the county was putting a consensus committee together. Champion announced this year's Poet Laureate - Melissa Tuckey.

MOTION to adjourn by J. Loehr and seconded by L. Maurer at 5:42 PM. Approved unanimously.



Recorded by Mary McKeon
Assistant Admin.



Endorsed by Luca Maurer
Secretary