

TOMPKINS COUNTY PUBLIC LIBRARY
DRAFT MINUTES OF THE BOARD OF TRUSTEES
MARCH 28, 2023

TCPL Board Members Present: Martha Hardesty, President; Blixxy Taetzsch, Don Trotter, Shelley Wong, Jason Moore, Liam Murphy, Nina Scholtz, Marli Stahler, Lis Chabot, Melisa Sidle

Board members excused: None

Also Present: Leslie Tabor, Director; Mary McKeon, Administrative Manager; Michelle Benjamin, Business Manager; Kerry Barnes; TCPL Foundation Executive Director

Director Tabor and board members toured the circulation desk, room and the new book hold self-service.

With a quorum, meeting convened at 4:20 p.m.

APPROVAL OF AGENDA DOC 23-20

A **MOTION** was made by M. Stahler and seconded by M. Sidle to approve the agenda. Approved unanimously.

APPROVAL OF FEBRUARY 28, 2023 MINUTES DOC 23-21

A **MOTION** was made by M. Stahler and seconded by D. Trotter to approve the minutes. Approved unanimously.

APPROVAL OF THE BILLS

I, Treasurer, Blixxy Taetzsch, in keeping with New York State Education Law, certify that I have reviewed payroll #5 dated 3/9/23 and #6 dated 3/23/23 totaling \$119,530.50. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment March 2023 bills in the amount of \$257,060.14 as listed in Abstracts #7, #8 and #9.

DIRECTOR'S REPORT

Director Tabor commented on how well the circulation department was doing and Kate DeVoe is doing a wonderful job leading the department. Tabor shared the official RFID Kickoff meeting is scheduled for tomorrow, March 29th at noon.

LIAISON REPORTS

Foundation – The Foundation hosted a lunch with TCPL staff to begin the work of sorting out the endowed book funds and the donor restrictions. The goal is to simplify everything to make the process as easy and pain free as possible for everyone involved.

The Readathon is coming up- a link to sign up for volunteering opportunities will be sent to the boards in the coming days. Special thank you to Marli Stahler for signing up to be a reader-fundraiser.

National Library Workers Appreciation Day is coming up at the end of April and the Foundation board is planning some activities to show our appreciation for TCPL staff. Stay tuned for information on how you can help.

Friends – D. Trotter said there was not a lot to report, lots of rough sorting presently. Last day for donations is April 18th.

EXECUTIVE SESSION

A **MOTION** was made by J. Moore and seconded by D. Trotter to adjourn to Executive Session at 4:39 p.m. the director was invited to join and reminded until 4:59 p.m. There being no further business, a **MOTION** was made by M. Stahler and seconded by N. Scholtz to adjourn to public session at 5:19 p.m. Approved unanimously.

A **MOTION** was made by L. Murphy and seconded by D. Trotter to adjourn at 5:20 pm. Approved unanimously.

Recorded by Mary McKeon
Administrative Manager

Endorsed by Melisa Sidle
Secretary