

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
JUNE 27, 2023

TCPL Board Members Present: Don Trotter, Vice President; Blixey Taetzsch, Shelley Wong, Jason Moore, Liam Murphy, Nina Scholtz, Marli Stahler, Lis Chabot, Melisa Sidle, Jamila Simon,

Board members attending virtually: Nina Scholtz, Liam Murphy

Board members excused: Martha Hardesty, Jason Moore

Also Present: Leslie Tabor, Director; Mary McKeon, Administrative Manager; Michelle Benjamin, Business Manager; Kerry Barnes; TCPL Foundation Director; Amanda Champion, County Legislator

With a quorum, meeting convened at 4:03 p.m.

APPROVAL OF AGENDA DOC 23-40

A **MOTION** was made by M. Sidle and seconded by M. Stahler approve the agenda with correction to add Community Relations and Outreach Committee Report. Approved unanimously.

APPROVAL OF MAY 23, 2023 MINUTES DOC 23-41

A **MOTION** was made by B. Taetzsch and seconded by M. Sidle to approve the minutes with a minor correction. Approved unanimously.

APPROVAL OF THE BILLS

I, Treasurer, Blixey Taetzsch, in keeping with New York State Education Law, certify that I have reviewed payroll #11 dated 6/1/23, #12 dated 6/15/23 and #13 dated 6/29/23 totaling \$185,171.43. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment June 2023 bills in the amount of \$231,098.45 as listed in Abstracts #16, #17 and #18.

ACCEPTANCE OF ANNUAL AUDIT DOC 23-42

Accepted unanimously.

APPROVAL OF 2023 REVISED CARD AND LENDING GUIDELINES DOC 23-43

Approved unanimously.

APPROVAL OF 2023 REVISED PUBLIC COMMENT POLICY DOC 23-44

Approved unanimously.

APPROVAL OF 2023 REVISED SEXUAL HARASSMENT PREVENTION POLICY DOC 23-45

Returned to committee for revisions.

APPROVAL OF 2023 WORKPLACE LACTATION DOC 23-46

Approved unanimously.

DIRECTOR'S REPORT

We officially kicked off summer reading, we want everyone to read 20 minutes a day. Director Tabor encouraged everyone to stop by the desk and get a summer reading board game, a free book when you sign up and when you finish. Tabor thanked everyone for marching in the Ithaca Festival Parade. It was so hot, but it was nice to hear how everyone loves the library. We are also excited TCPL hired two new librarian 1s in the beginning of June. We are still weeding in preparation for RFID training for tagging. Tabor was happy to announce TCPL celebrated pride month without negative interactions. A brief discussion ensued.

LIAISON REPORTS

County – A. Champion reported on the budget process and noted that today is primary day and encouraged all to vote.

Foundation – A summer appeal will be going out in the mail soon. All appeals get sent to all Foundation board regardless of recent giving just so that they can see first-hand what donors are receiving. Some trustees may receive these too, based on their own giving history. The Foundation's first annual report is 99% finished; it will be available online with hard copies available on demand. The TCPL LEGO model is coming down, for a variety of reasons and with the blessing of the original project leader. A timeline has been established so that stakeholders can visit it and take a keepsake piece before it is disassembled, and the pieces are donated to area groups.

Friends – Donations are coming in briskly, extra sorting days are being scheduled to keep ahead of the donations.

Community Relations and Outreach Committee Report

M. Sidle reported on behalf of the committee, they met and discussed what they can do for the community for the library. They are committed to meeting at the library once a month.

As the meeting concluded County Liaison expressed the desire to attend the Executive Session.

EXECUTIVE SESSION

A **MOTION** was made by D. Trotter and seconded by L. Murphy to adjourn to Executive Session at 4:55 p.m. the director was invited to join and remained until 5:16 p.m. There being no further business, a **MOTION** was made by S. Wong and seconded by L. Chabot to adjourn to public session at 5:17 p.m. Approved unanimously.

PUBLIC SESSION

There being no further business, a **MOTION** was made by L. Murphy and seconded by B. Taetzsch to adjourn Public Session at 5:18 p.m.

Recorded by Mary McKeon
Administrative Manager

Endorsed by Melisa Sidle
Secretary