

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
JULY 24, 2018

TCPL Board Members Present: Bruce Ryan, President; Kenneth McClane, Ingrid Jensen, Nina Scholtz, Don Trotter, Jamie Loehr, Jason Moore, Luca Maurer, Thompson Terry, Shelley Wong

Board Members Excused: Martha Hardesty, Kristine Altucher, Nina Miller

Also Present: Annette Birdsall, Library Director; Suzanne Smith Jablonski, Foundation Executive Director

PUBLIC COMMENTS

None

With a quorum now present, meeting convened at 4:04 p.m.

ACTION ITEMS

APPROVAL OF AGENDA DOC 18-57

A **MOTION** was made by T. Terry and seconded by S. Wong to approve the agenda. Approved unanimously.

APPROVAL OF MAY 22, 2018 DRAFT MINUTES DOC 18-58

A **MOTION** was made by K. McClane and seconded by J. Moore to approve the minutes. Approved unanimously.

RATIFY THE JUNE BILLS Previously approved on June 26, 2018 by the EXECUTIVE COMMITTEE

The Executive Committee presented in writing, according to the Board by-laws, the approval of the June bills at the June 26, 2018 Finance & Personnel Committee. I, Vice President, Kenneth McClane, in keeping with New York State Education Law, certify that I have reviewed payrolls #11 dated 5/24/18, #12 dated 6/7/18 and #13 dated 6/21/18 totaling \$156,683.61. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment June 2018 bills in the amount of \$275,631.12 as listed in Abstracts #16, #17, #18 and #19.

APPROVAL OF BILLS

I, Treasurer, Thompson Terry, in keeping with New York State Education Law, certify that I have reviewed payrolls #14 dated 7/5/18, #15 dated 7/19/18 totaling \$105,686.27. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment July 2018 bills in the amount of \$169,110.19 as listed in Abstracts #20, #21, #22.

APPROVAL OF ART EXHIBIT POLICY DOC 18-59

Approved unanimously.

DIRECTORS REPORT

Director Birdsall offered Trustees tickets to the Dorothy Cotton Memorial Service on August 11 at Bailey Hall, Cornell University. She informed the Board of her budget meeting with Jason Molino on Wednesday, July 25th and discussed the plans for the over target requests. Birdsall gave an update on the Strategic Plan noting that meetings had begun, an extension request to the Finger Lakes Library System was approved and shared that Paula Peter had agreed to work with us on our mission and vision statements.

DEVELOPMENT REPORT

Smith Jablonski reported that the Inside Story fundraiser had yielded about \$31,000 to date, about 35% shy of the event goal. She reported that a deeper analysis of the reasons for the results is forthcoming, but preliminary review indicates the day and time and event format contributed to lower turnout and below-projection returns. Smith Jablonski reported we have raised about 60% of our annual goal, with the Readathon and annual appeal slated for the fall.

LIAISON REPORTS

Friends – D. Trotter reported that the volume of Booksale donations remains high, necessitating a recent sorting party; another may be scheduled. Terry inquired about the possibility of kids assisting with sorting; Trotter replied that with some supervision, older children and teens might be able to help.

MOTION to adjourn by K. McClane and seconded by J. Moore at 4:29 PM. Approved unanimously.


Recorded by Suzanne Smith Jablonski
TCPL Foundation Executive Director


Endorsed by Ingrid Jensen
Secretary