

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
JANUARY 24, 2023

TCPL Board Members Present: Martha Hardesty, President; Blixty Taetzsch, Don Trotter, Nina Scholtz

TCPL Board Members Virtual: Jason Moore, Melisa Sidle, Liam Murphy, Shelley Wong, Marli Stahler

Also Present: Leslie Tabor, Director; Michelle Benjamin, Business Manager; Mary McKeon, Administrative Manager; Sarah O'Shea, Head of Youth Services; Kerry Barnes; TCPL Foundation Executive Director, Amanda Champion, County Liaison

Without a quorum, meeting convened at 4:03 p.m.

APPROVAL OF AGENDA DOC 23-01

A **MOTION** was made by D. Trotter and seconded by M. Sidle to approve the agenda. Approved unanimously.

APPROVAL OF THE BILLS

I, Treasurer, Blixty Taetzsch, in keeping with New York State Education Law, certify that I have reviewed payroll #26 dated 12/29/22 totaling \$61,384.81. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment December 2022 Year End bills in the amount of \$109,984.66 as listed in Abstracts #38 and #39.

APPROVAL OF THE BILLS

I, Treasurer, Blixty Taetzsch, in keeping with New York State Education Law, certify that I have reviewed payroll #1 dated 1/12/23 and #2 dated 1/26/23 totaling \$138,219.00. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment January 2023 bills in the amount of \$191,426.10 as listed in Abstracts #1, #2 and #3.

DIRECTOR'S REPORT

Director Tabor announced Tompkins County Public Library is being recognized as the *Downtown Nonprofit Partner of the Year* by Downtown Ithaca! This award is for TCPL's service to the Downtown community throughout the years and, more recently, our support and partnering on the Downtown Pride event. This is an AMAZING acknowledgement by our community and is much deserved. Special thanks to Regina for her hard work making sure we are engaged with Pride and to Woody for their work with fundraising for the collection. I am so proud of your commitment to make sure everyone knows that the Library is for them. Tabor gave an brief update on the implementation of the RFID project, including a more thorough weeding of the collection. Tabor thanked M. Benjamin for her hard work on the budget.

LIAISON REPORTS

County - A special election is being today, Susan Currie is running for district 3. Champion announced Shawna Black as Chair and Dan Klein is Vice Chair of the Legislature.

Foundation – The Foundation is finishing up year-end reporting and is happy to say the Year End appeal has been a success nearly on par with last year’s record-breaking appeal. They are seeing lots of good data regarding new donors, repeat donors, returned lapsed donors, and recurring gifts.

Work has begun on the 2023 Readathon. The event will be another hybrid mix of in-person readers (inside the Borg Warner room at the Library) and pre-recorded video reads.

Friends – The Friends are receiving donations and getting them on the shelves in preparation for the Spring Sale.

EXECUTIVE SESSION

A **MOTION** was made by J. Moore and seconded by L. Murphy to adjourn to Executive Session at 4:37 p.m. Director Leslie Tabor was invited to join and remained until 4:50 p.m. Approved unanimously. There being no further business, a **MOTION** was made by M. Sidle and seconded by L. Murphy to adjourn from Executive Session at 4:55 p.m. Approved unanimously.

EXECUTIVE COMMITTEE

A **MOTION** was made to adjourn to Executive Committee by B. Taetzsch and seconded by M. Sidle at 4:57 p.m. Approved unanimously.

Upon returning to public session, a **MOTION** was made by B. Taetzsch and seconded by M. Sidle to pay the bills of 2022. Approved unanimously. A **MOTION** was made by B. Taetzsch and seconded by M. Sidle to pay the bills of 2023. Approved unanimously.

A **MOTION** was made by M. Sidle and seconded by B. Taetzsch to approve the reclassification of Librarian I to Librarian II. Approved unanimously.

There being no further business for the public session, a **MOTION** was made by J. Moore and seconded by B. Taetzsch to adjourn the meeting at 4:48 p.m. Approved unanimously.

Recorded by Mary McKeon
Administrative Manager

Endorsed by Melisa Sidle
Secretary