

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
DECEMBER 17, 2019

TCPL Board Members Present: Ken McClane, President; Don Trotter, Thompson Terry, Blixey Taetzsch, Martha Hardesty, Luca Maurer, Jamie Loehr, Liam Murphy, Nina Scholtz, Ingrid Jensen

Board Members Excused: Shelley Wong, Jason Moore, Anthony Martinez, Nina Miller

Also Present: Annette Birdsall, Library Director; Michelle Benjamin, Business Manager; Mary McKeon, Administrative Manager; Elizabeth Hujar, Volunteer Coordinator; Suzanne Smith Jablonski, Foundation Executive Director.

PUBLIC COMMENTS

None

With a quorum now present, meeting convened at 4:02 p.m.

STAFF PRESENTATION by Elizabeth Hujar, Volunteer Coordinator

E. Hujar gave a brief overview of TCPL's Volunteer Program highlighting changes to Volunteer Program, such as; increase in work study students, further development of micro-jobs and new roles. Hujar reported on the development and implement of Sexual Harassment Prevention training of volunteers.

ACTION ITEMS

APPROVAL OF AGENDA DOC 19-101

A **MOTION** was made by D. Trotter and seconded by I. Jensen to approve the agenda. Approved unanimously.

APPROVAL OF NOVEMBER 19, 2019 DRAFT MINUTES DOC 19-102

A **MOTION** was made by L. Murphy and seconded by T. Terry to approve the minutes. Approved unanimously.

2019 PROPOSED BUDGET AMENDMENTS DOC 19-103

A **MOTION** was made by M. Hardesty and seconded by B. Taetzsch to approve the minutes. Approved unanimously.

APPROVAL OF WHISTLEBLOWER POLICY DOC 19-104

Approved unanimously; as amended.

APPROVAL OF THE NOMINEES FOR THE SLATE OF OFFICERS

Ingrid Jensen made a recommendation for the 2020 slate of officers on behalf of the Nominating Committee. As President - Luca Maurer; Vice President – Ingrid Jensen; Treasurer – Thompson Terry; Secretary- Blix Taetzsch. Approved unanimously.

Jensen also recommended the following whose current term end in 2019, for three year terms, beginning January 2020; Jason Moore, Nina Scholtz and Shelley Wong. Approved unanimously.

APPROVAL OF BILLS

I, Treasurer, Thompson Terry, in keeping with New York State Education Law, certify that I have reviewed payrolls #24 dated 11/21/19, #25 dated 12/5/19 and #26 dated 12/19/19 totaling \$166,804.19. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment December 2019 bills in the amount of \$282,507.42 as listed in Abstracts #35, #36, #37 and #38.

DIRECTORS REPORT

We interrupted our meeting to thank Ken McClane for his service to the Board. We recognized his rare warmth and generosity of spirit always putting people first. Director Birdsall gave an update on programming and collection development. She noted that Yvette Rubio had completed her one year contract as Art Exhibit Coordinator; Asia Bonacci has taken on that work. Everyone was invited to attend the Cornell commitment announcement celebration on January 7, 2020 at 10am. She also let the Board know that the first negotiation meetings for both the PSA & SSA were scheduled for January 13 and 14 respectively.

FOUNDATION REPORT

S. Smith Jablonski gave an update of the year-end capital campaign and discussed 2020 planned events. Smith Jablonski announced the 2020 slate of officers of the Foundation Board of Directors; As President – Emily Hopkins; Vice President – Dominick Recckio; Secretary/Treasurer – Lis Chabot.

LIAISON REPORTS

Friends – D. Trotter said the friends were collecting book donations and starting the process to prepare for the Spring Sale.

A **MOTION** was made by B. Taetzsch and seconded by T. Terry to adjourn at 4:41 PM.
Approved unanimously.



Recorded by Mary McKeon
Administrative Manager



Endorsed by Blix Taetzsch
Secretary

