

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
DECEMBER 13, 2022

TCPL Board Members Present: Martha Hardesty, President; Ingrid Jensen, Blixty Taetzsch, Don Trotter, Jason Moore, Melisa Sidle, Liam Murphy, Shelley Wong, Nina Miller, Marli Stahler, LaWanda Cook

Also Present: Leslie Tabor, Director; Michelle Benjamin, Business Manager; Mary McKeon, Administrative Manager; Kerry Barnes; TCPL Foundation Executive Director, Amanda Champion, County Liaison,

With a quorum, meeting convened at 4:17 p.m.

APPROVAL OF AGENDA DOC 22-101

A **MOTION** was made by M. Hardesty and seconded by I. Jensen to approve the agenda. Approved unanimously.

APPROVAL OF OCTOBER 25, 2022 DRAFT MINUTES DOC 22-102

A **MOTION** was made by B. Taetzsch and seconded by M. Hardesty. Approved unanimously.

APPROVAL OF NOVEMBER 13, 2022 DRAFT MINUTES DOC 22-103

A **MOTION** was made by M. Sidle and seconded by N. Miller to approve the agenda. Approved unanimously.

APPROVAL OF THE BILLS

I, Treasurer, Blixty Taetzsch, in keeping with New York State Education Law, certify that I have reviewed payroll #24 dated 12/1/22 and #25 dated 12/15/22 totaling \$228,493.24. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment December 2022 bills in the amount of \$319,839.57 as listed in Abstracts #35, #36 and #37.

APPROVAL OF DECEMBER 2022 PROPOSED BUDGET AMENDMENTS DOC 22-104

Approved unanimously.

ACCEPTANCE OF "TONI MORRISON" BY ARTIST SHERRI PORTER

Accepted unanimously.

NOMINATING REPORT

Jensen spoke on behalf of the nominating committee letting trustees know we will vote in January on new trustees and slate of officers.

DIRECTOR'S REPORT

Director Tabor took the time to say thank you and hello, it's a pleasure to be here. Tabor commended outstanding administrative staff for an incredible job onboarding, continuity, general operations and steady force during the interim. Tabor stated she was impressed by their skills and attitude and stated we are lucky to have them, not every library supports that structure.

LIAISON REPORTS

County - A. Champion said every two years the county appoints a poet laureate, she will be on the committee with the Community Arts Partnership to appoint the poet laureate early 2023, there are eight – ten applicants. Champion announced Cathy Covert; Legislature Clerk retired and passed the torch to Katrina McCloy.

Foundation – The Foundation is busy with year-end work: processing donations, thanking donors, running analytics and metrics on donor giving and behavior. We're seeing good trends with gift increases, returned donors, and giving frequency.

Fieldwork on our audit has begun.

The Foundation board has voted in a new slate of officers: President Laura Larson, Vice-President Steve Headrick, and Secretary/Treasurer Dale Johnson.

Friends – The Friends are accepting donations currently. The Friends had their Annual meeting last month and voted in the slate of officers.

EXECUTIVE SESSION

A **MOTION** was made by L. Murphy and seconded by M. Hardesty to adjourn to Executive Session at 4:40 p.m. Director Leslie Tabor was invited to join and remained until 4:45 p.m. There being no further business, a **MOTION** was made by M. Sidle and seconded by N. Miller to adjourn Executive Session at 4:47 p.m. Approved unanimously.

Public Session. Thank you for your service to Nina Miller and LaWanda Cook, you will be missed and we look forward to seeing you around town and at the book sale.

There being no further business for the public session, a **MOTION** was made by J. Moore and seconded by B. Taetzsch to adjourn the meeting at 4:48 p.m. Approved unanimously.

Recorded by Mary McKeon
Administrative Manager

Endorsed by Melisa Sidle
Secretary