

TOMPKINS COUNTY PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES  
APRIL 26, 2022

TCPL Board Members Present: Martha Hardesty, President; Ingrid Jensen, Blixty Taetzsch, Liam Murphy, Don Trotter, Nina Scholtz, Jason Moore, Melisa Sidle, Nina Miller

Board Members Excused: Shelley Wong, LaWanda Cook

Also Present: Teresa Vadakin, Interim Director; Michelle Benjamin, Business Manager; Mary McKeon, Administrative Manager; Kerry Barnes; TCPL Foundation Director, Sarah O'Shea, YS Department Head, Kai Zhang, KDT Librarian; Amanda Champion, County Legislator; Yvette Rubio, TCPL Foundation Liaison

With a quorum now present, meeting convened at 4:02 p.m.

APPROVAL OF AGENDA DOC 22-29

A **MOTION** was made by L. Murphy and seconded by N. Miller to approve the agenda with the addition of Bylaws Working Group Report. Approved unanimously.

STAFF PRESENTATION by KAI ZHANG; KDT LIBRIAN

Kai gave an in-depth overview of the KDT program. Kindergarten classes from ICSD & TCSD visit TCPL in March through May for storytime, and choose a book to take home. While some classes enjoy lunch in the BW room. KDT began in 2005 and is still going strong.

ACTION ITEMS

APPROVAL OF MARCH 22, 2022 DRAFT MINUTES DOC 22-30

A **MOTION** was made by J. Moore and seconded by M. Sidle to approve the minutes. Approved unanimously.

APPROVAL OF THE BILLS

I, Treasurer, Blixty Taetzsch, in keeping with New York State Education Law, certify that I have reviewed payroll #7 dated 4/7/22 and #8 dated 4/21/22 totaling \$97,274.06. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment April 2022 bills in the amount of \$204,301.93 as listed in Abstracts #10, #11 and #12.

ASSISTANT DIRECTORS REPORT

Assistant Director gave an update on recent All Staff Meetings. Rachel Buckwalter, Community Health Nurse attended last month and answered staffs' question about the guidance for masks. This month, the Learning Web will visit to talk about their services for youth. Evan will also visit this month's meeting to discuss Microsoft Teams and all its capabilities.

Vadakin shared that the Microsoft 365 migration is happening soon. The reason the library is going to Microsoft 365 is the licensing (allows up to 5 devices) and a cloud-based server. Most business are moving away from internal servers.

Vadakin discussed the recent meeting with Tompkins County Library Directors and Legislature Anne Koreman. Anne Koreman filled us in on the county's plan for 'Community Recovery Funding,' and how libraries will be able to apply for it for projects and other needs.

The library continues to see an increase in the door count and circulation. Our busiest day in April was Saturday, April 9 at 1224. We have also been seeing 800 visitors in a day, which has not happened in a long time.

Vadakin also gave updates on events and programs. Telehealth starts in May and the library partnered with Cayuga Virtual Health and the Human Services Coalition to make it happen. The library is also participating in Spring Writes and Poem in Your Pocket Day once again. Local poets submitted 48 poems this year.

Animal sleepover storytime is back on April 28 and Spring Crafternoon shortly after. The library has teamed up with Cornell for *Girls Who Code*. For teens, there is a LGBTQ2+ Youth Group that is offered in conjunction with Planned Parenthood of Greater New York, LGBTQ+ young adults are invited to a monthly meet up to socialize and find community.

Sophia McKissick partnered with the Master Gardeners of Tompkins County and Cornell Climate Stewards and we now have a Salutations Seed Library. It hasn't been officially announced to the public yet, but it is now stocked and people are welcome to take seeds. There's a sign out sheet to help track what's been taken, and although we don't expect the seeds to be returned, we are hoping to eventually be able to take seed donations as well.

## LIAISON REPORTS

County – A. Champion announced the county's first budget retreat tonight, public are welcome. Lisa Holmes is presenting relevant factors and information to legislators to set a target for the tax levy for 2023. L. Holmes will work with the all the departments, create a budget proposal for the legislators to consider in the fall. Champion gave an update on Covid changes in the state.

Foundation – The Foundation is excited to be in the final few weeks before READATHON 2022. The event is taking place Saturday May 7<sup>th</sup>, with a mix of in-person and video readers starting at 10am with Library Acting Assistant Director Teresa Vadakin. We have several new readers this year who are doing a fantastic job fundraising in their first-ever Readathon. National Library Worker Appreciation week was a success and included special discounts at local businesses for library staff during the week, pizza lunch and treats, DIA gift cards, a banner showing the number of years of service Library staff have, and the proclamation made by the County in honor of local libraries. Thank you to NLWA committee members Susan Currie,

Yvette Rubio, and Lis Chabot, as well as Library Page Melisa Crumrine. The Foundation also celebrated Library Giving Day in the midst of the celebrations, raising \$1,400 in a one-day appeal. Foundation board members and staff are looking forward to volunteering at the Friends book sale next month as well.”

Foundation – Y. Rubio gave an in-depth report on the TCPLF 2022 Working Groups. These two working groups would operate for one calendar year, and bring deliverables back to the full board, who all share the responsibility for these topics. The Board Development and Finance committees would continue to operate.

The goals of implementing these working groups are to support the long-term sustainability of the organization and to set the organization up for success with increased and sustained fundraising activity in support of TCPL.

Friends – D. Trotter reported on the status of the spring sale, starting on May 7<sup>th</sup>. Trotter also asked for volunteers for time slots available on the third weekend.

#### EXECUTIVE SESSION

A **MOTION** was made to adjourn to Executive Session by L. Murphy and seconded by J. Moore at 4:45pm Approved unanimously. Teresa exited at 5:06pm.

A **MOTION** was made by Don Trotter and seconded by Melisa Sidle to adjourn from executive session to public session at 5:12 p.m. Approved unanimously.

**There being no further business**, a **MOTION** was made by Nina Miller and seconded by Jason Moore to adjourn Public Session at 5:14 p.m. Approved unanimously.

Recorded by Mary McKeon  
Administrative Manager

Endorsed by Melisa Sidle  
Secretary