

Tompkins County Public Library

Annual Report For Public And Association Libraries - 2005

1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2005

1.1	Library ID Number	2400613230
1.2	Library Name	Tompkins County Public Library
1.3	Community	Ithaca *
1.4	Beginning Fiscal Reporting Year	1/1/2005
1.5	Ending Fiscal Reporting Year	12/31/2005
1.6	Street Address	101 E Green Street
1.7	City	Ithaca
1.8	Zip Code (5 Digits Only)	14850
1.9	Four-Digit Zip Code Extension (4 digits only; enter N/A if unknown)	5613
1.10	Mailing Address	101 E Green Street
1.11	City	Ithaca
1.12	Zip Code (5 digits only)	14850
1.13	Four-Digit Zip Code Extension (4 digits only; enter N/A if unknown)	5613
1.14	Telephone Number (enter 10 digits only; enter N/A if no telephone number)	(607) 272-4557

- 1.15 Fax Number (enter 10 digits only; enter N/A if no fax number) (607) 272-8111
- 1.16 E-Mail Address to Contact the Library (Enter N/A if no e-mail address) jsteiner@tcpl.org
- 1.17 Library Home Page URL (Enter N/A if no home page URL) www.tcpl.org
- 1.18 Population Chartered to Serve (per 2000 Census) 96501
- 1.19 Indicate the type of library as stated in the library's charter (select one): PUBLIC
- 1.20 Indicate the area chartered to serve as stated in the library's charter (select one): County
- 1.21 Indicate the type of charter the library currently holds (select one): ABSOLUTE
- 1.22 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter 6/29/1973
- 1.23 Date the library was last registered 1/23/1970
- 1.24 Federal Employer Identification Number 161098211
- 1.25 County Tompkins
- 1.26 School District Ithaca City School District
- 1.27 Library System Finger Lakes Library System
- 1.28 Title of Library Director/ Manager (select one): Ms.

1.29	First Name of Library Director/Manager	Janet
1.30	Last Name of Library Director/Manager	Steiner
1.31	NYS Public Librarian Certification Number	16603
1.32	E-mail Address of the Director/Manager	jsteiner@tcpl.org
1.33	Fax Number of the Director/Manager	(607) 272-8111
1.34	Does the library charge fees for library cards to people residing outside the system's service area?	Y
1.35	In the fiscal year that ended in 2005, was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for <i>each</i> vote held. If no, go to question 1.36.	N
1.	Name of municipality or district holding the vote	N/A
2.	Indicate the type of municipality or district holding the vote	N/A
3.	Was this a Chapter 414 vote?	N/A
4.	Dollar amount	N/A
5.	Was the vote successful?	N/A
6.	Date the vote was held	N/A

1.36 For the fiscal year that ended in 2005, indicate the total percentage of the library's local public funding that was either subject to public vote(s) or that came from a previous appropriation(s) approved by public vote(s) still in effect. 0%

1.37 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.38. N

1. Name of contracting municipality or district N/A

2. Is this a written contractual agreement? N/A

3. Population of the geographic area served by this contract N/A

4. Dollar amount of contract N/A

5. Enter the appropriate code for range of services provided (select one): N/A

1.38 During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract Answer Y for Yes, N for No. N

1.39 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection.

State: Aggressive weeding during 2005.

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	39,050
2.2	Adult Non-fiction Books	50,150
2.3	Total Adult Books (Total questions 2.1 & 2.2)	89,200
2.4	Children's Fiction Books	31,237
2.5	Children's Non-fiction Books	21,524
2.6	Total Children's Books (Total questions 2.4 & 2.5)	52,761
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	141,961

Other Print Materials

2.8	Total Uncataloged Books	0
2.9	Total Print Serials	3,619
2.10	All Other Print Materials	470

2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	4,089
2.12	Total Print Materials (Total questions 2.7 and 2.11)	146,050

ELECTRONIC MATERIALS

2.13	Electronic Books	0
2.14	NOVEL	14
2.15	Other Databases	16
2.16	Total Databases (Total questions 2.14 and 2.15)	30
2.17	Other Electronic Materials (includes all other materials in digital format such as e-serials, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.)	0
2.18	Total Electronic Materials (Total questions 2.13, 2.16 and 2.17)	30

ALL OTHER MATERIALS

2.19	Audio Recordings (includes audio CDs, tapes, etc.)	11,656
2.20	Video Recordings (includes VHS, DVD, etc.)	13,500
2.21	All Other Materials (includes microform, films, slides, filmstrips, etc.)	141
2.22	Total Other Materials Holdings	25,297
2.23	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.18 and 2.22)	171,377

CURRENT SERIAL SUBSCRIPTIONS

2.24 Current Print Serial Subscriptions 253

2.25 Current Electronic Serial Subscriptions 0

2.26 Total Current Subscriptions (Total questions 2.24 and 2.25) 253

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.27 Cataloged Books 10,255

2.28 All Other Print Materials 0

2.29 Electronic Materials 3

2.30 All Other Materials 3,543

2.31 Total Additions (Total questions 2.27 through 2.30) 13,801

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information as of the end of the fiscal year reported in Part 1.

LIBRARY SPONSORED PROGRAMS

3.1 Adult Program Sessions 106

3.2 Young Adult Program Sessions 18

3.3 Children's Program Sessions 176

3.4 All Other Program Sessions 0

3.5 Total Number of Program Sessions (Total questions 3.1 through 3.4) 300

3.6	Adult Program Attendance	3,055
3.7	Young Adult Program Attendance	293
3.8	Children's Program Attendance	6,081
3.9	All Other Program Attendance	0
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	9,429

LIBRARY USE

3.11	Library visits (total annual attendance)	437,976
3.12	Registered resident borrowers	41,398
3.13	Registered non-resident borrowers	3,597

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.14	Does the library have an open meeting policy?	Y
3.15	Does the library have a policy protecting the confidentiality of library records?	Y
3.16	Does the library have an Internet use policy?	Y
3.17	Does the library have a disaster policy?	N

ACCESSIBILITY (Answer Y for Yes, N for No)

3.18 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? Y

3.19 Does the library have devices for the deaf and hearing impaired (TTY/TDD)? N

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1.

CATALOGED BOOK CIRCULATION

4.1 Adult Fiction Books 101,990

4.2 Adult Non-fiction Books 144,745

4.3 Total Adult Books (Total questions 4.1 & 4.2) 246,735

4.4 Children's Fiction Books 181,897

4.5 Children's Non-fiction Books 56,872

4.6 Total Children's Books (Total questions 4.4 & 4.5) 238,769

4.7 Total Cataloged Book Circulation (Total question 4.3 & 4.6) 485,504

CIRCULATION OF OTHER MATERIALS

4.8 Circulation of Adult Other Materials 275,286

4.9 Circulation of Children's Other Materials 89,485

4.10 Total Circulation of Other Materials (Total questions 4.8 & 4.9) 364,771

4.11 Grand Total Circulation Transactions (Total questions 4.7 & 4.10) 850,275

4.12 Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9) 328,254

REFERENCE TRANSACTIONS

4.13 Total Reference Transactions 36,697

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14 TOTAL MATERIALS RECEIVED 14,690

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15 TOTAL MATERIALS PROVIDED 33,660

5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2005.

SYSTEMS AND SERVICES

5.1 Automated circulation system? Y

5.2 Online public access catalog (OPAC)? Y

5.3 Electronic access to your OPAC from outside the library? Y

5.4 Does the library use Internet filtering software on any computer? N

5.5 Total number of Internet terminals used by the general public. 49

Federal: This number is correct.

5.6 Number of users (in-library only) of electronic resources per year 13,137

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1 The number of hours per workweek used to compute FTE for all paid library personnel in this section. 35

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS - Report positions to two decimal places.

6.2 Library Director (certified) 1

6.3 Vacant Library Director (certified) 0

6.4 Librarian (certified) 13.29

6.5 Vacant Librarian (certified) 0

6.6 Library Manager (not certified) 0

6.7 Vacant Library Manager (not certified) 0

6.8 Library Specialist/Paraprofessional (not certified) 2.5

6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	30.75
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	47.54
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	\$38,202
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	\$87,097
6.18	FTE - Library Manager (not certified)	0
6.19	Salary - Library Manager (not certified)	\$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2005.

7.1	1. Is governed by board-approved written bylaws.	Y
------------	---	----------

7.2 2. Has a board-approved written long range plan of service. Y

7.3 3. Presents an annual report to the community. Y

7.4 4. Has board-approved written policies. Y

7.5 5. Presents an annual written budget to appropriate funding agencies. Y

7.6 6. Periodically evaluates the effectiveness of the collection and services in meeting community needs. Y

7.7 7. Is open the minimum standard number of public service hours for population served. (see instructions) Y

8. Maintains a facility to meet community needs, including adequate:

7.8 8a. space Y

7.9 8b. lighting Y

7.10 8c. shelving Y

7.11 8d. seating Y

7.12 8e. restroom (see instructions) Y

9. Has the equipment and connections necessary to facilitate access to information:

7.13 9a. telephone Y

7.14 9b. photocopier (see instructions) Y

7.15 9c. microcomputer or terminal Y

7.16 9d. printer Y

7.17 9e. telefacsimile capability (see instructions) Y

7.18 10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number. Y

7.19 11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner's Regulations. Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1 Main Library 1

8.2 Branches 0

8.3 Bookmobiles 0

8.4 Other Outlets 3

8.5 **TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)** 4

PUBLIC SERVICE HOURS - Report public service hours to two decimal places.

8.6 Minimum Weekly Total Hours 55
- Main Library

8.7 Minimum Weekly Total Hours 0
- Branch Libraries

8.8 Minimum Weekly Total Hours 0
- Bookmobiles

8.9 Minimum Weekly Total Hours 55.00
- Total Hours Open (Total questions
8.6 - 8.8)

8.10 Annual Total Hours - Main 2,875.7
Library

8.11 Annual Total Hours - Branch 0
Libraries

8.12 Annual Total Hours - 0
Bookmobiles

8.13 Annual Hours Open - Total 2,875.70
Hours Open (Total questions 8.10
through 8.12)

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

- 1. Outlet Name Tompkins County Public Library**
- 2. Street Address 101 EAST GREEN STREET**
- 3. City ITHACA**
- 4. Zip Code 14850**
- 5. Four-Digit Zip Code 5613**
Extension
- 6. Phone (enter 10 digits only) 6072724557**
- 7. Fax Number (enter 10 digits only) 6072728111**
- 8. E-mail Address jsteiner@tcpl.org**

- | | | |
|-----|---|--------------|
| 9. | Outlet URL | www.tcpl.org |
| 10. | County | Tompkins |
| 11. | Outlet Type Code (select one): | CE |
| 12. | Enter the appropriate outlet code (select one): | LRF |
| 13. | Indicate the year this outlet was initially constructed | 2000 |
| 14. | Indicate the year the outlet underwent a major renovation costing \$25,000 or more | 2000 |
| 15. | Square footage of the outlet | 67,000 |
| 16. | Does the outlet have a building entrance that is physically accessible to the person in a wheelchair? | Y |
| 17. | Is every public part of the outlet accessible to the person in a wheelchair? | Y |
| 18. | <i>LIBID</i> | 2400613230 |
| 19. | <i>FSCSID</i> | NY0160 |
| 20. | <i>Metropolitan Status Code</i> | NO |
| 21. | <i>Number of Bookmobiles in the Bookmobile Outlet Record</i> | 0 |

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2005. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1 Total number of board meetings held during calendar year (January 1, 2005 to December 31, 2005) 14

10.2 Number of voting positions on library board. 15

BOARD MEMBER SELECTION

10.3 Enter Selection Code (select one): A

List Officers and Board Members for the 2006 Calendar Year. Complete one record for each board member.

1. Title of Board Member (select one): Mr.

2. First Name of Board Member Rajindra

3. Last Name of Board Member Aneja

4. Mailing Address 322 Sunnyview Lane

5. City Ithaca

6. Zip Code (5 digits only) 14850

7. Phone for the Board President only (enter 10 digits only) N/A

8. E-mail address RajindraAneja@aol.com

9. Office Held Secretary

10. Term Expires December

11. Term Expires - Year (yyyy) 2006

1. **Title of Board Member (select one):** Mr.
2. **First Name of Board Member** Thomas
3. **Last Name of Board Member** Colbert
4. **Mailing Address** 120 White Park Rd
5. **City** Ithaca
6. **Zip Code (5 digits only)** 14850
7. **Phone for the Board President only (enter 10 digits only)** N/A
8. **E-mail address** tomc@ineprop.compcenter.com
9. **Office Held** Vice President
10. **Term Expires** December
11. **Term Expires - Year (yyyy)** 2006

1. **Title of Board Member (select one):** Mr.
2. **First Name of Board Member** Gary
3. **Last Name of Board Member** Ferguson
4. **Mailing Address** 171 E. State St., PMB #136
5. **City** Ithaca
6. **Zip Code (5 digits only)** 14851
7. **Phone for the Board President only (enter 10 digits only)** N/A

4. Mailing Address 1800 Ellis Hollow Road
5. City Ithaca
6. Zip Code (5 digits only) 14850
7. Phone for the Board President N/A
only (enter 10 digits only)

8. E-mail address nfl1@cornell.edu

9. Office Held Treasurer

10. Term Expires December

11. Term Expires - Year (yyyy) 2007

1. Title of Board Member (select Mr.
one):

2. First Name of Board Member Henrik

3. Last Name of Board Member Dullea

4. Mailing Address 409 Warren Place

5. City Ithaca

6. Zip Code (5 digits only) 14850

7. Phone for the Board President N/A
only (enter 10 digits only)

8. E-mail address hnd1@cornell.edu

9. Office Held

10. Term Expires December

11. **Term Expires - Year (yyyy)** 2007
1. **Title of Board Member (select one):** Ms.
2. **First Name of Board Member** Barbara
3. **Last Name of Board Member** Page
4. **Mailing Address** 41 Prospect Street
5. **City** Trumansburg
6. **Zip Code (5 digits only)** 14886
7. **Phone for the Board President only (enter 10 digits only)** N/A

8. **E-mail address** bpc@cornell.edu

9. **Office Held**

10. **Term Expires** December

11. **Term Expires - Year (yyyy)** 2006

1. **Title of Board Member (select one):** Ms.

2. **First Name of Board Member** Rochelle

3. **Last Name of Board Member** Proujansky

4. **Mailing Address** 333 Coddington Road

5. **City** Ithaca

6. **Zip Code (5 digits only)** 14850

7. **Phone for the Board President** N/A
only (enter 10 digits only)
8. **E-mail address** **adp1@clarityconnect.com**
9. **Office Held**
10. **Term Expires** **December**
11. **Term Expires - Year (yyyy)** **2006**

1. **Title of Board Member (select one):** **Ms.**
2. **First Name of Board Member** **Marcy**
3. **Last Name of Board Member** **Rosenkrantz**
4. **Mailing Address** **199 Algerine Road**
5. **City** **Lansing**
6. **Zip Code (5 digits only)** **14882**

7. **Phone for the Board President** N/A
only (enter 10 digits only)
8. **E-mail address** **mr41@cornell.edu**
9. **Office Held**
10. **Term Expires** **December**
11. **Term Expires - Year (yyyy)** **2005**

1. **Title of Board Member (select one):** **Mr.**
2. **First Name of Board Member** **Larry Hajime**

3. **Last Name of Board Member** Shinagawa
4. **Mailing Address** 2070 Houghton Road
5. **City** Ithaca
6. **Zip Code (5 digits only)** 14850
7. **Phone for the Board President** N/A
only (enter 10 digits only)
8. **E-mail address** lshinagawa@ithaca.edu
9. **Office Held**
10. **Term Expires** December
11. **Term Expires - Year (yyyy)** 2007

1. **Title of Board Member (select one):** Mr.

2. **First Name of Board Member** Leonardo
3. **Last Name of Board Member** Vargas-Mendez
4. **Mailing Address** Cornell Public Service Center, 200 Barnes Hall
5. **City** Ithaca
6. **Zip Code (5 digits only)** 14853
7. **Phone for the Board President** N/A
only (enter 10 digits only)
8. **E-mail address** lju1@cornell.edu
9. **Office Held**

10. Term Expires December

11. Term Expires - Year (yyyy) 2005

1. Title of Board Member (select one): Mr.

2. First Name of Board Member David

3. Last Name of Board Member Weil

4. Mailing Address 601 The Parkway

5. City Ithaca

6. Zip Code (5 digits only) 14850

7. Phone for the Board President only (enter 10 digits only) N/A

8. E-mail address dweil@ithaca.edu

9. Office Held

10. Term Expires December

11. Term Expires - Year (yyyy) 2005

1. Title of Board Member (select one): Mr.

2. First Name of Board Member Eric

3. Last Name of Board Member Acree

4. Mailing Address Africana Library; Cornell University; 310 Triphammer Road

5. City Ithaca

6. Zip Code (5 digits only) 14850
7. Phone for the Board President N/A
only (enter 10 digits only)
8. E-mail address ea18@cornell.edu
9. Office Held
10. Term Expires December
11. Term Expires - Year (yyyy) 2008

1. Title of Board Member (select one): Mr.

2. First Name of Board Member Robert

3. Last Name of Board Member Sullivan

4. Mailing Address 108 Brandon Place

5. City Ithaca

6. Zip Code (5 digits only) 14850

7. Phone for the Board President N/A
only (enter 10 digits only)

8. E-mail address rsulliv@ithaca.edu

9. Office Held

10. Term Expires December

11. Term Expires - Year (yyyy) 2008

1. Title of Board Member (select one): Ms.

2. **First Name of Board Member** Nancy
3. **Last Name of Board Member** Schuler
4. **Mailing Address** 110 Ferris Place
5. **City** Ithaca
6. **Zip Code (5 digits only)** 14850
7. **Phone for the Board President** N/A
only (enter 10 digits only)
8. **E-mail address** nschuler@twcny.rr.com
9. **Office Held**
10. **Term Expires** December
11. **Term Expires - Year (yyyy)** 2008

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3. **Y**

1. **Source of Funds** County
2. **Name of funding County, Municipality or District** Tompkins County
3. **Amount** \$2,169,999

4.	Subject to Public Vote	N
5.	Written Contractual Agreement	N/A
1.	Source of Funds	City
2.	Name of funding County, Municipality or District	City of Ithaca
3.	Amount	\$9,770
4.	Subject to Public Vote	N
5.	Written Contractual Agreement	N

11.2 TOTAL LOCAL PUBLIC FUNDS \$2,179,769

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3 Local Library Services Aid (LLSA) \$29,170

11.4 Central Library Aid (CLDA and/or CBA) \$105,000

11.5 Additional State Aid received from the System \$0

11.6 Federal Aid received from the System \$0

11.7 Other Cash Grants \$0

11.8 TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7) \$134,170

OTHER STATE AID

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants \$20,500

FEDERAL AID FOR LIBRARY OPERATION

11.10 LSTA \$0

11.11 Other Federal Aid \$0

11.12 TOTAL FEDERAL AID (Add Questions 11.10 and 11.11) \$0

11.13 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE \$0

OTHER RECEIPTS

11.14 Gifts and Endowments \$162,786

11.15 Fund Raising \$289,547

11.16 Income from Investments \$8,639

11.17 Library Charges \$119,063

11.18 Other \$8,913

11.19 TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18) \$588,948

11.20 TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19) \$2,923,387

11.21 BUDGET LOANS \$0

TRANSFERS

11.22 From Capital Fund (Same as Question 14.8) \$0

11.23 From Other Funds \$0

11.24 **TOTAL TRANSFERS (Add Questions 11.22 and 11.23)** \$0

11.25 **BALANCE - Beginning of Fiscal Year Ending 2005 (Same as Question 12.38 of previous year if fiscal year has not changed)** \$324,690

11.26 **GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)** \$3,248,077

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1 Certified Librarians \$639,819

12.2 Other Staff \$922,852

12.3 **Total Salaries & Wages Expenditures(Add Questions 12.1 and 12.2)** \$1,562,671

12.4 **Employee Benefits Expenditures** \$650,209

**12.5 Total Staff Expenditures (Add \$2,212,880
Questions 12.3 and 12.4)**

COLLECTION EXPENDITURES

12.6 Print Materials Expenditures \$180,157

**12.7 Electronic Materials \$20,230
Expenditures**

12.8 Other Materials Expenditures \$67,549

**12.9 Total Collection Expenditures \$267,936
(Add Questions 12.6, 12.7 and 12.8)**

CAPITAL EXPENDITURES FROM OPERATING FUNDS

**12.10 From Local Public Funds \$92,402
(71PF)**

12.11 From Other Funds (71OF) \$0

**12.12 Total Capital Expenditures \$92,402
(Add Questions 12.10 and 12.11)**

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

**12.13 From Local Public Funds \$0
(72PF)**

12.14 From Other Funds (72OF) \$0

**12.15 Total Repairs (Add Questions \$0
12.13 and 12.14)**

**12.16 Other Disbursements for \$11,660
Operation & Maintenance of
Buildings**

12.17 Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$11,660
---	-----------------

State: Amount does not reflect operational and maintenance costs for the Library included in Tompkins County's budget.

MISCELLANEOUS EXPENSES

12.18 Office and Library Supplies	\$38,770
--	-----------------

12.19 Telecommunications	\$16,443
---------------------------------	-----------------

12.20 Binding Expenses	\$1,306
-------------------------------	----------------

12.21 Postage and Freight	\$7,566
----------------------------------	----------------

12.22 Other Miscellaneous	\$233,847
----------------------------------	------------------

12.23 Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$297,932
--	------------------

12.24 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$70,000
--	-----------------

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.25 From Local Public Funds (73PF)	\$0
---	------------

12.26 From Other Funds (73OF)	\$0
--------------------------------------	------------

12.27 Total (Add Questions 12.25 and 12.26)	\$0
--	------------

12.28 Budget Loans (Principal and Interest)	\$0
--	------------

12.29 Short-Term Loans \$0

12.30 Total Debt Service (Add Questions 12.27, 12.28 and 12.29) \$0

State: Does not reflect debt service carried by Tompkins County on the library building.

12.31 TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5A, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30) \$2,952,810

TRANSFERS

Transfers to Capital Fund

12.32 From Local Public Funds (76PF) \$0

12.33 From Other Funds (76OF) \$0

12.34 Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8) \$0

12.35 Transfer to Other Funds \$0

12.36 TOTAL TRANSFERS (Add Questions 12.34 and 12.35) \$0

12.37 TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36) \$2,952,810

12.38 BALANCE IN OPERATING FUND-at the End of Fiscal Year Ending 2005 \$295,267

12.39 GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.37 and 12.38; same as Question 11.26) \$3,248,077

ASSURANCE

12.40 The Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). **03/28/06**

FISCAL AUDIT

12.41 Last audit performed (mm/dd/yyyy) **03/25/05**

12.42 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) **01/01/2004-12/31/2004**

12.43 Indicate type of audit (select one): **Private Accounting Firm**

CAPITAL FUND

12.44 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. **N**

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1 of this report **ROUND TO THE NEAREST DOLLAR.**

REVENUES FROM LOCAL SOURCES

13.1 Revenues from Local Government Sources **0**

13.2 All Other Revenues from Local Sources **0**

13.3 **Total Revenues from Local Sources** **\$0**

STATE AID FOR CAPITAL PROJECTS

13.4 State Aid Received for Construction 0

13.5 Other State Aid 0

13.6 Total State Aid (Add Questions 13.4 and 13.5) \$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7 TOTAL FEDERAL AID 0

INTERFUND REVENUE

13.8 Transfer from Operating Fund (Same as Question 12.34) \$0

13.9 TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8) \$0

13.10 NON-REVENUE RECEIPTS 0

13.11 TOTAL RECEIPTS (Add Questions 13.9 and 13.10) \$0

13.12 CASH BALANCE - Beginning of Fiscal Year Ending 2005 (Same as Question 14.11 of previous year, if fiscal year has not changed) 0

13.13 TOTAL RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12) \$0

14. CAPITAL FUNDS DISBURSEMENTS PROJECT EXPENDITURES

14.1 Construction 0

14.2 Incidental Construction 0

Other Disbursements

14.3 Purchase of Buildings 0

14.4 Interest 0

14.5 Collection Expenditures 0

14.6 **Total Other Disbursements** \$0
(Add Questions 14.3, 14.4 and 14.5)

14.7 **TOTAL PROJECT** \$0
EXPENDITURES (Add Questions
14.1, 14.2 and 14.6)

14.8 **TRANSFER TO** \$0
OPERATING FUND (Same as
Question 11.22)

14.9 **NON-PROJECT** 0
EXPENDITURES

14.10 **TOTAL DISBURSEMENTS** \$0
AND TRANSFERS (Add Questions
14.7, 14.8 and 14.9)

14.11 **CASH BALANCE - End Of** 0
Fiscal Year ending 2005

14.12 **TOTAL CASH** \$0
DISBURSEMENTS AND BALANCE
(Add Questions 14.10 and 14.11; same
as Question 13.13)

15. FEDERAL TOTALS

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1 **Total ALA-MLS** 12.50

15.2	Total Librarians	14.69
15.3	All Other Paid Staff	26.91
15.4	Total Paid Employees	41.60
15.5	State Government Revenue	\$154,670
15.6	Federal Aid Revenue	\$0
15.7	Other Operating Revenue	\$588,948
15.8	Total Operating Revenue	\$2,923,387
15.9	Other Operating Expenditures	\$379,592
15.10	Total Operating Expenditures	\$2,860,408
15.11	Capital Expenditures	\$92,402
15.12	Print Materials	145,580

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	<i>LIB ID</i>	2400613230
16.2	<i>Interlibrary Relationship Code</i>	ME
16.3	<i>Legal Basis Code</i>	CO
16.4	<i>Administrative Structure Code</i>	SO
16.5	<i>FSCS Public Library Definition</i>	Y
16.6	<i>Geographic Code</i>	CO1
16.7	<i>FSCS ID</i>	NY0160

SUGGESTED IMPROVEMENTS

Library Name: Tompkins County Public Library

Library System: Finger Lakes Library System

Name of Person Completing Form: Michelle E. Benjamin

Phone Number: (607) 272-4557

**Please share your suggestions
for improving the *Annual Report*.
Thank you!**