

TOMPKINS COUNTY PUBLIC LIBRARY
 BOARD OF TRUSTEES
 TUESDAY, AUGUST 26, 2025
4:00 – 6:00 pm

CALL TO ORDER

4:00pm

A. APPROVAL OF THE AGENDA

DOC 25-56

B. PUBLIC COMMENT

C. ACTION ITEMS

4:10pm

1. Draft minutes of July 22, 2025

DOC 25-57

2. Audit of Bills

Operating Budget in the amount _____

3. Living Wage MOA

DOC 25-58

4. Nominating Committee

D. DIRECTOR'S REPORT

4:20pm

E. PRESIDENT'S REPORT

4:30pm

F. LIAISON REPORTS

4:40pm

1. County – Rich John

2. Foundation – Kerry Barnes

3. Friends – Nina Scholtz

G. WRITTEN REPORTS

1. August Staff Report

DOC 25-59

2. March Monthly Statement

DOC 25-60

3. April Monthly Statement

DOC 25-61

4. May Monthly Statement

DOC 25-62

5. June Monthly Statement

DOC 25-63

6. Finance & Personnel Committee

a. Minutes of August 19, 2025

DOC 25-64

7. Library Service & Policy Committee

a. Minutes of August 12, 2025

DOC 25-65

8. Community Relations and Outreach Committee

a. Minutes of June 10, 2025

DOC 25-66

9. Nominating Committee

a. Minutes of August 21, 2025

DOC 25-67

b.

- H. EXECUTIVE SESSION to discuss confidential personnel matters, and collective bargaining

NOTE: In order to expedite the routine business of the board, please call Director Susan Currie (scurrie@tcpl.org) with any questions that you may have about the information items prior to the board meeting.

REMINDER:

DATE OF NEXT BOARD MEETING
SEPTEMBER 23, 2025

TOMPKINS COUNTY PUBLIC LIBRARY
DRAFT MINUTES OF THE BOARD OF TRUSTEES
JULY 22, 2025

TCPL Board Members Present: Kathy Weinberg, President; Lis Chabot, Darrell Long, Shelly Wong, Jason Kovari, Laura Krauss, Carrie Bauer, Reyna Florentino-Gambrell, Beth Osborne, Nina Scholtz, Christina Brewington

Trustees Excused: Sarah Clausen, Emily Hopkins

Also Present: Susan Currie, Interim Director; Tonya VanCamp, Business Manager; Kerry Barnes, TCPL Foundation Executive Director; Mary McKeon, Administrative Manager; Kat Savage, YS Dept. Head; Brian Sasser, Communications Manager; Rich John, County Legislator

With a quorum, the meeting is convened at 4:01 p.m.

CALL TO ORDER

APPROVAL OF AGENDA DOC 25-45

A **MOTION** was made by J. Kovari seconded by C. Brewington to approve the agenda as amended. Approved unanimously.

PUBLIC COMMENT

APPROVAL OF JUNE 24, 2025 MINUTES DOC 25-46

A **MOTION** was made by D. Long and seconded by S. Wong. Approved unanimously.

APPROVAL OF THE BILLS

I, Treasurer, Lisabeth Chabot, in keeping with New York State Education Law, certify that I have reviewed payroll #13 dated 6/26/25 and #14 dated 7/10/25 totaling \$129,610.93. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library and therefore recommend that the Board of Trustees approve for payment July 2025 bills in the amount of \$248,540.24 as listed in Abstracts #19, #20 and #21.

DIRECTOR'S REPORT

We have two vacancies on the Board and will have another two at the end of this year. We will be organizing a Board Nominating Committee. If any Trustee is interested in being on the Nomination Committee, please let Susan know.

The Circulation desk is now open. Many thanks to Kate DeVoe, Tom Fredette, and the Circulation staff. And thanks also to County Facilities and FE Technology. We are receiving positive feedback and thanks from the community.

We are looking at the staffing needed for ordering and processing new materials for the collections. We are working with FLLS on rebuilding the collection and need to have trained

staff for this. Thank you to Regina DeMauro, who has been the librarian in charge of ordering and processing the TCPL Collection for the last two years. Regina was the inaugural Teen Services Librarian who participated in the 2015-2017 Capital Campaign for the Makerspace and Teen Room and implemented operations for both. We wish her the best of luck as she pursues a Digital Humanities degree from the University of Bologna in Italy.

Programming is going well at TCPL L with a LOT going on in Youth Services for the Summer Reading program. We are also planning a history program series in collaboration with the County Historian, TCPL's Local History librarian, Meghan Malloy and a Cornell Law professor. The program series will include programs on the Bill of Rights, Voting, Citizenship and Immigration.

PRESIDENT'S REPORT

S. Currie, L. Chabot and T. VanCamp and I met with Finger Lakes Library System to make sure we are in step with FLLS. It was a very productive meeting.

LIAISON REPORTS

County- R. John has no report but will check in after the budget meeting with County Administrator; Korsah Akumfi

Foundation – The Foundation's fourth Silent Reading Party was held on Sunday, July 13th in The Backyard at Northstar House. In spite of steamy and stormy weather, readers enjoyed silent reading, delicious snacks and cocktails under the awning. The raffle raised the most yet, thanks in large part to the Friends of TCPL who donated a much-coveted \$50 book sale gift certificate.

The Foundation is also finalizing details for READATHON 2025- now scheduled for Saturday, October 11th to coincide with the first day of the Fall Book Sale and the final day of Banned Books Week. The Foundation is working with the Friends on promotional ideas to drive individuals both to shop at the Book Sale and give to support READATHON Reader-Fundraisers. For more information, to donate to a Reader-Fundraiser, or register to participate, please go to: <https://bit.ly/TCPLReadathon2025>.

Friends – The Friends are in between the spring and fall booksales with many of donations.

A **MOTION** to adjourn the meeting by J. Kovari and seconded by L. Krauss at 5:25 p.m. Carried unanimously.

EXECUTIVE SESSION

A **MOTION** was made by D. Long and seconded by J. Kovari to move into Executive Session at 4:44pm. Approved unanimously.

No votes took place.

A **MOTION** was made by S. Wong and seconded by B. Osborne was made to come out of Executive Session at 5:23pm. Approved unanimously.

A **MOTION** was made by L. Krauss to adjourn the meeting and seconded by C. Brewington at 5:25pm. Approved unanimously.

Minutes by Mary McKeon
Administrative Manager

Endorsed by
Secretary

MEMORANDUM OF AGREEMENT

Living Wage Increases

Tompkins County Public Library (the “Library”) and Tompkins County Public Library Support Staff Association (“SSA”), represented by the UAW Local 2300 (collectively the “Union”), agree to increase the wages of Pages and Library Clerks to reflect the Living Wage as evaluated by Tompkins County Worker’s Center and agree as follows:

1. The parties also agree to abolish the hire rate and working rate and agree to one pay rate at the time of hire for these positions.
2. Effective and retroactive to January 1, 2025, Pages currently employed or subsequently hired by the Library shall be paid a rate of \$24.82 per hour.
3. Effective and retroactive to January 1, 2025, Library Clerks currently employed or subsequently hired by the Library shall be paid a rate of \$26.00 per hour.
4. This Agreement shall be the complete agreement on the wage rates for the Page and Library Clerk titles for 2025 and both parties waive their rights to bargaining over those wages for those positions for 2025 in the negotiations for a successor agreement to the 2022-24 collective bargaining agreement. Pay rates for other titles in the SSA bargaining unit for 2025, and for all titles in the SSA bargaining unit for 2026 and beyond, shall be subject to negotiations between the Library and the Union during negotiations for a successor agreement to the 2022-24 collective bargaining agreement.

Susan Currie
Interim Director
Tompkins County Public Library
Dated: 2025

Printed SSA Steward

Signed SSA Steward Date

Kathy Weinberg
President, Board of Trustees
Tompkins County Public Library
Dated: 2025

John Tavares
President, UAW 2300

Dated: 2025

MONTHLY STAFF REPORT

Director's Report

Susan Currie

We have had a wonderful response to the reopening of the Circulation Desk with many members of the public stopping to comment on how happy they are to see the staff as they enter the library. And the new charging locker for charging laptops and phones, located conveniently at the Circulation Desk, is proving to be very popular. We would like better lighting in the area and Facilities have been trying to find replacements for the lights overhead.

We worked with the Finger Lakes Library System to hold 3 training sessions for selectors at TCPL. We have been working closely with FLLS on collection development. With the departure of our Technical Services Librarian, Regina DeMauro, we reinstated Sophia McKissick to Librarian II to serve as the Technical Services Coordinator. We are looking at additional staffing needs for ordering and processing collections. We are also hoping to hire a Librarian I for Youth Services and have posted that open position.

There is a wonderful amount of new programming at TCPL in addition to our established programs like the extremely popular Summer Reading Program which will hold the final celebration for all ages, on August 23 with ice cream, music and a raffle drawing. We are looking forward to the Ithaca is Books programs, along with writing workshops and gaming programs and a refreshed and updated Book Club kit collection.

I also would like to announce that our Business Manager, Tonya VanCamp, was hired by Miller Mayer and will be leaving us on August 19, 2025. We appreciate all that Tonya has done for TCPL and wish her well. We will be forming a search committee to fill the position.

In other news, I was invited to give a report to the Legislature's Government Operations Committee on Thursday, August 7. You can view that report on the county's Youtube site at <https://www.youtube.com/watch?v=ClhZnZA0Wgl> My part starts about minute 1:44.

I was invited to write an article for the Ithaca Times on the importance of libraries and that was published in the "We the People" column on August 6, 2025. The article is available at <https://tinyurl.com/4hsspazn>

Also, at TCPL, we are in budget season and working with the County to submit our 2026 budget. We have also been asked to submit a request to the Town of Ithaca for support and will request funding for programming.

Adult Services

Judd Karlman

Adult Services Department Board Report July 2025



The MakerSpace community offered their farewell to a long-time maker who left us with a clock and jewelry that they made using the laser cutter.

On the Shelves

910 items were added to the collection in the month of July. Technical Services, the department within Adult Services, bid Regina DeMauro farewell as she left to study abroad. Regina will be missed; she did an amazing job rebuilding and streamlining the Technical Services procedures. Queer Craft Club was one of her many contributions to the community the library serves and is an important program that we are looking at closely to best support its continuation.

Sophia is taking over as Technical Services Coordinator after showing a real passion for cataloging and has jumped into managing communications with the vendors and updating the collection budget spreadsheets for better functionality.

MakerSpace

If you ever want to feel great, go to the MakerSpace's open hours and ask someone in the room what they are working on. We had 27 patrons come to an open hours session on Thursday, August 14th, a new record. One-on-one sessions have been fully booked in the month of August so far, allowing staff to train patrons on whatever items in the MakerSpace best supports their creative endeavor.

Circulation Stats

Adult Large Type Fiction continues to perform well, having increased by a little more than 40% compared to this time last year. This is clearly a reflection of the money our team invested in the Large Type collection in 2024.

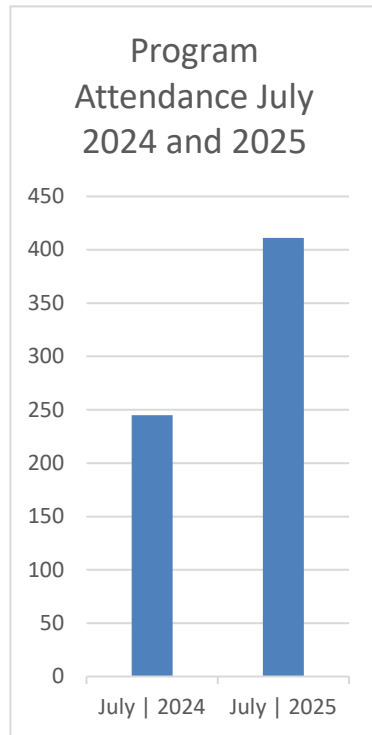
Adult Fiction Large Type New is up 78%, probably a result of us putting more books from this collection on the cover-facing display shelves that face the Avenue of Friends.

We have put a display unit near the entrance. Jeremy referred to this as, "Selling candy near the cash register." Right now, the display has books that were nominated for or won prestigious awards, allowing us to put books that were amazingly popular just a few years ago and only need an opportunity in the spotlight to find their readers. The Adult Services Team are discussing ways to look at the circulation

stats for these displays and better understand what kind of displays speak to our patrons and how much that display's location affects circulation.

Gaming in the Library

Jeremy and Woody continue to collaborate on a family Board Game program that routinely has between 5 and 14 patrons with many regulars.



Very much inspired by the creative community brought together by the MakerSpace Open Hours, I started a monthly program designed to support people who run tabletop role-playing games called D.M. Brainstorming Group. We had 7 people in the first session and 11 on the next. Several people came to the program all the way from Syracuse. A local game club, Ithaca D&D, has been wonderfully supportive.

One patron replied to my follow-up email after the program: *"Thank you very much for following up with the brainstorming session~ I am grateful to have met folks like yourself who are carving a community for us!"*

We will continue to look at creative ways to support local gamers in using the library's resources and space. We are also processing an amazing treasure trove of game books kindly donated by Evil Hat Games that will be available on the shelves soon.

Programming

The Adult Services team is continuing to build up our programming and outreach efforts. As we carefully plan our autumn programming, we are looking forward to continuing this trend.

Access Services

Kate DeVoe

Lobby Desk Reopening!

We reopened the Lobby Desk on July 21! Overall, patrons are thrilled! Since opening, we have answered **991 questions** at the desk! As I'm writing this Board report, we signed up **1,031 new patrons** for Library cards just between July 13 and August 12! Here is a sample of questions and comments we've received:



- "This place has everything! It's like a walk-in closet!" patron grateful that we had umbrellas to check out!
- "This library is like being in Heaven without having to die first." New patron and new to the area.
- New library card sign up, patron especially wanted to know about non-book resources and said "I'm so excited to be here!"
- Patron very excited about puppet-maker book she had on hold. We chatted about puppets for a while (which I also really like).
- "I love these lamps, they make this desk seem so open and inviting. I'm glad you're open and less scary."
- "My phone is charged but can I try [the phone charger] out? This is so cool. Even if my phone is charged, this would be a good way to keep it away from myself if I need to focus. More cool things and more reason to come to the library!"
- "Those dioramas are SO COOL did you make them??" Our staff member Mel did! She's in the Makerspace on Tuesdays if you want to make stuff with her!
- New patron sign up when I asked if they were familiar with digital resources they said "Yes, I looked all over your website, this is something I was ecstatic to do."
- Patron returning the Sciencenter pass, we asked if they had fun, they said "YES WE WENT EVERY DAY!"
- "When the world goes to sh*t, it seems that Ithaca tries to make everything better. Thank you for all you do." Conversation started because she saw the phone charging locker
- "Can I just tell you how happy I am to see you all back up front? When I first saw online, I was thrilled."
- "I have such fond memories of coming here as a kid and I feel like you are bringing that joy back! Thank you for being here, and all library workers."
- "You're doing real check outs again! I missed the interaction. I couldn't see the people at the other desk through the shelves. Thank you!"

- Patron called to say that she accidentally left her books at the Green St. bus stop. Tom walked over and picked them up, checked them in, put them back on hold for the patron and called her to let her know.
- Patron felt very guilty that dog chewed a book, added "it was a terrible story, I think she knew"
- "Could I look at your Makerspace? Someone at Quilters' Corners told me you have a cutting tool that I'd like to see." Tammy was kind enough to take them back!

Outreach & Programming

- **Loaves & Fishes:** We continue to provide outreach to Loaves & Fishes monthly and visited July 25, and August 8. On July 25, Mel reports that we spoke with 18 people, gave away 14 free books, a number of stickers, pencils, and the last of our tote bags.
 - TCPL Foundation Director Kerry Barnes shared this feedback from the Loaves & Fishes staff:
 - *L&F had an Education & Advocacy Committee meeting last night and TCPL was mentioned as the exemplar of outreach to L&F's guests. Director Kelly Sauve complimented Ally and Ellen for their energy, brightness, kindness, compassion, and skillfulness. L&F's staff and volunteers have noted that Ally and Ellen are so thoughtful and genuine interacting with guests- the respect they show in conversing with guests was remarked on. Apparently sometimes there's tendency to talk down to guests or mistakenly assume they're not mentally "with it" and the staff really noticed and appreciated Ally and Ellen's delight in having intellectual conversations with the guests. Kelly held up the TCPL team as the example of doing outreach at L&F right, the model that all organizations tabling or volunteering should follow. As a Loaves & Fishes board member, I'm so incredibly proud of the wonderful work TCPL is doing not only to share awareness of what the library offers, but being such great ambassadors, being truly representative of the library and demonstrating with everything you do that the library is for everyone.*
- **Kendal** - On July 18, Tom and Katylyn visited Kendal to discuss their delivery service, how to place holds, and how to use Libby. There were 15 residents in attendance.
- **McGraw House** - Tom is working with Annie Perry at McGraw House to provide delivery service to their residents, like our program with Kendal. Stay tuned for updates!
- **Foodnet**

- **Titus Towers:** Mel and Katylyn visited Titus Towers on July 23. They signed up three new people with Library cards and renewed one card. A patron returned their Library books to Katylyn and Mel, and other checked books out from their table! Another patron signed up for our Library Mail program. Katylyn also shared this anecdote:



- Resident: "Who's here today?"
- Foodnet Staff: "The library!"
- Resident: "Oh, poo [waves her hand disgustedly in our direction]." ... But then she came over and got her card renewed and chatted with us for quite a while! The same patron as she was leaving: "Thank you for coming, and for the bag, and for the pencils, and for getting my card set up!"

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- **Slaterville Springs Fire Co.:** Ally and Katylyn visited during Foodnet's lunch event on July 29th!
- **Technology Basics One-on-Ones:** Tom and our Program Partners held six technology tutoring sessions this month!

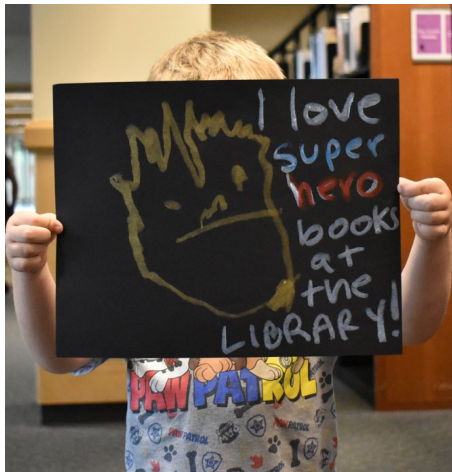
- **Minis Painting Party:** Mel hosted a Makerspace program where patrons painted 3D printed mini figures!
- **Upcoming Outreach:**
 - August 21 – Cornell University Graduate Resource Fair
 - August 23 – TC3 Resource Fair
 - September 12 – Loaves & Fishes
 - September 24 – Titus Towers



Youth Services

Kat Savage

Youth Services Department Board Report August 2025



Photos from the Summer Reading Pep Rally with the Fall Creek Brass band

July 2025 Statistics	Programs	Attendance
Totals	50	1,152
First Five Years	10	302
Children (5-11)	21	639
Teen (12-18)	13	96
General Interest	6	115

Summer Reading concludes this month! On Saturday, August 23rd, we will celebrate our community's reading efforts with an Ice Cream Celebration featuring free cones hand-dipped by Cayuga Creamery. We will also draw raffle prizes for readers who turned in their challenges or review cards.

The next step in Summer Reading is evaluation! A survey is available at www.tinyurl.com/TCPLsummer2025.

Looking ahead to September, we are excited to offer new and returning programs. As always, our anchor weekly programs (*Sit, Stay, Read and Teen Maker Monday on Mondays; LEGO on Tuesdays; LGBTQIA+ Youth Group on Wednesdays; Story + Craft and Board Game Club on Thursdays; Baby and Toddler Storytime on Fridays; Family Storytimes on Saturdays*) will continue through the year.

Limited series & special events in September & October

- **Ithaca is Books Festival** programs in Youth Services:
 - Book-themed **Story + Craft** program presented by TCPL's own Sasha Raffloer
 - **WSKG** presents a sensory screening of Kwame Alexander's new pre-k show, "Acoustic Rooster"
 - Author **Jordan Zwetchkebaum** discusses her non-fiction picture book *My Pollinator Garden*
 - Authors **Kalynn Bayron** and **Laila Sabreen** in conversation about YA lit and creativity
- **SingSong** music classes for ages 1-5 and their caregivers with teaching artist Amy Puryear.
- **Chinese Bilingual Storytime** presented in English and Mandarin by TCPL's own Kai Zhang
- **Autumn Art Fun** for preschoolers, presented by teaching artist Stiller Zusman; funding made possible by the Margaret Johnson Hilton Endowment Fund



Puppet show by Lily Silly



A puppet created by a child in Lily Silly's puppet making workshop following the puppet show



Open art-making for children Preschool Art Studio

- **Chess Quest**, for kids who know the basics and are ready for a challenge; presented by the Ithaca Chess Academy
- **Author Talk and Storytime** with **Arlene Shenker**, co-author of *Call Me Gebyanesh*
- **Fall Fun Yoga** for kids ages 7-10, taught by RYS-certified teacher Danny Kelly
- **Life Skills: Dollars and Decisions** will provide real-world money skills that middle-school kids actually need. Presented by program partner Jared Lederman
- **Family Movie** screenings return with *A Minecraft Movie* presented by TCPL's own Woody Chichester

Book Club Update

The **Early Reader Book Club** will read *Bear and Bird: The Stars and Other Stories* by Jarvis, and the **Tween Book Club** will meet to discuss *The Vanquishers: Secret of the Reaping* by Kalynn Bayron. Ms. Bayron will also visit TCPL as part of the Ithaca is Books Festival.

Staff Highlights

Kai, Cassie, Kat, and Milly, with assistance from Access Services' **Mel and Ellen**, welcomed 80 Ithaca Childcare Center summer campers to TCPL. **Kai** planned a pirate-themed tour and treasure hunt, learning about the library and book genres along the way.

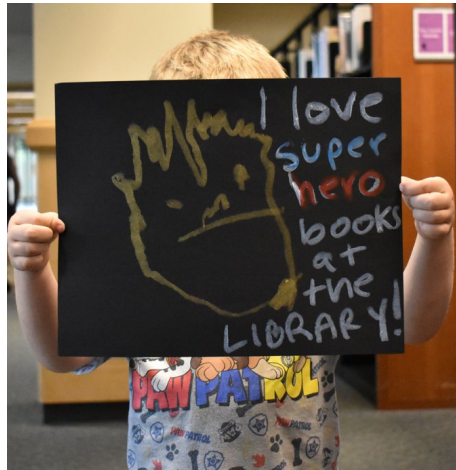
Cassie and Kat attended a pre-service training for Head Start teachers in Tompkins County, and shared information about book selection and early literacy with over 40 early childhood educators.

Cassie also took the lead on coordinating two major Summer Reading programs, one in partnership with the Children's Reading Connection and our annual literacy-themed magic show presented by the Great and Powerful Dave.

Kai and Woody welcomed ICSD middle school campers to the Teen Center and the Makerspace, complete with a tour, arts and crafts, demo of the laser cutter and 3D printers. The culmination of the visit was the collaboration to create a laser-cut wooden quilt pieces.



Children meeting reptiles and other animals during Sciencenter's visit to TCPL



Kai also shared *Bunny and Clyde* with the Early Reader Book Club, and created a collaborative map detailing the town that the main characters' adventures take place in.

Milly is coming up on a one-year milestone for the Tween Book Club, which is always booked completely and provides bookish 8-12 year olds with a great sense of community and bonding over great kid lit!

Woody, along with Access Services' **Ellen**, represented TCPL at the Visions Federal Credit Union's Family Fun Back-to-School Day Bash. They spoke with over 70 community members about summer reading, TCPL, and more and received a lot of excitement in return.

Sasha's recent Story + Craft program explored themes of community. Participants created their own 3D paper houses and buildings and designed a map of their own city. Sasha also jumped in to cover a Baby and Toddler Storytime for the first time, with guidance from Cassie and Milly. We are glad to have Sasha back from leave!

Julia presented her first solo Family Storytime program, sharing books and songs and early literacy tips. She also demonstrated great problem-solving skills when our popular Nintendo Switch went on the fritz, managing expectations with kids and families and offering alternatives while another team member, Sasha, repaired the device.

Your Moment of Joy

Woody shares this anecdote with us:

On a Friday afternoon a mom and her two kids came into the library, and the mom asked for a band-aid. I found one in our first aid kit along with an alcohol pad. As I handed it to her, she laughed and said "you know, when he [her younger son] fell and skinned his knee we were on our way here and I said oh no we will have to get you a band-aid, and her other son said Mom don't worry. The library will have one. This library has everything we need."

I have been thinking about that every day ever since, it's a good reminder of how much we do for the community,



A laser-cut and hand-painted quilt created by ICSD's middle school summer school program students



It was a map-centric summer at TCPL – this map was created during a Story + Craft program and is only missing cardboard houses that were taken home by their young creators

and that they think of TCPL as a place they can come for books or the occasional band-aid.

Feedback on the Readalong collection, which is now a year and a half old:

"The Wonder Books have been a wonderful addition to our house. When I need to get something done, I can give them to my not-yet-reading kids and they love them! I'm thinking of getting some for my pre-k class also."

Tompkins County Public Library
Statement of Revenues and Expenditures
From 3/1/2025 Through 3/31/2025

DOC 25-60

		Total Budget - Original	Total Budget - Revised	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
REVENUE							
Tompkins County Appropriations		4,012,448.00	4,012,448.00	1,003,112.00	1,003,112.00	(3,009,336.00)	(75.00)%
Town of Ithaca		15,000.00	15,000.00	0.00	0.00	(15,000.00)	(100.00)%
City of Ithaca		25,000.00	25,000.00	0.00	0.00	(25,000.00)	(100.00)%
Fines		0.00	0.00	23.00	23.00	23.00	0.00%
Copier/Printcard		5,000.00	5,000.00	903.45	2,513.95	(2,486.05)	(49.72)%
Interest		40,000.00	40,000.00	4,145.24	17,242.34	(22,757.66)	(56.89)%
Lost and Paid		1,000.00	1,000.00	0.00	43.00	(957.00)	(95.70)%
Friends of the Library		230,000.00	230,000.00	0.00	35,000.00	(195,000.00)	(84.78)%
TCPL Foundation		141,000.00	141,000.00	0.00	1,550.00	(139,450.00)	(98.90)%
Miscellaneous		10,000.00	10,000.00	0.00	103.95	(9,896.05)	(98.96)%
NYS Central Library Aid		96,748.00	96,748.00	0.00	0.00	(96,748.00)	(100.00)%
NYS Local Library Services Aid		31,399.00	31,399.00	0.00	0.00	(31,399.00)	(100.00)%
Total REVENUE		<u>4,607,595.00</u>	<u>4,607,595.00</u>	<u>1,008,183.69</u>	<u>1,059,588.24</u>	<u>(3,548,006.76)</u>	<u>(77.00)%</u>
EXPENSES							
Supplies & Materials							
Phys Collect - Adult	5410A	70,500.00	70,500.00	4,766.82	15,601.36	54,898.64	77.87%
Phys Coll - Adult - Foundation	5410AG	25,000.00	25,000.00	723.39	1,408.14	23,591.86	94.37%
Phys Collect - Youth	5410J	65,500.00	65,500.00	5,680.11	12,366.63	53,133.37	81.12%
Phys Coll - Youth - Foundation	5410JG	4,557.00	4,557.00	1,638.93	2,242.60	2,314.40	50.79%
Digital Collection - Adult	5426C	214,748.00	214,748.00	0.00	71,674.09	143,073.91	66.62%
Digital Collection - Youth	5426CY	20,000.00	20,000.00	0.00	20,000.00	0.00	0.00%
Supplies - Office	5430A	20,000.00	20,000.00	653.85	3,159.21	16,840.79	84.20%
FLLS Polaris Supplies	5430F	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00%
Supplies - Marketing	5430P	20,000.00	20,000.00	0.00	4,138.00	15,862.00	79.31%
Public Programs - Things	5430PP	59,500.00	59,500.00	6,068.91	8,815.40	50,684.60	85.18%
Software / Licenses	5430S	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00%
Total Supplies & Materials		<u>511,805.00</u>	<u>511,805.00</u>	<u>19,532.01</u>	<u>139,405.43</u>	<u>372,399.57</u>	<u>72.76%</u>
Equipment		175,000.00	175,000.00	0.00	10,000.00	165,000.00	94.29%
Contractual & Other Expenses							
Telephone & Internet	5431	14,000.00	14,000.00	921.84	3,541.10	10,458.90	74.71%
Postage	5433	7,500.00	7,500.00	0.00	(1,144.21)	8,644.21	115.26%
Staff Development	5435	15,000.00	15,000.00	1,150.00	5,621.45	9,378.55	62.52%
Volunteer Development	5435V	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00%
FLLS Contract - Fees	5436	65,000.00	65,000.00	0.00	17,075.00	47,925.00	73.73%

Tompkins County Public Library
Statement of Revenues and Expenditures
From 3/1/2025 Through 3/31/2025

DOC 25--60

		Total Budget - Original	Total Budget - Revised	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Professional Fees - Other	5437	30,210.00	30,210.00	0.00	15,860.00	14,350.00	47.50%
Prof fees - Security Guard	5437G	170,000.00	170,000.00	12,153.00	33,047.00	136,953.00	80.56%
Prof fees - Legal	5437L	225,000.00	189,000.00	5,440.00	14,891.25	210,108.75	93.38%
Prof fees-Synergy IT	5437S	63,000.00	63,000.00	5,428.50	16,857.00	46,143.00	73.24%
Library Membership Dues	5438	3,284.00	3,284.00	0.00	1,246.00	2,038.00	62.06%
Equipment Contracts	5439C	24,756.00	24,756.00	4,424.72	9,948.87	14,807.13	59.81%
Equipment Service / Repairs	5439S	9,937.00	9,937.00	0.00	0.00	9,937.00	100.00%
Insurance	5454	21,000.00	21,000.00	0.00	0.00	21,000.00	100.00%
Misc / Contingency	5472	6,500.00	6,500.00	0.00	47.59	6,452.41	99.27%
Legal Adv/Refunds/Bk Fees	5490	5,000.00	5,000.00	440.66	1,290.23	3,709.77	74.20%
Total Contractual & Other Expenses		662,687.00	626,687.00	29,958.72	118,281.28	544,405.72	82.15%
Personnel		2,333,497.00	2,333,497.00	172,728.22	552,205.21	1,781,291.79	76.34%
Employee Benefits							
Retirement	58810	338,159.00	338,159.00	0.00	0.00	338,159.00	100.00%
Social Security	58830	178,513.00	178,513.00	12,660.83	40,516.69	137,996.31	77.30%
Workers' Compensation	58840	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00%
Flexible Benefits	58845	2,256.00	2,256.00	90.00	560.00	1,696.00	75.18%
Employee Assistance Program	58850	2,040.00	2,040.00	0.00	2,079.00	(39.00)	(1.91)%
Parking/Mass Transit	58855	2,000.00	2,000.00	15.00	225.52	1,774.48	88.72%
Health Insurance	58860	742,830.00	742,830.00	46,239.33	133,948.59	608,881.41	81.97%
HRA Reimburse & Administration	58862	20,000.00	20,000.00	488.87	2,548.44	17,451.56	87.26%
Disability	58865	25,000.00	25,000.00	1,800.81	5,334.94	19,665.06	78.66%
Unemployment	58870	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00%
Total Employee Benefits		1,360,798.00	1,360,798.00	61,294.84	185,213.18	1,175,584.82	86.39%
Total EXPENSES		5,043,787.00	5,007,787.00	283,513.79	1,005,105.10	4,038,681.90	80.07%
REVENUE LESS EXPENSES		(436,192.00)	(400,192.00)	724,669.90	54,483.14	490,675.14	(112.49)%

Tompkins County Public Library
Statement of Revenues and Expenditures
From 4/1/2025 Through 4/30/2025

DOC 25-61

		Total Budget - Original	Total Budget - Revised	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
REVENUE							
Tompkins County Appropriations		4,012,448.00	4,012,448.00	0.00	1,003,112.00	(3,009,336.00)	(75.00)%
Town of Ithaca		15,000.00	15,000.00	0.00	0.00	(15,000.00)	(100.00)%
City of Ithaca		25,000.00	25,000.00	0.00	0.00	(25,000.00)	(100.00)%
Fines		0.00	0.00	0.00	23.00	23.00	0.00%
Copier/Printcard		5,000.00	5,000.00	802.00	3,315.95	(1,684.05)	(33.68)%
Interest		40,000.00	40,000.00	4,798.21	22,040.55	(17,959.45)	(44.90)%
Lost and Paid		1,000.00	1,000.00	17.00	60.00	(940.00)	(94.00)%
Friends of the Library		230,000.00	230,000.00	0.00	35,000.00	(195,000.00)	(84.78)%
TCPL Foundation		141,000.00	141,000.00	0.00	1,550.00	(139,450.00)	(98.90)%
Miscellaneous		10,000.00	10,000.00	0.00	103.95	(9,896.05)	(98.96)%
NYS Central Library Aid		96,748.00	96,748.00	0.00	0.00	(96,748.00)	(100.00)%
NYS Local Library Services Aid		31,399.00	31,399.00	0.00	0.00	(31,399.00)	(100.00)%
Total REVENUE		<u>4,607,595.00</u>	<u>4,607,595.00</u>	<u>5,617.21</u>	<u>1,065,205.45</u>	<u>(3,542,389.55)</u>	<u>(76.88)%</u>
EXPENSES							
Supplies & Materials							
Phys Collect - Adult	5410A	70,500.00	70,500.00	4,387.76	19,989.12	50,510.88	71.65%
Phys Coll - Adult - Foundation	5410AG	25,000.00	25,000.00	814.02	2,222.16	22,777.84	91.11%
Phys Collect - Youth	5410J	65,500.00	65,500.00	6,550.06	18,916.69	46,583.31	71.12%
Phys Coll - Youth - Foundation	5410JG	4,557.00	4,557.00	992.55	3,235.15	1,321.85	29.01%
Digital Collection - Adult	5426C	214,748.00	214,748.00	4,000.00	75,674.09	139,073.91	64.76%
Digital Collection - Youth	5426CY	20,000.00	20,000.00	0.00	20,000.00	0.00	0.00%
Supplies - Office	5430A	20,000.00	20,000.00	643.31	3,802.52	16,197.48	80.99%
FLLS Polaris Supplies	5430F	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00%
Supplies - Marketing	5430P	20,000.00	20,000.00	0.00	4,138.00	15,862.00	79.31%
Public Programs - Things	5430PP	59,500.00	59,500.00	5,181.68	13,997.08	45,502.92	76.48%
Software / Licenses	5430S	10,000.00	10,000.00	1,297.00	1,297.00	8,703.00	87.03%
Total Supplies & Materials		<u>511,805.00</u>	<u>511,805.00</u>	<u>23,866.38</u>	<u>163,271.81</u>	<u>348,533.19</u>	<u>68.10%</u>
Equipment		175,000.00	175,000.00	0.00	10,000.00	165,000.00	94.29%
Contractual & Other Expenses							
Telephone & Internet	5431	14,000.00	14,000.00	919.94	4,461.04	9,538.96	68.14%
Postage	5433	7,500.00	7,500.00	0.00	(1,144.21)	8,644.21	115.26%
Staff Development	5435	15,000.00	15,000.00	300.00	5,921.45	9,078.55	60.52%
Volunteer Development	5435V	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00%
FLLS Contract - Fees	5436	65,000.00	65,000.00	0.00	17,075.00	47,925.00	73.73%

Tompkins County Public Library
Statement of Revenues and Expenditures
From 4/1/2025 Through 4/30/2025

DOC 25-61

		Total Budget - Original	Total Budget - Revised	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Professional Fees - Other	5437	30,210.00	30,210.00	13,800.00	29,660.00	550.00	1.82%
Prof fees - Security Guard	5437G	170,000.00	170,000.00	12,544.00	45,591.00	124,409.00	73.18%
Prof fees - Legal	5437L	225,000.00	189,000.00	82,492.80	97,384.05	127,615.95	56.72%
Prof fees-Synergy IT	5437S	63,000.00	63,000.00	5,618.50	22,475.50	40,524.50	64.32%
Library Membership Dues	5438	3,284.00	3,284.00	0.00	1,246.00	2,038.00	62.06%
Equipment Contracts	5439C	24,756.00	24,756.00	7,815.25	17,764.12	6,991.88	28.24%
Equipment Service / Repairs	5439S	9,937.00	9,937.00	204.85	204.85	9,732.15	97.94%
Insurance	5454	21,000.00	21,000.00	0.00	0.00	21,000.00	100.00%
Misc / Contingency	5472	6,500.00	6,500.00	124.47	172.06	6,327.94	97.35%
Legal Adv/Refunds/Bk Fees	5490	5,000.00	5,000.00	241.42	1,531.65	3,468.35	69.37%
Total Contractual & Other Expenses		662,687.00	626,687.00	124,061.23	242,342.51	420,344.49	63.43%
Personnel		2,333,497.00	2,333,497.00	189,821.72	742,026.93	1,591,470.07	68.20%
Employee Benefits							
Retirement	58810	338,159.00	338,159.00	0.00	0.00	338,159.00	100.00%
Social Security	58830	178,513.00	178,513.00	13,891.70	54,408.39	124,104.61	69.52%
Workers' Compensation	58840	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00%
Flexible Benefits	58845	2,256.00	2,256.00	90.00	650.00	1,606.00	71.19%
Employee Assistance Program	58850	2,040.00	2,040.00	0.00	2,079.00	(39.00)	(1.91)%
Parking/Mass Transit	58855	2,000.00	2,000.00	100.00	325.52	1,674.48	83.72%
Health Insurance	58860	742,830.00	742,830.00	43,077.93	177,026.52	565,803.48	76.17%
HRA Reimburse & Administration	58862	20,000.00	20,000.00	1,834.58	4,383.02	15,616.98	78.08%
Disability	58865	25,000.00	25,000.00	1,993.92	7,328.86	17,671.14	70.68%
Unemployment	58870	10,000.00	10,000.00	13,827.35	13,827.35	(3,827.35)	(38.27)%
Total Employee Benefits		1,360,798.00	1,360,798.00	74,815.48	260,028.66	1,100,769.34	80.89%
Total EXPENSES		5,043,787.00	5,007,787.00	412,564.81	1,417,669.91	3,626,117.09	71.89%
REVENUE LESS EXPENSES		(436,192.00)	(400,192.00)	(406,947.60)	(352,464.46)	83,727.54	(19.20)%

Tompkins County Public Library
Statement of Revenues and Expenditures
From 5/1/2025 Through 5/31/2025

DOC 25-62

		Total Budget - Original	Total Budget - Revised	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
REVENUE							
Tompkins County Appropriations		4,012,448.00	4,012,448.00	1,003,112.00	2,006,224.00	(2,006,224.00)	(50.00)%
Town of Ithaca		15,000.00	15,000.00	0.00	0.00	(15,000.00)	(100.00)%
City of Ithaca		25,000.00	25,000.00	0.00	0.00	(25,000.00)	(100.00)%
Fines		0.00	0.00	0.00	23.00	23.00	0.00%
Copier/Printcard		5,000.00	5,000.00	832.15	4,148.10	(851.90)	(17.04)%
Interest		40,000.00	40,000.00	4,468.15	26,508.70	(13,491.30)	(33.73)%
Lost and Paid		1,000.00	1,000.00	1,681.81	1,741.81	741.81	74.18%
Friends of the Library		230,000.00	230,000.00	115,000.00	150,000.00	(80,000.00)	(34.78)%
TCPL Foundation		141,000.00	141,000.00	27,438.12	28,988.12	(112,011.88)	(79.44)%
Miscellaneous		10,000.00	10,000.00	0.00	103.95	(9,896.05)	(98.96)%
NYS Central Library Aid		96,748.00	96,748.00	0.00	0.00	(96,748.00)	(100.00)%
NYS Local Library Services Aid		31,399.00	31,399.00	794.00	794.00	(30,605.00)	(97.47)%
Total REVENUE		<u>4,607,595.00</u>	<u>4,607,595.00</u>	<u>1,153,326.23</u>	<u>2,218,531.68</u>	<u>(2,389,063.32)</u>	<u>(51.85)%</u>
EXPENSES							
Supplies & Materials							
Phys Collect - Adult	5410A	70,500.00	70,500.00	7,092.18	27,081.30	43,418.70	61.59%
Phys Coll - Adult - Foundation	5410AG	25,000.00	25,000.00	1,725.52	3,947.68	21,052.32	84.21%
Phys Collect - Youth	5410J	65,500.00	65,500.00	4,214.40	23,131.09	42,368.91	64.69%
Phys Coll - Youth - Foundation	5410JG	4,557.00	4,557.00	1,608.41	4,843.56	(286.56)	(6.29)%
Digital Collection - Adult	5426C	214,748.00	214,748.00	0.00	75,674.09	139,073.91	64.76%
Digital Collection - Youth	5426CY	20,000.00	20,000.00	0.00	20,000.00	0.00	0.00%
Supplies - Office	5430A	20,000.00	20,000.00	726.56	4,529.08	15,470.92	77.35%
FLLS Polaris Supplies	5430F	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00%
Supplies - Marketing	5430P	20,000.00	20,000.00	960.00	5,098.00	14,902.00	74.51%
Public Programs - Things	5430PP	59,500.00	59,500.00	4,603.68	18,600.76	40,899.24	68.74%
Software / Licenses	5430S	10,000.00	10,000.00	0.00	1,297.00	8,703.00	87.03%
Total Supplies & Materials		<u>511,805.00</u>	<u>511,805.00</u>	<u>20,930.75</u>	<u>184,202.56</u>	<u>327,602.44</u>	<u>64.01%</u>
Equipment		175,000.00	175,000.00	5,266.00	15,266.00	159,734.00	91.28%
Contractual & Other Expenses							
Telephone & Internet	5431	14,000.00	14,000.00	198.43	4,659.47	9,340.53	66.72%
Postage	5433	7,500.00	7,500.00	0.00	(1,144.21)	8,644.21	115.26%
Staff Development	5435	15,000.00	15,000.00	4,197.52	10,118.97	4,881.03	32.54%
Volunteer Development	5435V	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00%
FLLS Contract - Fees	5436	65,000.00	65,000.00	0.00	17,075.00	47,925.00	73.73%

Tompkins County Public Library
Statement of Revenues and Expenditures
From 5/1/2025 Through 5/31/2025

DOC 25-62

		Total Budget - Original	Total Budget - Revised	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Professional Fees - Other	5437	30,210.00	30,210.00	925.00	30,585.00	(375.00)	(1.24)%
Prof fees - Security Guard	5437G	170,000.00	170,000.00	15,680.00	61,271.00	108,729.00	63.96%
Prof fees - Legal	5437L	225,000.00	189,000.00	5,940.32	103,324.37	121,675.63	54.08%
Prof fees-Synergy IT	5437S	63,000.00	63,000.00	5,863.50	28,339.00	34,661.00	55.02%
Library Membership Dues	5438	3,284.00	3,284.00	0.00	1,246.00	2,038.00	62.06%
Equipment Contracts	5439C	24,756.00	24,756.00	9,899.03	27,663.15	(2,907.15)	(11.74)%
Equipment Service / Repairs	5439S	9,937.00	9,937.00	7.86	212.71	9,724.29	97.86%
Insurance	5454	21,000.00	21,000.00	0.00	0.00	21,000.00	100.00%
Misc / Contingency	5472	6,500.00	6,500.00	397.22	569.28	5,930.72	91.24%
Legal Adv/Refunds/Bk Fees	5490	5,000.00	5,000.00	663.07	2,194.72	2,805.28	56.11%
Total Contractual & Other Expenses		662,687.00	626,687.00	43,771.95	286,114.46	376,572.54	56.83%
Personnel		2,333,497.00	2,333,497.00	279,870.52	1,021,897.45	1,311,599.55	56.21%
Employee Benefits							
Retirement	58810	338,159.00	338,159.00	0.00	0.00	338,159.00	100.00%
Social Security	58830	178,513.00	178,513.00	20,764.43	75,172.82	103,340.18	57.89%
Workers' Compensation	58840	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00%
Flexible Benefits	58845	2,256.00	2,256.00	90.00	740.00	1,516.00	67.20%
Employee Assistance Program	58850	2,040.00	2,040.00	0.00	2,079.00	(39.00)	(1.91)%
Parking/Mass Transit	58855	2,000.00	2,000.00	87.00	412.52	1,587.48	79.37%
Health Insurance	58860	742,830.00	742,830.00	48,954.76	225,981.28	516,848.72	69.58%
HRA Reimburse & Administration	58862	20,000.00	20,000.00	2,368.80	6,751.82	13,248.18	66.24%
Disability	58865	25,000.00	25,000.00	1,600.92	8,929.78	16,070.22	64.28%
Unemployment	58870	10,000.00	10,000.00	0.00	13,827.35	(3,827.35)	(38.27)%
Total Employee Benefits		1,360,798.00	1,360,798.00	73,865.91	333,894.57	1,026,903.43	75.46%
Total EXPENSES		5,043,787.00	5,007,787.00	423,705.13	1,841,375.04	3,202,411.96	63.49%
REVENUE LESS EXPENSES		(436,192.00)	(400,192.00)	729,621.10	377,156.64	813,348.64	(186.47)%

Tompkins County Public Library
Statement of Revenues and Expenditures
From 6/1/2025 Through 6/30/2025

DOC 25-63

		Total Budget - Original	Total Budget - Revised	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
REVENUE							
Tompkins County Appropriations		4,012,448.00	4,012,448.00	0.00	2,006,224.00	(2,006,224.00)	(50.00)%
Town of Ithaca		15,000.00	15,000.00	0.00	0.00	(15,000.00)	(100.00)%
City of Ithaca		25,000.00	25,000.00	0.00	0.00	(25,000.00)	(100.00)%
Fines		0.00	0.00	6.00	29.00	29.00	0.00%
Copier/Printcard		5,000.00	5,000.00	775.45	4,923.55	(76.45)	(1.53)%
Interest		40,000.00	40,000.00	1,389.76	27,898.46	(12,101.54)	(30.25)%
Lost and Paid		1,000.00	1,000.00	78.98	1,820.79	820.79	82.08%
Friends of the Library		230,000.00	230,000.00	0.00	150,000.00	(80,000.00)	(34.78)%
TCPL Foundation		141,000.00	141,000.00	46,013.00	75,001.12	(65,998.88)	(46.81)%
Miscellaneous		10,000.00	10,000.00	0.00	103.95	(9,896.05)	(98.96)%
NYS Central Library Aid		96,748.00	96,748.00	0.00	0.00	(96,748.00)	(100.00)%
NYS Local Library Services Aid		31,399.00	31,399.00	0.00	794.00	(30,605.00)	(97.47)%
Total REVENUE		4,607,595.00	4,607,595.00	48,263.19	2,266,794.87	(2,340,800.13)	(50.80)%
EXPENSES							
Supplies & Materials							
Phys Collect - Adult	5410A	70,500.00	70,500.00	6,874.60	33,955.90	36,544.10	51.84%
Phys Coll - Adult - Foundation	5410AG	25,000.00	25,000.00	3,475.34	7,423.02	17,576.98	70.31%
Phys Collect - Youth	5410J	65,500.00	65,500.00	4,724.62	27,855.71	37,644.29	57.47%
Phys Coll - Youth - Foundation	5410JG	4,557.00	4,557.00	228.33	5,071.89	(514.89)	(11.30)%
Digital Collection - Adult	5426C	214,748.00	214,748.00	37,155.81	112,829.90	101,918.10	47.46%
Digital Collection - Youth	5426CY	20,000.00	20,000.00	0.00	20,000.00	0.00	0.00%
Supplies - Office	5430A	20,000.00	20,000.00	877.91	5,406.99	14,593.01	72.97%
FLLS Polaris Supplies	5430F	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00%
Supplies - Marketing	5430P	20,000.00	20,000.00	10,010.00	15,108.00	4,892.00	24.46%
Public Programs - Things	5430PP	59,500.00	59,500.00	5,130.67	23,731.43	35,768.57	60.12%
Software / Licenses	5430S	10,000.00	10,000.00	0.00	1,297.00	8,703.00	87.03%
Total Supplies & Materials		511,805.00	511,805.00	68,477.28	252,679.84	259,125.16	50.63%
Equipment		175,000.00	175,000.00	0.00	15,266.00	159,734.00	91.28%
Contractual & Other Expenses							
Telephone & Internet	5431	14,000.00	14,000.00	918.52	5,577.99	8,422.01	60.16%
Postage	5433	7,500.00	7,500.00	3,000.00	1,855.79	5,644.21	75.26%
Staff Development	5435	15,000.00	15,000.00	0.00	10,118.97	4,881.03	32.54%
Volunteer Development	5435V	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00%
FLLS Contract - Fees	5436	65,000.00	65,000.00	17,075.00	34,150.00	30,850.00	47.46%

Tompkins County Public Library
Statement of Revenues and Expenditures
From 6/1/2025 Through 6/30/2025

DOC 25-63

		Total Budget - Original	Total Budget - Revised	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Professional Fees - Other	5437	30,210.00	30,210.00	2,465.10	33,050.10	(2,840.10)	(9.40)%
Prof fees - Security Guard	5437G	170,000.00	170,000.00	12,291.00	73,562.00	96,438.00	56.73%
Prof fees - Legal	5437L	225,000.00	189,000.00	19,851.35	123,175.72	101,824.28	45.26%
Prof fees-Synergy IT	5437S	63,000.00	63,000.00	5,428.50	33,767.50	29,232.50	46.40%
Library Membership Dues	5438	3,284.00	3,284.00	299.00	1,545.00	1,739.00	52.95%
Equipment Contracts	5439C	24,756.00	24,756.00	2,424.93	30,088.08	(5,332.08)	(21.54)%
Equipment Service / Repairs	5439S	9,937.00	9,937.00	394.62	607.33	9,329.67	93.89%
Insurance	5454	21,000.00	21,000.00	0.00	0.00	21,000.00	100.00%
Misc / Contingency	5472	6,500.00	6,500.00	83.77	653.05	5,846.95	89.95%
Legal Adv/Refunds/Bk Fees	5490	5,000.00	5,000.00	194.97	2,389.69	2,610.31	52.21%
Total Contractual & Other Expenses		662,687.00	626,687.00	64,426.76	350,541.22	312,145.78	47.10%
Personnel		2,333,497.00	2,333,497.00	180,998.55	1,202,896.00	1,130,601.00	48.45%
Employee Benefits							
Retirement	58810	338,159.00	338,159.00	0.00	0.00	338,159.00	100.00%
Social Security	58830	178,513.00	178,513.00	13,257.81	88,430.63	90,082.37	50.46%
Workers' Compensation	58840	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00%
Flexible Benefits	58845	2,256.00	2,256.00	84.00	824.00	1,432.00	63.48%
Employee Assistance Program	58850	2,040.00	2,040.00	0.00	2,079.00	(39.00)	(1.91)%
Parking/Mass Transit	58855	2,000.00	2,000.00	262.50	675.02	1,324.98	66.25%
Health Insurance	58860	742,830.00	742,830.00	43,760.24	269,741.52	473,088.48	63.69%
HRA Reimburse & Administration	58862	20,000.00	20,000.00	1,295.79	8,047.61	11,952.39	59.76%
Disability	58865	25,000.00	25,000.00	1,797.42	10,727.20	14,272.80	57.09%
Unemployment	58870	10,000.00	10,000.00	0.00	13,827.35	(3,827.35)	(38.27)%
Total Employee Benefits		1,360,798.00	1,360,798.00	60,457.76	394,352.33	966,445.67	71.02%
Total EXPENSES		5,043,787.00	5,007,787.00	374,360.35	2,215,735.39	2,828,051.61	56.07%
REVENUE LESS EXPENSES		(436,192.00)	(400,192.00)	(326,097.16)	51,059.48	487,251.48	(111.71)%

**Tompkins County Public Library
Finance and Personnel Committee Meeting
August 19, 2025**

Attending: Lis Chabot, Darrell Long, Kathy Weinberg, Laura Krauss, Susan Currie, Tonya Van Camp

Meeting Called to Order at 4:02PM

Public Comment - Mitchell Hall, Kate DeVoe, and Jeremy Jordan addressed the Committee

Monthly Financial Statements – The import to the financial software is finally complete. All payroll data has been imported into MIP - Invoices and general structure are now clearer. All transactional components of April, May and June are complete. Revenue and expense statements have been generated for these months. No balance sheet yet - reconciliation still needs to take place. There are detailed notes within these statements for the new Business Manager.

2024 Finalization - There will be one budget amendment, reflective of the CSLA dollars - was Accounts Receivable. Now moved to reflect as revenue as of 2024. The amendment will be retroactive to reflect \$513,463 as revenue from CSLA. Some funds will be reserved for material expenditures - \$50k to digital; Adult Services -\$121k ; Youth Services -\$101k.

Discussion of Synergy Proposal for Library Hardware replacement, software upgrade, and related services. Darrell will red line questions in the proposal which the committee will then discuss with Synergy on a call, to include Tom Fredette from the Library staff. The current Mitel phone system is at end-of-life. Darrell recommends that the library consider moving to MS Teams Phone. We will ask Synergy if they are interested in managing telephony as well.

Business Manager Search

4 viable candidates have applications submitted. Tonya recommends we consider candidates with a background in financial analysis and systems evaluation, beyond bookkeeping. The Business manager and Library director will need to work together on Human Resource tasks.

Director Search - The search committee is conducting online screening interviews this week to select the finalists for the on-site interview and presentation.

Motion to move to executive session - Long moved - Weinberg Seconded. Committee came out of executive session at 5:07

Vote

Committee voted to approve a Memorandum of Agreement (MOA) for Living Wage Increases for employees currently earning less than the current living wage as established by Tompkins County Living Wage Study. Long moved, Krauss Seconded. The committee voted unanimously to advance the MOA to full board.

Acknowledging Business Manager's Service

The committee thanked Tonya for her diligent work to streamline business practices and reporting functions. She has been a tremendous asset to the library and we wish her well.

Meeting Adjourned at 5:20PM Long/Weinberg

Tompkins County Public Library

Board of Trustees

Library Services and Policies Committee Meeting

August 12, 2025

Attending: Lis Chabot C. Fontana, C. Shortle, E. Hopkins, N. Scholtz, S. Wong, M. McKeon, B. Osborne

Members excused: S. Currie, J. Kovari, C. Shortle

The Committee reviewed and discussed proposed revisions to the Art Acquisition Policy

- Adding consistent use of the oxford comma

Code of Conduct

- Revising the text to Sleeping is not prohibited; spaces must be used appropriately and safely. Individuals may not sleep or sit on the floor, move furniture to create makeshift sleeping arrangements, or utilize pillows and blankets. Security guards or Staff may awaken patrons to check on their well-being or to ask them to relocate to a more appropriate area.
- Revising causing strong pervasive odors to exuding strong pervasive odors.

Conflict of Interest

- Remove staff from policy.

Public Spaces Policy

- Creating a table for each community space

Makerspace policy

- Create a policy for the makerspace

The committee will review policies and revise them for the next meeting.

COMMUNITY RELATIONS AND OUTREACH COMMITTEE
TOMPKINS COUNTY BOARD OF TRUSTEES
DRAFT MEETING MINUTES – MONDAY AUGUST 18, 2025

TCPL Board members present: Kathy Weinberg

Also present: Melisa Crumrine, Kerry Barnes, Susanna Drbal, Brian Sasser

Meeting convened at 4:03 p.m. in TCPL Digital Lab.

25TH ANNIVERSARY DISCUSSION

- Kerry Barnes led discussion of finances and leadership needs. The Friends of the Tompkins County Public Library has donated significant funds for 25th anniversary activities. The TCPL Foundation has also donated significant funding for activities. Final accounting work and verification of funds is underway.
- Committee agrees two separate programs should mark the actual anniversary of the move to East Green Street, which is in November.
 - Program 1: A Foundation fundraiser ticketed evening event, possibly on Halloween.
 - Program 2: A library open house / birthday party/ crafternoon style celebration. The goal is to try to remind the community of all that their library has to offer, and to try to bring people in who may otherwise not frequent the library.
- Kerry Barnes recommended committee hire an event planner to spearhead tasks. Work will begin getting quotes from various vendors before decision is finalized.
- Various programming ideas for Open House celebration were discussed, as were ways to get staff input on areas of the library to spotlight, and the need for community input on a possible time capsule.
- Committee agrees 25th anniversary celebration should extend into 2026 to mark the full 25th year TCPL has been open at East Green Street location. Goal of the celebration is to raise awareness of library services and how it has grown since its move 25 years ago.

STRATEGIC PLAN DISCUSSION

- Finalized public poll, which will be available in print starting with August 23 Summer Reading Finale celebration as well as online at tcpl.org. Online poll will be built using Microsoft Forms instead of originally planned Google Docs.

Meeting adjourned at 4:57 p.m.

TCPL Board Nominating Committee

Meeting, August 21, 2025

Present: Emily Hopkins (chair), Reyna Florentino-Gambrell, Beth Osborne, Kathy Weinberg, Susan Currie, Mary McKeon, Kerry Barnes

The committee reviewed the Profile of Trustees for updating the Committee Nominating Guidelines. Revisions will be done for review at the next meeting. Thank you to Reyna for the revision.

The committee reviewed the vacancies, needs, and dates for new Trustees.

The process is that the Library Director invites candidates to meet with the committee and then applications are presented at Board meetings.

Any new Trustees must be voted upon by the Board of Trustees and then approved by the County Legislature.

The committee discussed the updates, revisions and additions needed to the Trustee Handbook.

The committee agreed it would be useful to develop a list of areas of representation needed on the Board.

Thank you to Kerry for offering to help with this.

The next meeting of the committee is scheduled for Monday, September 15 at 4:30 pm at TCPL.