

TOMPKINS COUNTY PUBLIC LIBRARY  
 BOARD OF TRUSTEES  
 TUESDAY, JUNE 24, 2025  
4:00 – 6:00 pm

CALL TO ORDER

**4:00pm**

A. APPROVAL OF THE AGENDA

DOC 25-39

B. PUBLIC COMMENT

C. ACTION ITEMS

**4:10pm**

1. Draft minutes of May 27, 2025 DOC 25-40
2. Audit of Bills
  - Operating Budget in the amount \_\_\_\_\_
3. Approval of Memorandum of Resignation and Release of Claims of former TCPL Director
4. Acceptance of Annual Audit and presented by Inero & Co. (sent under separate cover)
5. Approval of TCPL Card and Lending Guidelines Policy DOC 25-41

D. DIRECTOR'S REPORT

**4:20pm**

E. PRESIDENT'S REEPORT

**4:30pm**

F. LIAISON REPORTS

**4:40pm**

1. County – Rich John
2. Foundation – Kerry Barnes
3. Friends – Nina Scholtz

G. WRITTEN REPORTS

1. June Staff Report DOC 25-42
2. Finance & Personnel Committee
  - a. Minutes of June 17, 2025 DOC 25-43
3. Library Service & Policy Committee
  - a. Minutes of June 10, 2025 DOC 25-44
4. Community Relations and Outreach Committee  
 Next Meeting July 1, 2025

H. EXECUTIVE SESSION to discuss confidential personnel matters, and collective bargaining

NOTE: In order to expedite the routine business of the board, please call Director Susan Currie (scurrie@tcpl.org) with any questions that you may have about the information items prior to the board meeting.

**REMINDER:**

**DATE OF NEXT BOARD MEETING**

**JULY 22, 2025**

TOMPKINS COUNTY PUBLIC LIBRARY  
DRAFT MINUTES OF THE BOARD OF TRUSTEES  
MAY 27, 2025

TCPL Board Members Present: Kathy Weinberg, President; Lis Chabot, Darrell Long, Nina Scholtz, S. Clausen, Shelly Wong, Christina Brewington, Jason Kovari, Emily Hopkins, Laura Krauss, Carrie Bauer

Special guest: Sarah Glogowski

Trustees Excused: Reyna Florentino-Gambrell, Beth Osborne

Also Present: Susan Currie, Interim Director; Tonya VanCamp, Business Manager; Kerry Barnes, TCPL Foundation Executive Director; Mary McKeon, Administrative Manager; Judd Karlman, AS Dept. Head; Brian Sasser, Communications Manager; Rich John, County Legislator

With a quorum, the meeting convened at 4:02 p.m.

OVERVIEW OF CENTRAL LIBRARIES by Sarah Glogowski

S. Glogowski gave an in-depth overview of Central libraries and the NYS Trustee Handbook. Central Libraries must be open at least 55 hrs/week. TPL is open 60 hrs/week based on the population of Tompkins County. Glogowski described the services that Finger Lakes Library System.

CALL TO ORDER

APPROVAL OF AGENDA DOC 25-22

A **MOTION** was made by C. Brewington and seconded by K. Weinberg to approve the agenda. Approved unanimously.

PUBLIC COMMENT

The following attended the meeting and addressed the board:

Alison True  
Susanna Drbal  
Asia Bonacci  
Kat Savage  
Kelly Doolittle

CONSENT AGENDA

THE BOARD RATIFIESTHE RECLASSIFICATION OF THE BUSINESS MANAGER TO A 40 HOUR PER WEEK EXEMPT POSITION DOC 25-23

APPROVAL OF LIBRARY STAFF WHO HAVE BEEN TERMINATED, REISGNERD AND RETIRED SINCE 2023 DOC 25-24APPROVAL OF MARCH 25, 2025 MINUTES DOC 25-25ACCEPTANCE OF RESIGNATION DOC 25-26DECEMBER 2024 MODIFICATIONS DOC 25-27DECEMBER 2024 BUDGET AMENDMENTS DOC 25-28APRIL 2024 MODIFICATIONS DOC 25-292025 BUDGET FINAL EXPENSES DOC 25-302025 BUDGET FINAL REVENUE DOC 25-31AMENDED BYLAWS

A **MOTION** was made by C. Brewington and seconded by K. Weinberg. Approved with one abstention.

APPROVAL OF THE BILLS

I, Treasurer, Lisabeth Chabot, in keeping with New York State Education Law, certify that I have reviewed payroll #9 dated 5/1/25 and #10 dated 5/15/25 totaling \$131,453.65. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library and therefore recommend that the Board of Trustees approve for payment May 2025 bills in the amount of \$140,308.38 as listed in Abstracts #13, #14 and #15.

DIRECTOR'S REPORT

I had a meeting with Sue Kittell at the Park Foundation about library needs. I have been talking with department heads about their ideas to submit to the Park Foundation including supporting collections and programs. We have had a new Trustee orientation for the majority of our new Trustees, and we are looking into how to create a virtual orientation that can be accessed at the convenience of new trustees. We have invited Sarah Glogowski to the June all staff meetings to give an overview about TCPL's responsibilities as central library, to talk about collections, Central Library Services Aid (CLSA) and other system information. The Department Heads have created a new volunteer program, "Program Partners" that invites community members to apply as volunteers for programs and projects in departments. There are currently volunteers for Youth Services, and we are looking to expand the new program.

PRESIDENT'S REPORT

.K. Weinberg reminded the trustees to sign the Conflict of Interest form and mentioned we need a secretary. Weinberg urged trustees to get involved with committee membership.

LIAISON REPORTS

**County-** R. John thanked the trustees and staff tie dye shirt.

**Foundation** – The Foundation finds itself in a bit of a quiet period as we work to secure a location and date for our next Silent Reading Party. We are excited to begin working with our intern from Challenge WorkForce Solutions, Andreanna Downing Zheng. Her orientation with the Foundation will take place May 28.

**Friends** – N. Scholtz – The Booksale is over and all the books are gone. They raised \$268,000 with more customers at this sale. The remaining books were donated to the community and sent to Canada to resell.

**MOTION** to adjourn meeting by D. Long and seconded by N. Scholtz at 4:45 p.m. Carried unanimously.

EXECUTIVE SESSION

A **MOTION** was made by D. Long and seconded by S. Wong to move into Executive Session at 5:27pm . Approved unanimously.

A **MOTION** was made by S. Wong and seconded by L. Chabot to adjourn Executive Session at 5:59pm. Approved unanimously.

A motion was made by Darrell Long, seconded by C. Brewington to adjourn the meeting at 6:00pm. Approved unanimously.

Minutes by Mary McKeon  
Administrative Manager

Endorsed by  
Secretary

# TOMPKINS COUNTY PUBLIC LIBRARY

## Card and Lending Guidelines

### Getting a Library Card

Library cards are free. Anyone who lives or works in Tompkins County is eligible for a TCPL library card. Library accounts are active for three years and information is verified every three years to keep cards active. Two things are required to get a card:

1. Photo ID
2. Proof of working or residential address (piece of mail, digital receipt on phone, etc.)

Register in person or online at <https://catalog.fils.org/polaris/patronaccount/selfregister.aspx>. Homebound patrons may also call the library at 607 272 4557 to register and receive their card and books by mail. Patrons without photo ID and/or proof of address may speak with staff about card options. Patrons visiting Tompkins County for a short period of time may be assigned a temporary card.

Children ages birth to 12 must have a parent/responsible adult present to verify their information. Caregivers may opt their children out of Internet access at time of registration.

### Using Your Library Card

Please bring your card with you to the library and present it at time of checkout. Replacement cards are free. You may check out a total of 50 items at a time.

Cardholders have unrestricted access to the collections. The library does not act in loco parentis and caregivers are responsible for oversight of their children's access to materials.

### Borrowing

	Limit	Holds	Loan Period	Renewals Per Item
<b>Total per Card</b>	50	20	3 weeks	2, if no holds
<b>Books</b>	50	20	3 weeks	2, if no holds
<b>Media (CDs, DVDs, et al)</b>	50	20	3 weeks	2, if no holds
<b>Magazines</b>	20	20	3 weeks	2, if no holds
<b>Library of Things</b>	5	NA	1 week	NA
<b>Finger Lakes Library System Items</b>	20	20	Varies	Varies
<b>Interlibrary Loan (ILL)*</b> <i>*Subject to fines and fees</i>	20	5	Varies	Varies
<b>Libby (digital)</b>	5	5	3 weeks	NA
<b>Hoopla (digital)</b>	5/month 3/month	Instant Flex	Books 3 weeks Videos 72 hours Music 1 week	NA

<b>Kanopy</b> (digital)	12 Tickets per month	Instant	48 to 72 hours	NA
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## Returns

Material drops are located on the external side of the building along Green Street and inside at the Circulation Desk. You may return TCPL items to any Finger Lakes Library System (FLLS) member library. Member libraries are any public library within our five-county service area consisting of Tompkins, Cayuga, Cortland, Seneca, and Tioga.

## Holds

You may borrow items that are currently checked out or from other FLLS libraries by placing a hold. You may place a hold via our online catalog or call for assistance. You will receive notification when it is available for pickup.

Hold pickups are self-serve. Materials are arranged in alphabetical order by a truncated version of the borrower's surname and are located next to the New Books display.

## Interlibrary Loan (ILL)

Out of FLLS loans are available through ILL. If you would like to renew an ILL, please make your request at least 3 days prior to the due date. Late fees are \$1.00 per day. In addition, interlibrary loan materials from outside the Finger Lakes Library System are subject to fines and fees at the discretion of the lending/owning library and cannot be waived.

## Self-Checkout

Self-checkout stations are available for use with your library card. Your account must be in good standing to use the self-checkout service.

## Fines and Fees

TCPL is fine free.

Items are considered lost when they are 30 days overdue. Lost items may incur replacement fees. Borrowing privileges may be suspended once an account balance reaches \$25.00 dollars in fees or ten overdue items.

Tompkins County Public Library accepts cash, check, debit card, and credit card as payment.

- Checks can be made payable to "Tompkins County Public Library."
- We accept Visa, MasterCard, and Discover for fees over \$5.
- The replacement cost and processing fees are non-refundable once an item is paid for or replaced.
- Pay your account balance online by logging into your account at [www.tcpl.org](http://www.tcpl.org).

*Originally published 10/26/16.*

*Revised and approved by Board of Trustees 01/22/19, 05/23, 05/24.*

## JUNE MONTHLY STAFF REPORT

### Director's Report

*Susan Currie*

This month, we invited the Executive Director of Finger Lakes Library System, the FLLS Business Manager and the FLLS Continuing Education and Outreach Librarian to attend the June TCPL staff meetings where an overview of FLLS was provided as well as a review of the roles and responsibilities of serving as Central Library.

Additionally, I attended the monthly FLLS Directors meeting via Zoom on June 12. Meghan Malloy from TCPL also attended. Meghan is the Local History Librarian at TCPL and gave an overview of reference services at TCPL, including after-hours reference help to FLLS member libraries.

Sarah Glogowski gave updates on NY State budgets for libraries:

- The last day for the State legislature is June 12. There could be some cuts to the regional library councils and possibly public library systems later (in September when the budget could be reopened)
- The State Library did not receive the additional funding they had requested in the State Budget to offset future IMLS funding cuts, and there is a last-minute advocacy push from NYLA.
- Sarah gave an update on the ALA case – On June 6th, a federal judge denied a motion to block the Trump administration's efforts to dismantle the Institute of Museum and Library Services (IMLS). This means the case will now proceed on the merits in the United States District Court for the District of Columbia. You can read an article from American Libraries Magazine about it - <https://americanlibrariesmagazine.org/blogs/the-scoop/judge-denies-preliminary-injunction-in-imls-lawsuit/>

I attended the June 9 meeting of the TCPL Foundation to give TCPL updates. Sarah Glogowski from FLLS also attended.

I was contacted by Roy Allen, the Director of Strategic Partnerships of the Ithaca Times/Finger Lakes Community Newspapers, who requested a meeting. Brian Sasser, Communications Manager and I met him on June 6. We gave him a tour of the library, and he has invited us to contribute an article on the importance of public libraries to the Ithaca Times.

June has been a busy month for programming with the Summer Reading "Crafternoon" kickoff in the Avenue of the Friends and the Thaler Howell Room on Friday, June 13.

On Saturday morning, June 14, the library hosted a reading of the U.S. Constitution which drew between 90-100 people with 21 readers, including the chair of the County Legislature, and the Director of GIAC. This was a program sponsored by the Greater Ithaca Activities Center, the County Historian, the County Historical Commission and TCPL. It was

livestreamed and well covered in the news and social media. Many thanks to Brian and Mary who helped get this event organized and set up.

On Saturday afternoon, June 14, there was the Juneteenth celebration at Southside and thanks to Kat, TCPL had a very active booth with free books, pencils and stickers. Thank you to Trustees Lis Chabot and Kathy Weinberg for being at the TCPL booth.

On Sunday, thanks to Ally True and Judd Karlman, TCPL had a very, very busy booth at the Ithaca Pride event!

In other updates, we will have a new Trustee joining the board, Reyna Florentino-Gambrell, who is the Chief Risk & Quality Officer for the Cayuga Health System. She will be coming to TCPL on Monday, June 23 for orientation.

We are moving ahead with plans for reopening the circulation desk. On Wednesday, June 19, the gates were relocated. Equipment for checking out materials is being set up at the desk and the department heads have a proposed staffing schedule. Thank you to Kate DeVoe and Tom Fredette for taking the lead on working with FE Technologies and Synergy for this move.

Before moving the gates, we checked with Dylan Brehm, the FE Technologies Project Coordinator to confirm that moving the gates would not affect the functionality of the gates. Also, the County Electrician has confirmed that there are no electrical safety issues with the relocation of the gate. He also asked the Ithaca Fire Marshal to review the site. The Fire Marshal reported that there was no problem with the gates and also stated that the gates do not pose a problem for egress during emergencies.

Staff from the Circulation Department will be meeting with Foodnet Meals on Wheels to partner with them for library card signup opportunities.

I will be meeting with the Director of the literacy organization, Tompkins Learning Partners, to discuss collaborative possibilities.

## Adult Services

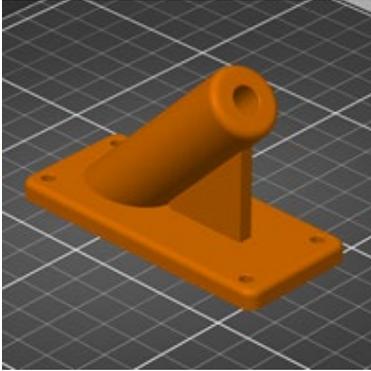
*Judd Karlman*

### **Adult Services Department Board Report June 2025**

#### **On the Shelves**

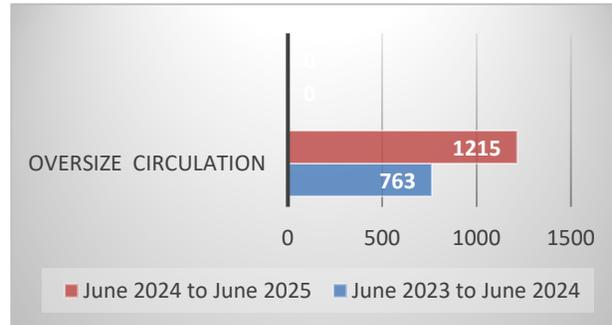
The Tech Services team processed 1218 new items from March 15<sup>th</sup> to June 15<sup>th</sup>.

The 2 parts of the adult collection that we have recently dedicated attention to are our Over-Size and Large Type Collections. The Over-Size collection was moved so that the books won't be taking as much direct sunlight in the North Reading Room's window looking out onto Green Street and so we can show off the beautiful collection, with great display space designed to grab attention as patrons walk through the North Reading room. This was Jeremy's

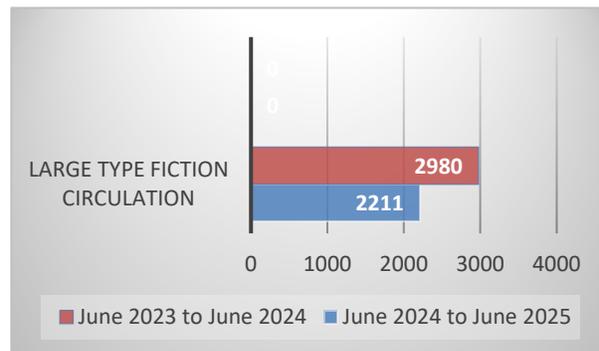


In the Makerspace, Josh has been helping a patron who volunteers at the Danby Rural Cemetery in making flag holders for veteran’s gravestones.

response to a request for ideas on where to move this collection and it has made a difference in these books circulation numbers.



We money freshening up the Large Type collection when it was noticed how well that collection was circulating even before we worked on it. Despite the collection’s numbers performing well, the increases continue, especially in Fiction.



Tech Services superstar, Effie Johnson, received a pile of books created in school by 1<sup>st</sup> graders from Fall Creek Elementary. Effie processed the books, adding them to our Local Authors collection. During a class visit organized and executed by Kat Savage and Milly Stephenson the young authors and bookmakers got to come to the library and check out their own books. Effie was on the Anjea Family Reference Desk when the class entered the library, and she said she could recognize some of the young scholars from their hand-drawn author portraits that were included in each of their books.

**TCPL in the Garden**

Sophia coordinated the 0-60 Get Growing Challenge & Seed Swap on May 31<sup>st</sup> and we had 25 people attend, which is a great turnout especially considering what a cold and dreary day it was. Some of that success can be attributed to Sohpia utilizing her connections at the Cornell Master Gardeners, since they have a large and enthusiastic audience/network that they advertised the event to. People really enjoyed it, and the instructor, Lisa Douglass, kindly donated the leftover seeds to our seed library. We are already looking at future opportunities to seek her out for future programs.

### Movement

We had a total of 50 attendees across the 4 Slow Flow Yoga classes in May. The donor who funds the program, Pam Silverstein, has offered to pay for an additional 3<sup>rd</sup> class annually, so we are exploring the possibility of more classes with the instructors, depending on their availability.

### Graphic Novel Book Club

Registration is now open for the next Panel by Panel Book Club, meeting on July 14<sup>th</sup>. We'll be reading *It Rhymes with Takei* by George Takei. I'm very excited for this book because it just came out, it's timely for Pride Month, the rainbow on the cover perfectly matches the "Color Our World" summer reading theme, and Takei's last graphic novel, *They Called Us Enemy*, was one of the first graphic novels we read for this book club. Registration opened on Monday and by Tuesday we already had 9 people signed up. Patrons are excited about the Graphic Novel Book Club, or as one patron said when they stopped by TCPL's table at Pride in the Park, "Graphic Novel Book Club is awesome! Sophia is also awesome!"

### The DVD Collection

Sophia and Cady were looking at the DVDs on the lower shelves, and noticed that they were hard to reach and difficult to see. It was essentially making 1/6<sup>th</sup> of the DVD collection inaccessible. It was Sophia's idea to try shower rods behind the DVD's, holding them forward – easier to see and easier to reach. We tried 2 and they held up well. Now all our bottom shelves of DVD's are pushed forward with this method. Colleagues in Circulation Services have said that it is also easier to see these items when they are grabbing them to fulfill patron holds.



*Look at those easy to access DVD's on those lower shelves.*

We are always looking for ways to make the collection easier to access.

We have a meeting on our calendar in June of 2026, reminding us to check that year's DVD circulation versus previous years to see if this change has had a statistically meaningful effect on the collection's circulation.

### MakerSpace MVP

George, the affable and helpful MakerSpace volunteer, figured out how to repair the stool we had with the broken bolt. The stool was no longer under warranty, so it would have cost the library \$1061.88 to replace. He also recently fixed the laser which was having a small error that staff couldn't figure out how to repair –

but George figured it out. Thank you for sharing your expertise with the library, George!

### **Finger Lakes Library System**

Sarah Glogowski, Executive Director of the Finger Lakes Library System, spoke to TCPL's staff at this month's all-staff meetings. She went over the responsibilities of being the central library in the system and one of those responsibilities was offering after hours reference services to member libraries who might not have a librarian in their building at all times.

Meghan Molloy is our Local History Librarian and also works a later shift. If I had to pick someone to help a colleague in a member library with a reference question or general issue, Meghan would be a great choice. I talked it over with Meghan, Susan and Sarah and we agreed that Meghan should meet with the FLLS directors during their monthly meet-up since she would be the librarian a library-worker at a member-library would most likely speak to should they call during the later part of the library schedule.

During her presentation, Meghan went over the following:

1. Our hours of operations including what counts as 'after hours'.
2. Amount and types of service desks and phone extensions for each desk
3. Patrons can use our askalibrarian email address to ask after hours questions too
4. We can help sign people up or troubleshoot Libby and Overdrive
5. Patrons can send print jobs to our printers via Princh and get help printing.
6. Internet availability and guest passes
7. Fax services- free of charge
8. After hours help with any of the shared FLLS databases
9. Assistance looking for books and placing holds
- 10.

### **The Future**

Meghan is catching up on the backlog of patrons eager to digitize their records and family resources in small groups. Once she has completed this her amazing Memory Lab program will be back up. She has referred to this kind of work as pre-emptive genealogy.

Joyce is planning a Fall writing workshop series with a very exciting local author and has talked to Susan Currie about the possibility of a memoir series facilitated in three separate sessions by Susan and hopefully two other memoirists.

Asia and I applied for an Outreach Mini-Grant through the Finger Lakes Library System and our request was funded. This grant will allow us to bring books and librarians to Cayuga Addiction Recovery Services. We will conduct a series of book clubs there this summer.

The Adult Services Department is working hard to re-establish programming. We are also looking forward to hiring new staff for the Tech Services team, so that incoming items (books, DVD's, CD's, etc.) can be processed and get to our patrons in a timely manner.

## Access Services

*Kate DeVoe*

### Outreach

#### **Ithaca Fest 2025**

Friday, May 30 – Saturday, May 31

- Connected with 256 people!
- 21 new Library card registrations

#### Sampling of Comments:

- "I heard you have sewing machines?"
- "I love this design!" (Information Saves Lives tote bag)
- "I can get a library card right now? Like, I can take this with me? Seriously?!"
- "Hoopla is the streaming books and stuff, right? How do I get to it from your website?"
- "I go to Ithaca College, can I still get a card?" (YES!)
- "Thank you for the library, it's important for communities!"
- "I just retired, and I've read more books in 5 months than I have in 10 years!"



- “One of my favorite things you did was the ‘Drag Me to the Library’ pins!” We let them know about the Gay Agenda, and that we will be at Pride!
- “You guys are amazing.”
- “I saw someone with a ‘Narcen Here’ patch on their backpack, and I thought, ‘Me too!’ I did a training at the library!”
- Information on Tech 1:1 program
- “I dropped into your Makerspace one day and she helped me make a stamp for my pottery!”
- “Hoopla is my downfall! And Kanopy!”
- “Librarians are warriors, thank you for what you do.”
- “Do you still have computers you can sit down and use? How do you save your work?”
- “I’m always at the library waiting for the bus.”
- “Do you have information on the Makerspace?”

### **Upcoming Outreach**

- **Foodnet Meals on Wheels**
  - June 26, tabling at Titus Towers
  - July 1, tabling at Slaterville Springs Fire Department
- **Loaves & Fishes**
  - June 26, tabling at dinner service
  - June 27, tabling at lunch service
- **Lifelong Fall Catalog**
  - September 23, Apple iOS for iPhones and iPads
  - September 30, Android operating system for smartphones and tablets
  - October 14, Cybersecurity Basics (October is Cybersecurity Awareness Month)
  - November 18, eBooks with the Libby app
  - December 16, eBooks, and movie & music streaming with hoopla and Kanopy

### **Programming & Partnerships**

Library Assistant Ally True planned and hosted “**The Gay Agenda**” – a series of LGBTQ+ programming kicking off with a Resource Fair, and Gender Affirming Closet on June 7. A whopping **325** people attended the Resource Fair, and 50 people came to the Gender-Affirming Closet! Ally also brought in Planned Parenthood for two programs, “Putting the I.D. in Pride,” and “Your Body, Your Choice,” co-sponsored with Alternatives Federal Credit Union. The week wrapped up with Queer Cinema 101, which 95 people attended in person and online, and, finally, a full day of tabling at Ithaca Pride on Sunday, June 14!

Library Assistant Melisa Crumrine and I visited **Foodnet Meals on Wheels** for a tour with Executive Director Aly Evans, Community Engagement & Philanthropy Manager AJ Bouchie, and Community Dining Coordinator Laura Morse. We will be joining their meal service at Titus Towers, Slaterville Springs Fire Department, and, eventually, at their new site at The Shops at Ithaca Mall. We will be hyping up our Summer Reading program, helping with technology basics, and promoting our Library by Mail service. Aly and AJ also gave us promotional materials for their meal delivery service that we will include with our Library by Mail shipments.



Librarian Tom Fredette held four Technology Basics One-on-One appointments this month, and planned a fresh slate of fall digital literacy programs with Lifelong (dates listed above). Tom also acted as liaison with FE Technologies to coordinate the work needed to move the library security gates. The work was completed successfully on June 18. We've coordinated with Synergy IT Solutions to set up workstations at the Lobby Service Desk, and are just waiting on final RFID equipment before we can re-open the desk.

### Resources Galore!



- We're partnering with **Ithaca Mask Bloc** to offer free, high-quality masks to all!
- Mel's application for an **Aunt Flo Mini Grant** ([goauntflow.com/](http://goauntflow.com/)) through the Finger Lakes Library System, was approved! We will be receiving a year's worth of pads and tampons, available for free in our restrooms.
- Mel also added a new **cell phone charging locker** to our ever-growing list of resources! (Pictured left)

## Youth Services Department Board Report June 2025



Woody, Julia, and Ally spreading joy about Summer Reading at South Hill Elementary



Kai and Kat at Ithaca High School



May 2025 Statistics	Programs	Attendance
<b>Totals</b>	<b>74</b>	<b>2,617</b>
First Five Years	15	505
Children (5-11)	34	1,343
Teen (12-18)	16	308
General Interest	9	461

**Summer Reading** is officially in full swing! We have visited every ICSD elementary, middle, and high school to share information about Summer Reading. We also attended events and visited partner organizations including Head Start, Southside, GIAC, and IC3. We have a full calendar of free programs and events, which began with our Summer Reading Kickoff on Friday, June 13. This Crafternoon-style event for all ages – including adults! – drew approximately 250 participants.

### Coming Up

In addition to our ongoing weekly programs, here are special events coming up:

- July 14: **The Storyteller’s Bag** – teaching artist Yvonne Wakim Dennis will share the Lenape art of storytelling; children and families will create their own storytelling bag. Presented by OJI:SDA’.
- July 16: **Animal Sleepover Storytime** – Children can bring a stuffy for a storytime and an overnight adventure!
- July 18: **Magic Show with the Great and Powerful Dave** – Magic, comedy, and literacy!
- July 19: **Sing Me A Story, Read Me A Song with Jon Simon and Cal Walker** – Presented in partnership with the Children’s Reading Connection.



Northeast and Belle Sherman fourth grade field trip and their wobbly, spinnny, colorful creations.



Our newest additions to the Local Voices collection from Fall Creek Elementary's first grade authors!



Sasha and Mel sharing information about LGBTQ Youth Group at the Gay Agenda Resource Fair



Julia leading her first Story + Craft!

- July 19: **Minis Painting Party** - Teens can customize their own tabletop RPG 3D printed figure.
- July 24: **Circus Culture Performance** – Circus Culture’s Youth Campers will show off the skills they have been working on!
- July 26: **Summer Reading Pep Rally with the Fall Creek Brass Band** – In partnership with Adult Services, we’ll celebrate reading with a march through the library and a performance by local musicians.
- July 29: **Preschool Art Studio** – In this four-week series, toddlers and preschoolers will explore art.
- July 30: **Tanglewood Nature Center** – Children can meet live animals, hear a story, and learn about how animals use color to camouflage.
- July 31: **Sciencenter** – Children can meet live animals and learn about adaptation and biomimicry.

**Book Club Update**

**Early Reader Book Club** will read *Bunny and Clyde* by Megan McDonald and Scott Nash, and the **Tween Book Club** will meet to discuss *The Cartoonist’s Club* by Raina Telgemeier and Scott McCloud.

**Staff Highlights**

**Kat** was honored to attend the Let’s Read celebration at GIAC on June 18. Participants in this GIAC after-school program visit the library once a month, in addition to receiving one-on-one reading support and teen mentorship at GIAC. With board members Lis Chabot and Kathy Weinberg and interim director Susan Currie, she also attended the Southside Juneteenth celebration to share



Summer Reading table at Southside Juneteenth Celebration



Milly and Emily Belle of the Sciencenter at the Ithaca Fest Parade.

Summer Reading information and give away books to children. She also remains endlessly proud of the Youth Services team:

**Every team member of Youth Services**

visited Ithaca City School District elementary, middle, alternative, and high schools, with additional help from staff from circulation (Katylyn Dedrick, Ally True, and Shelby Buche from Circulation; Asia Bonacci and Cady Fontana from Adult Services.) Working together, we were able to visit every school in the district.

**Cassie** planned an early literacy training for parents which will be offered to the community this summer, which will be supported by take-home materials funded by the Finger Lakes Library System Family Literacy Mini-Grant. As Early Reader selector, she is taking trainings and thinking carefully about how to align this collection's organization with Science of Reading pedagogy.

**Kai** led a combined class visit of fourth grade classes from Northeast and Belle Sherman for a bonus Kids Discover the Trail field trip along with Milly. She also led a Story + Craft featuring *This Book Is Red* from the Books that Drive Kids Crazy series. One adult attending with a grandchild thanked Kai and YS for always sharing such fun books and activities. Kai is also a part of the Chinese American Librarians Association Awards Committee; in 2025, she read 54 nominated books and helped select winners in various categories.

To learn more about CALA and the award winners, visit [cala-web.org](http://cala-web.org).

This year marked **Milly's** first start of Summer Reading from the public library perspective! She also hosted class visits from Fall Creek and Cayuga Heights and is excited about welcoming more upper elementary students as they prepare to enter middle school. Milly is also serving on the search committee for the next TCPL Director.

**Woody** joined Milly in a class visit by Cayuga Heights fifth graders, welcoming these rising middle schoolers into the Teen Center. While our colleague Sasha is on leave, they are also maintaining the full YA collection in addition to their other responsibilities.

**Sasha** planned and programmed a new offering, Teen Snack and Study. This program provided teens with a relaxing space to study in while also enjoying pizza and other treats during a stressful time – finals and Regents week. We had over 40 teens attend across two days. He also joined Kat at Boynton and Dewitt, sharing information about Summer Reading during the lunch hour. Sasha will be on leave for part of this summer and YS eagerly looks forward to his return in late July.

**Julia** led her first solo program, a Story + Craft featuring a book about penguins, a penguin song, and a penguin craft. She also trained Challenge intern Andreanna, who is also working with the Foundation and Adult Services, in how to coordinate Sit Stay Read, our weekly therapy-dog reading program.

**Your Moment of Joy**

From a parent, commending the Adult Services displays: "The Adult book display has been helping me to keep reading since with my little kids around, I don't have time to browse, and grabbing a book on display makes it easier to find a book for me."

Reported by Kate DeVoe: "I just wanted to let you know that a student who visited with CHES this week came back to visit with their parent and sibling! They were really excited to show their family the Makerspace and had a lot of questions about it. I gave them an impromptu tour and some information about the space."

**Finance and Personnel Committee Meeting - June 17, 2025****Meeting called to order at 4:00PM****Public Comment - No Public Comment****Revised Agenda** - proposed

Insero - Audit Review

Monthly Financial Statements

Review of Employee Confidentiality Policy, Data Policy

Living Wage Increase

Director Search Update

Executive Session

->Long Moved to adopt agenda change, Second from Weinberg - Committee Unanimous on the adoption of the new agenda.

**Insero Audit Review:**

Clean opinion from the auditors

One recommendation on best practices for cash receipts handling going forward

The committee discussed the summary of findings that will be presented to the full Board.

The committee also discussed a few highlighted items from the full report.

**Monthly Financial Statements-** The committee was notified that these are not yet available due to technical issue with the accounting software. A meeting with the vendor is set to reconcile. Tonya VanCamp reports that early year financial statements should be available to the full Board at the next meeting.

**Review of Employee Confidentiality Policy, Data Policy**

Tonya gave an overview of each policy. We discussed that all mentions of staff should be by role and not name with no individual contact information in the final policies.

**Living Wage Increase**

The committee discussed the potential living wage increase and financial implications.

**Director Search Update**

The first committee meeting was on 6/16. The consensus was that it went well and that there is good representation on the committee. Lis Chabot explained NY Civil Service procedure in how the job was posted to all required locations. When applications are received, applicants receive an automatic response with details on what they need to do in the context of civil service requirements. Applicants have had the month of June to do this and then NYS will score all applications. The committee can then interview those with the top three scores within the rules. Lis Chabot has drafted a confidentiality agreement that all committee members have agreed to. The committee will review criteria to evaluate

eligible applicants as they move to the next stage, as well as put together questions for interviews, a writing prompt and a presentation topic. Next meeting of the committee is 6/30/2025.

The committee entered executive session at 5:21PM

No votes were taken in executive session.

The committee came out of executive session at 5:40PM

The meeting was adjourned at 5:41PM

Moved Weinberg                      Seconded Krauss

Unanimous

Tompkins County Public Library

Board of Trustees

Library Services and Policies Committee Meeting

June 10, 2025

Attending: S. Currie, J. Kovari, C. Fontana, C. Shortle, E. Hopkins, N. Scholtz, L. Chabot, M. McKeon, B. Osborne

Guest: S. Glogowski, Finger Lakes Library System

The Committee reviewed and discussed proposed revisions to the Library's Card and Lending Guidelines/Policy, last revised in May 2024.

- To conform with other libraries in the Finger Lakes Library System, books, media, and magazines may be renewed twice if there are no placed holds.
- Revising the requirement of a "current address" to a "working or residential address" for obtaining a library card.
- Revising the text under Interlibrary Loan to read: Out-of-FLLS interlibrary loans are available through FLLS. If you would like to renew an ILL, please make your request at least 3 days prior to the due date. Late fees are \$1.00 per day in FLLS. In addition, interlibrary loan materials from outside the Finger Lakes Library System are subject to fines and fees at the discretion of the lending/owning library.

The need to manage access to electronic resources that have a per-use cost was discussed.

Library Staff will review the Policy's regarding payment options for fees.

The revised Card and Lending Guidelines/Policy will be shared with the Committee as a Google document for review.

An online folder with Committee documents will be created.

Library Staff will locate and review the current Book Replacement Policy.

Sarah Glogowski shared data on recent circulation and FLLS interlibrary loan activity for TCPL. In 2023 and 2024, TCPL was a net borrower of materials from other FLLS libraries.

The Committee will next review the Library's Public Spaces Policy.

Notes taken by Lis Chabot