

Tompkins County Public Library

Annual Report For Public And Association Libraries - 2009

1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2009

1.1	Library ID Number	2400613230
1.2	Library Name	Tompkins County Public Library
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Ithaca *
1.6	Beginning Fiscal Reporting Year	1/1/2009
1.7	Ending Fiscal Reporting Year	12/31/2009
1.8	Address Status	00 (for no change from previous year)
1.9	Street Address	101 E Green Street
1.10	City	Ithaca
1.11	Zip Code	14850
1.12	Four-Digit Zip Code Extension	5613
1.13	Mailing Address	101 E Green Street
1.14	City	Ithaca
1.15	Zip Code	14850

- 1.16 Four-Digit Zip Code Extension 5613
- 1.17 Telephone Number (enter 10 digits only; enter N/A if no telephone number) (607) 272-4557
- 1.18 Fax Number (enter 10 digits only; enter N/A if no fax number) (607) 272-8111
- 1.19 E-Mail Address to Contact the Library (Enter N/A if no e-mail address) scurrie@tcpl.org
- 1.20 Library Home Page URL (Enter N/A if no home page URL) www.tcpl.org
- 1.21 Population Chartered to Serve (per 2000 Census) 96501
- 1.22 Indicate the type of library as stated in the library's charter (select one): PUBLIC
- 1.23 Indicate the area chartered to serve as stated in the library's charter (select one): County
- 1.24 During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public N
- 1.25 Indicate the type of charter the library currently holds (select one): Absolute
- 1.26 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter 6/29/1973
- 1.27 Date the library was last registered 1/23/1970

1.28 Federal Employer Identification Number 161098211

1.29 County Tompkins

1.30 School District Ithaca City School District

1.31 Library System Finger Lakes Library System

1.32 Title of Library Director/Manager (select one): Ms.

1.33 First Name of Library Director/Manager Susan

1.34 Last Name of Library Director/Manager Currie

1.35 NYS Public Librarian Certification Number 14569

1.36 E-mail Address of the Director/Manager scurrie@tcpl.org

1.37 Fax Number of the Director/Manager (607) 272-8111

1.38 Does the library charge fees for library cards to people residing outside the system's service area? Y

1.39 For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for each vote held. If no, go to quest N

1. Name of municipality or district holding the vote N/A

2. Indicate the type of municipality or district holding the vote N/A

3. Was this a Chapter 414 (Ed. Law §259.1.b)? N/A

4. Dollar amount N/A

5. Was the vote successful? N/A

6. Date the vote was held N/A

1.40 For the fiscal year that ended in 2009, indicate the total percentage of the library's local public funding that was either subject to public vote(s) or that came from a previous appropriation(s) approved by public vote(s) still in effect. N/A

1.41 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.42. N

1. Name of contracting municipality or district N/A

2. Is this a written contractual agreement? N/A

3. Population of the geographic area served by this contract N/A

4. Dollar amount of contract N/A

5. Enter the appropriate code for range of services provided (select one): N/A

1.42 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection. N

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	60,123
2.2	Adult Non-fiction Books	64,902
2.3	Total Adult Books (Total questions 2.1 & 2.2)	125,025
2.4	Children's Fiction Books	36,883
2.5	Children's Non-fiction Books	29,769
2.6	Total Children's Books (Total questions 2.4 & 2.5)	66,652
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	191,677

Other Print Materials

2.8	Total Uncataloged Books	0
2.9	Total Print Serials	3,633
2.10	All Other Print Materials	233

2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	3,866
2.12	Total Print Materials (Total questions 2.7 and 2.11)	195,543

ELECTRONIC MATERIALS

2.13	Electronic Books	173
2.14	Local Databases	16
2.15	NOVEL _{NY} Databases	8
2.16	Other Databases	14
2.17	Total Databases (Total questions 2.14, 2.15 and 2.16)	38
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.)	0
2.19	Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	211

ALL OTHER MATERIALS

2.20	Audio Recordings (includes audio CDs, tapes, etc.)	14,839
2.21	Video Recordings (includes VHS, DVD, etc.)	12,243
2.22	All Other Materials (includes microform, films, slides, filmstrips, etc.)	163
2.23	Total Other Materials Holdings (Total questions 2.20, 2.21 and 2.22)	27,245

2.24 **GRAND TOTAL HOLDINGS** 222,999
(Total questions 2.12, 2.19 and 2.23)

CURRENT SERIAL SUBSCRIPTIONS

2.25 Current Print Serial Subscriptions 308

2.26 Current Electronic Serial Subscriptions 0

2.27 **Total Current Subscriptions** 308
(Total questions 2.25 and 2.26)

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.28 Cataloged Books 14,192

2.29 All Other Print Materials 0

2.30 Electronic Materials 150

2.31 All Other Materials 4,881

2.32 **Total Additions** (Total questions 2.28 through 2.31) 19,223

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.51 through 3.59 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.50 for the 2009 calendar year.

LIBRARY SPONSORED PROGRAMS

3.1 Adult Program Sessions 56

3.2 Young Adult Program Sessions 54

3.3 Children's Program Sessions 211

3.4 All Other Program Sessions 0

3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	321
3.6	Adult Program Attendance	2,044
3.7	Young Adult Program Attendance	947
3.8	Children's Program Attendance	7,823
3.9	All Other Program Attendance	0
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	10,814

SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2009 (check all that apply):

- | | | |
|----|--|-----|
| a. | Program(s) for children | Yes |
| b. | Program(s) for young adults | Yes |
| c. | NYS Summer Reading Program theme for children used | Yes |
| d. | NYS Summer Reading Program theme for young adults used | Yes |
| e. | N/A | No |

3.12	Library outlets offering the summer reading program	1
3.13	Children registered for the library's summer reading program	598
3.14	Young adults registered for the library's summer reading program	328

3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	926
3.16	Children's program sessions - Summer 2009	30
3.17	Young adult program sessions - Summer 2009	18
3.18	Total program sessions - Summer 2009 (total 3.16 + 3.17)	48
3.19	Children's program attendance - Summer 2009	1,767
3.20	Young adult program attendance - Summer 2009	413
3.21	Total program attendance - Summer 2009 (total 3.19 + 3.20)	2,180

COLLABORATORS

3.22	Public school district(s) and/or BOCES	1
3.23	Non-public school(s)	1
3.24	Childcare center(s)	1
3.25	Summer camp(s)	2
3.26	Municipality/Municipalities	0
3.27	Literacy provider(s)	0
3.28	Other (describe using the State note)	0
3.29	Total Collaborators (total 3.22 through 3.28)	5

EARLY LITERACY PROGRAMS

3.30 Did the library offer early literacy programs? (Enter Y for Yes, N for No) Y

3.31 Indicate age group(s) (check all that apply):

a. Birth - 3 years Yes

b. 4 - 5 years Yes

c. Parents and Caregivers No

d. N/A No

3.32 Ages birth to three years program sessions 68

3.33 Ages four to five years program sessions 69

3.34 Parent and/or caregiver program sessions 0

3.35 Total program sessions (total 3.32 + 3.33 + 3.34) 137

3.36 Ages birth to three years program attendance 2,561

3.37 Ages four to five years program attendance 1,451

3.38 Parent and/or caregiver program attendance 0

3.39 Total program attendance (total 3.36 + 3.37 + 3.38) 4,012

3.40 Collaborators (check all that apply):

- a. Childcare center(s) No
- b. Public School District(s) and/or BOCES Yes
- c. Non-Public School(s) No
- d. Other (describe using the State note) Yes

State: Family Reading Partnership & SPCA

- e. N/A No

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.41 Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No) Y

3.42 Children's program sessions 4

3.43 Young adult program sessions 0

3.44 Adult program sessions 0

3.45 **Total program sessions (total 3.42 + 3.43 + 3.44)** 4

3.46 Children's program attendance 39

3.47 Young adult program attendance 0

3.48 Adult program attendance 0

3.49 **Total program attendance (total 3.46 + 3.47 + 3.48)** 39

3.50 Collaborators (check all that apply):

- a. Literacy NY (Literacy Volunteers of America) No
- b. Public School District(s) and/or BOCES No
- c. Non-Public School(s) No
- d. Other (describe using the State note) Yes

State: Natasha Tall (Patron/Volunteer) & Cornell University & Ithaca College Senioritas Latinas Unidas Sorority

- e. N/A No

LIBRARY USE

- 3.51 Library visits (total annual attendance) 444,482
- 3.52 Registered resident borrowers 41,055
- 3.53 Registered non-resident borrowers 4,260

WRITTEN POLICIES (Answer Y for Yes, N for No)

- 3.54 Does the library have an open meeting policy? Y
- 3.55 Does the library have a policy protecting the confidentiality of library records? Y
- 3.56 Does the library have an Internet use policy? Y
- 3.57 Does the library have a disaster policy? Y

ACCESSIBILITY (Answer Y for Yes, N for No)

3.58 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? Y

3.59 Does the library have devices for the deaf and hearing impaired (TTY/TDD)? N

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1 Adult Fiction Books 141,284

4.2 Adult Non-fiction Books 113,075

4.3 **Total Adult Books (Total questions 4.1 & 4.2)** 254,359

4.4 Children's Fiction Books 175,540

4.5 Children's Non-fiction Books 52,927

4.6 **Total Children's Books (Total questions 4.4 & 4.5)** 228,467

4.7 **Total Cataloged Book Circulation (Total question 4.3 & 4.6)** 482,826

CIRCULATION OF OTHER MATERIALS

4.8 Circulation of Adult Other Materials 239,015

4.9 Circulation of Children's Other Materials 87,481

4.10 **Total Circulation of Other Materials (Total questions 4.8 & 4.9)** 326,496

4.11 Grand Total Circulation Transactions (Total questions 4.7 & 4.10) 809,322

4.12 Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9) 315,948

REFERENCE TRANSACTIONS

4.13 Total Reference Transactions 28,220

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14 TOTAL MATERIALS RECEIVED 17,369

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15 TOTAL MATERIALS PROVIDED 50,109

5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2009.

SYSTEMS AND SERVICES

5.1 Automated circulation system? Y

5.2 Online public access catalog (OPAC)? Y

5.3 Electronic access to your OPAC from outside the library? Y

5.4 Annual number of visits to the library's web site 450,676

5.5 Does the library use Internet filtering software on any computer? N

5.6 Total number of Internet terminals used by the general public. 30

5.7 Number of users (in-library only) of public Internet computers per year 90,014

5.8 Type of connection on public library Internet computers Other (specify using the State note)

State: High Speed Wireless Link Broadband

5.9 Maximum speed of connection on public library Internet computers 1.6 to 5.0 megabits per second

5.10 Do you offer WiFi to your patrons? Y

State: Disabled when Library is closed.

5.11 Do you have interactive videoconferencing capability for public use? N

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1 The number of hours per workweek used to compute FTE for all paid library personnel in this section. 35

Local: Library Director and Assistant Library Director work 40 hrs per week and receive an annual salary.

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2 Library Director (certified) 1

6.3 Vacant Library Director (certified) 0

6.4 Librarian (certified) 13.6

6.5	Vacant Librarian (certified)	0
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	2.51
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	30.23
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	47.34
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	\$42,770
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	\$94,500
6.18	FTE - Library Manager (not certified)	0

6.19 Salary - Library Manager (not \$0 certified)

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2009.

7.1 1. Is governed by board-approved written bylaws. Y

7.2 2. Has a board-approved written long range plan of service. Y

7.3 3. Presents an annual report to the community. Y

7.4 4. Has board-approved written policies. Y

7.5 5. Presents an annual written budget to appropriate funding agencies. Y

7.6 6. Periodically evaluates the effectiveness of the collection and services in meeting community needs. Y

7.7 7. Is open the minimum standard number of public service hours for population served. (see instructions) Y

8. Maintains a facility to meet community needs, including adequate:

7.8 8a. space Y

7.9 8b. lighting Y

7.10 8c. shelving Y

7.11 8d. seating Y

7.12 8e. restroom (see instructions) Y

9. Has the equipment and connections necessary to facilitate access to information:

7.13 9a. telephone Y

7.14 9b. photocopier (see instructions) Y

7.15 9c. microcomputer or terminal Y

7.16 9d. printer Y

7.17 9e. telefacsimile capability (see instructions) Y

7.18 10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number. Y

7.19 11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions) Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1 Main Library 1

8.2 Branches 0

8.3 Bookmobiles 0

8.4 Other Outlets 3

8.5 **TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)** 4

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6 Minimum Weekly Total Hours 55
- Main Library

8.7 Minimum Weekly Total Hours 0
- Branch Libraries

8.8 Minimum Weekly Total Hours 0
- Bookmobiles

8.9 Minimum Weekly Total Hours 55.00
- Total Hours Open (Total questions
8.6 - 8.8)

8.10 Annual Total Hours - Main 2,920
Library

8.11 Annual Total Hours - Branch 0
Libraries

8.12 Annual Total Hours - 0
Bookmobiles

8.13 Annual Hours Open - Total 2,920.00
Hours Open (Total questions 8.10
through 8.12)

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

- 1. Outlet Name Tompkins County Public Library**
- 2. Outlet Name Status 00 (for no change)**
- 3. Street Address 101 EAST GREEN STREET**
- 4. Outlet Street Address Status 00 (for no change)**
- 5. City ITHACA**

6. Zip Code 14850
7. Four-Digit Zip Code Extension 5613
8. Phone (enter 10 digits only) (607) 272-4557
9. Fax Number (enter 10 digits only) (607) 272-8111
10. E-mail Address scurrie@tcpl.org
11. Outlet URL www.tcpl.org
12. County Tompkins
13. Outlet Type Code (select one): CE
14. Enter the appropriate outlet code (select one): LRF
15. Who owns the outlet building? County
16. Who owns the land on which the outlet building sits? County
17. Indicate the year this outlet was initially constructed 2000
18. Indicate the year the outlet underwent a major renovation costing \$25,000 or more 2000
19. Square footage of the outlet 60,888
20. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y

21. Is every public part of the outlet accessible to a person in a wheelchair? Y
22. LIBID 2400613230
23. FSCSID NY0160
24. Metropolitan Status Code NO
25. Number of Bookmobiles in the Bookmobile Outlet Record 0
26. Outlet Structure Status 00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2009. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1 Total number of board meetings held during calendar year (January 1, 2009 to December 31, 2009) 11

10.2 Number of voting positions on library board. 15

BOARD MEMBER SELECTION

10.3 Enter Board Member Selection Code (select one): A - board members are appointed by municipality(ies)

List Officers and Board Members for the *2010 Calendar Year*. Complete one record for *each* board member.

BOARD PRESIDENT

10.4 Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant Mr.

10.5 First Name Henrik

10.6 Last Name Dullea

10.7 Mailing Address 409 Warren Place

10.8 City Ithaca

10.9 Zip Code 14850

10.10 Phone (607) 277-2488

10.11 E-mail Address hnd1@cornell.edu

10.12 Term Expires - Month December

10.13 Term Expires - Year (yyyy) 2010

1. Title of Board Member (select one): Mr.

2. First Name of Board Member Nathan

3. Last Name of Board Member Fawcett

4. Mailing Address 1800 Ellis Hollow Road

5. City Ithaca

6. Zip Code (5 digits only) 14850

7. Phone for the Board President only (enter 10 digits only) N/A

8. E-mail address nffl@cornell.edu

9. Office Held or Trustee Trustee

10. Term Expires December

11. **Term Expires - Year (yyyy)** **2010**
1. **Title of Board Member (select one):** **Ms.**
2. **First Name of Board Member** **Nancy**
3. **Last Name of Board Member** **Schuler**
4. **Mailing Address** **110 Ferris Place**
5. **City** **Ithaca**
6. **Zip Code (5 digits only)** **14850**
7. **Phone for the Board President only (enter 10 digits only)** **N/A**
8. **E-mail address** **nschuler@tweny.rr.com**
9. **Office Held or Trustee** **Trustee**
10. **Term Expires** **December**
11. **Term Expires - Year (yyyy)** **2011**
1. **Title of Board Member (select one):** **Vacant**
2. **First Name of Board Member** **N/A**
3. **Last Name of Board Member** **N/A**
4. **Mailing Address** **N/A**
5. **City** **N/A**
6. **Zip Code (5 digits only)** **N/A**

**7. Phone for the Board President N/A
only (enter 10 digits only)**

8. E-mail address N/A

9. Office Held or Trustee N/A

10. Term Expires N/A

11. Term Expires - Year (yyyy) N/A

**1. Title of Board Member (select Ms.
one):**

2. First Name of Board Member Marcy

3. Last Name of Board Member Rosenkrantz

4. Mailing Address 199 Algerine Road

5. City Lansing

6. Zip Code (5 digits only) 14882

**7. Phone for the Board President N/A
only (enter 10 digits only)**

8. E-mail address marcyr@twcny.rr.com

9. Office Held or Trustee Vice President

10. Term Expires December

11. Term Expires - Year (yyyy) 2011

**1. Title of Board Member (select Mr.
one):**

2. First Name of Board Member Michael

3. **Last Name of Board Member** **Stamm**
4. **Mailing Address** **407 Teton Court**
5. **City** **Ithaca**
6. **Zip Code (5 digits only)** **14850**
7. **Phone for the Board President** **N/A**
only (enter 10 digits only)
8. **E-mail address** **mbstamm@lightlink.com**
9. **Office Held or Trustee** **Secretary**
10. **Term Expires** **December**
11. **Term Expires - Year (yyyy)** **2012**
1. **Title of Board Member (select one):** **Mr.**
2. **First Name of Board Member** **John**
3. **Last Name of Board Member** **Vineyard**
4. **Mailing Address** **50 Smugglers Path**
5. **City** **Ithaca**
6. **Zip Code (5 digits only)** **14850**
7. **Phone for the Board President** **N/A**
only (enter 10 digits only)
8. **E-mail address** **jvineya1@twcny.rr.com**
9. **Office Held or Trustee** **Treasurer**

10. **Term Expires** December
11. **Term Expires - Year (yyyy)** 2012
1. **Title of Board Member (select one):** Mr.
2. **First Name of Board Member** Eric
3. **Last Name of Board Member** Acree
4. **Mailing Address** 37 Uptown Road, Apt. 18C
5. **City** Ithaca
6. **Zip Code (5 digits only)** 14850
7. **Phone for the Board President only (enter 10 digits only)** N/A

8. **E-mail address** ea18@cornell.edu

9. **Office Held or Trustee** Trustee

10. **Term Expires** December

11. **Term Expires - Year (yyyy)** 2011

1. **Title of Board Member (select one):** Mr.

2. **First Name of Board Member** Richard

3. **Last Name of Board Member** Driscoll

4. **Mailing Address** PO Box 76

5. **City** Newfield

6. Zip Code (5 digits only) 14867
7. Phone for the Board President N/A
only (enter 10 digits only)
8. E-mail address rgdriscoll@gmail.com
9. Office Held or Trustee Trustee
10. Term Expires December
11. Term Expires - Year (yyyy) 2011

1. Title of Board Member (select one): Mr.

2. First Name of Board Member Michael

3. Last Name of Board Member Hall

4. Mailing Address 7 Peaceful Drive

5. City Ithaca

6. Zip Code (5 digits only) 14850

7. Phone for the Board President N/A
only (enter 10 digits only)

8. E-mail address mhall@pfaconsulting.com

9. Office Held or Trustee Trustee

10. Term Expires December

11. Term Expires - Year (yyyy) 2011

1. Title of Board Member (select one): Ms.

2. **First Name of Board Member** Christine
3. **Last Name of Board Member** Sanchirico
4. **Mailing Address** 58 Woodcrest Ave
5. **City** Ithaca
6. **Zip Code (5 digits only)** 14850
7. **Phone for the Board President** N/A
only (enter 10 digits only)
8. **E-mail address** csanchirico@dor.org
9. **Office Held or Trustee** Trustee
10. **Term Expires** December
11. **Term Expires - Year (yyyy)** 2010

1. **Title of Board Member (select one):** Ms.

2. **First Name of Board Member** Diane
3. **Last Name of Board Member** Goodman-Daniel
4. **Mailing Address** 227 Elm Street
5. **City** Ithaca
6. **Zip Code (5 digits only)** 14850
7. **Phone for the Board President** N/A
only (enter 10 digits only)
8. **E-mail address** dgoodmandaniel@gmail.com

9. **Office Held or Trustee** **Trustee**
10. **Term Expires** **December**
11. **Term Expires - Year (yyyy)** **2012**
1. **Title of Board Member (select one):** **Ms.**
2. **First Name of Board Member** **Gwen**
3. **Last Name of Board Member** **Glazer**
4. **Mailing Address** **931 N Tioga St. Apt 2**
5. **City** **Ithaca**
6. **Zip Code (5 digits only)** **14850**
7. **Phone for the Board President only (enter 10 digits only)** **N/A**

8. **E-mail address** **gglazer@gmail.com**

9. **Office Held or Trustee** **Trustee**
10. **Term Expires** **December**
11. **Term Expires - Year (yyyy)** **2011**

1. **Title of Board Member (select one):** **Ms.**
2. **First Name of Board Member** **Cynthia**
3. **Last Name of Board Member** **Nicholson**
4. **Mailing Address** **220 Yapple Road**

- | | | |
|------------|--|---|
| 5. | City | Berkshire |
| 6. | Zip Code (5 digits only) | 13736 |
| 7. | Phone for the Board President only (enter 10 digits only) | N/A |
| 8. | E-mail address | cynthia.nicholson@tetrattech.com |
| 9. | Office Held or Trustee | Trustee |
| 10. | Term Expires | December |
| 11. | Term Expires - Year (yyyy) | 2010 |
-
- | | | |
|------------|--|----------------------------|
| 1. | Title of Board Member (select one): | Ms. |
| 2. | First Name of Board Member | Martha |
| 3. | Last Name of Board Member | Walker |
| 4. | Mailing Address | 404 E Seneca Street |
| 5. | City | Ithaca |
| 6. | Zip Code (5 digits only) | 14850 |
| 7. | Phone for the Board President only (enter 10 digits only) | N/A |
| 8. | E-mail address | maw6@cornell.edu |
| 9. | Office Held or Trustee | Trustee |
| 10. | Term Expires | December |
| 11. | Term Expires - Year (yyyy) | 2012 |

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. **ROUND TO THE NEAREST DOLLAR.**

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3. **Y**

1. Source of Funds	County
2. Name of funding County, Municipality or District	Tompkins County
3. Amount	\$2,700,789

Local: Tompkins County also provided \$485,458 worth of debt service on the building occupied by the Library in 2008. The 2009 amount is not yet available.

4. Subject to Public Vote	N
5. Written Contractual Agreement	N
1. Source of Funds	City
2. Name of funding County, Municipality or District	City of Ithaca
3. Amount	\$13,735

4. Subject to Public Vote	N
5. Written Contractual Agreement	N

1. Source of Funds	Town
2. Name of funding County, Municipality or District	Ithaca

3.	Amount	\$20,000
4.	Subject to Public Vote	N
5.	Written Contractual Agreement	Y
11.2	TOTAL LOCAL PUBLIC FUNDS	\$2,734,524

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3 Local Library Services Aid (LLSA) \$24,329

11.4 Central Library Aid (CLDA and/or CBA) \$94,881

11.5 Additional State Aid received from the System \$0

11.6 Federal Aid received from the System \$0

11.7 Other Cash Grants \$150

Local: FLLS Summer Reading Program Grant

11.8 TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7) \$119,360

OTHER STATE AID

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants \$0

FEDERAL AID FOR LIBRARY OPERATION

11.10 LSTA \$0

11.11 Other Federal Aid \$0

11.12 **TOTAL FEDERAL AID (Add \$0**
Questions 11.10 and 11.11)

11.13 **CONTRACTS WITH \$0**
PUBLIC LIBRARIES AND/OR
PUBLIC LIBRARY SYSTEMS IN
NEW YORK STATE

OTHER RECEIPTS

11.14 Gifts and Endowments \$102,852

11.15 Fund Raising \$40,000

11.16 Income from Investments \$6,424

11.17 Library Charges \$129,836

11.18 Other \$366,350

11.19 **TOTAL OTHER RECEIPTS \$645,462**
(Add Questions 11.14, 11.15, 11.16,
11.17 and 11.18)

11.20 **TOTAL OPERATING FUND \$3,499,346**
RECEIPTS (Add Questions 11.2,
11.8, 11.9, 11.12, 11.13 and 11.19)

11.21 **BUDGET LOANS \$0**

TRANSFERS

11.22 From Capital Fund (Same as \$0
Question 14.8)

11.23 From Other Funds \$0

11.24 TOTAL TRANSFERS (Add \$0
Questions 11.22 and 11.23)

11.25 BALANCE - Beginning of \$635,427
Fiscal Year Ending 2009 (Same as
Question 12.38 of previous year if
fiscal year has not changed)

11.26 GRAND TOTAL RECEIPTS, \$4,134,773
BUDGET LOANS, TRANSFERS
AND BALANCE (Add Questions
11.20, 11.21, 11.24 and 11.25; Same as
Question 12.39)

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1 Certified Librarians \$790,687

12.2 Other Staff \$1,027,250

12.3 Total Salaries & Wages \$1,817,937
Expenditures(Add Questions 12.1 and
12.2)

12.4 Employee Benefits \$700,049
Expenditures

12.5 Total Staff Expenditures (Add \$2,517,986
Questions 12.3 and 12.4)

COLLECTION EXPENDITURES

12.6 Print Materials Expenditures \$198,818

12.7 Electronic Materials \$24,860
Expenditures

12.8 Other Materials Expenditures \$80,353

12.9 Total Collection Expenditures \$304,031
(Add Questions 12.6, 12.7 and 12.8)

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10 From Local Public Funds \$86,915
(71PF)

12.11 From Other Funds (71OF) \$0

12.12 Total Capital Expenditures \$86,915
(Add Questions 12.10 and 12.11)

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13 From Local Public Funds \$0
(72PF)

12.14 From Other Funds (72OF) \$0

12.15 Total Repairs (Add Questions \$0
12.13 and 12.14)

12.16 Other Disbursements for \$13,223
Operation & Maintenance of
Buildings

12.17 Total Operation & \$13,223
Maintenance of Buildings (Add
Questions 12.15 and 12.16)

MISCELLANEOUS EXPENSES

12.18 Office and Library Supplies \$90,159

12.19 Telecommunications \$13,837

12.20 Binding Expenses \$3,535

12.21 Postage and Freight \$4,231

12.22 Other Miscellaneous \$375,282

12.23 Total Miscellaneous Expenses \$487,044
(Add Questions 12.18, 12.19, 12.20,
12.21 and 12.22)

12.24 CONTRACTS WITH \$0
PUBLIC LIBRARIES AND/OR
PUBLIC LIBRARY SYSTEMS IN
NEW YORK STATE

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.25 From Local Public Funds \$0
(73PF)

12.26 From Other Funds (73OF) \$0

12.27 Total (Add Questions 12.25 \$0
and 12.26)

12.28 Budget Loans (Principal and \$0
Interest)

12.29 Short-Term Loans \$0

12.30 Total Debt Service (Add \$0
Questions 12.27, 12.28 and 12.29)

12.31 TOTAL OPERATING FUND \$3,409,199
DISBURSEMENTS (Add Questions
12.5, 12.9, 12.12, 12.17, 12.23, 12.24
and 12.30)

TRANSFERS

Transfers to Capital Fund

12.32 From Local Public Funds \$0
(76PF)

12.33 From Other Funds (76OF)	\$0
12.34 Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8)	\$0
12.35 Transfer to Other Funds	\$0
12.36 TOTAL TRANSFERS (Add Questions 12.34 and 12.35)	\$0
12.37 TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36)	\$3,409,199
12.38 BALANCE IN OPERATING FUND-at the End of Fiscal Year Ending 2009	\$725,574
12.39 GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.37 and 12.38; same as Question 11.26)	\$4,134,773

ASSURANCE

12.40 The Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). **03/23/2010**

FISCAL AUDIT

12.41 Last audit performed (mm/dd/yyyy) **07/08/2009**

12.42 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) **01/01/2008-12/31/2008**

12.43 Indicate type of audit (select one): Private Accounting Firm

CAPITAL FUND

12.44 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. N

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

REVENUES FROM LOCAL SOURCES

13.1 Revenues from Local Government Sources \$0

13.2 All Other Revenues from Local Sources \$0

13.3 **Total Revenues from Local Sources (Add Questions 13.1 and 13.2)** \$0

STATE AID FOR CAPITAL PROJECTS

13.4 State Aid Received for Construction \$0

13.5 Other State Aid \$0

13.6 **Total State Aid (Add Questions 13.4 and 13.5)** \$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7 **TOTAL FEDERAL AID** \$0

INTERFUND REVENUE

13.8 **Transfer from Operating Fund (Same as Question 12.34)** \$0

13.9 TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8) \$0

13.10 NON-REVENUE RECEIPTS \$0

13.11 TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10) \$0

13.12 CASH BALANCE - Beginning of Fiscal Year Ending 2009 (Same as Question 14.11 of previous year, if fiscal year has not changed) \$0

13.13 TOTAL CASH RECEIPTS AND BALANCE(Add Questions 13.11 and 13.12; same as Question 14.12) \$0

14. CAPITAL FUNDS DISBURSEMENTS

PROJECT EXPENDITURES

14.1 Construction \$0

14.2 Incidental Construction \$0

Other Disbursements

14.3 Purchase of Buildings \$0

14.4 Interest \$0

14.5 Collection Expenditures \$0

14.6 Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5) \$0

14.7 TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6) \$0

14.8 TRANSFER TO OPERATING FUND (Same as Question 11.22) \$0

14.9 NON-PROJECT EXPENDITURES \$0

14.10 TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9) \$0

14.11 CASH BALANCE - End Of Fiscal Year ending 2009 \$0

14.12 TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13) \$0

15. FEDERAL TOTALS

All questions in Part 15 are calculated. locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1 Total ALA-MLS 12.78

15.2 Total Librarians 14.98

15.3 All Other Paid Staff 26.45

15.4 Total Paid Employees 41.42

15.5 State Government Revenue \$119,210

15.6 Federal Government Revenue \$0

15.7 Other Operating Revenue \$645,612

15.8 Total Operating Revenue \$3,499,346

15.9 Other Operating Expenditures \$500,267

15.10	Total Operating Expenditures	\$3,322,284
15.11	Total Capital Expenditures	\$86,915
15.12	Print Materials	195,310
15.13	Total Registered Borrowers	45,315
15.14	Other Capital Revenue and Receipts	\$0

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	<i>LIB ID</i>	2400613230
16.2	<i>Interlibrary Relationship Code</i>	ME
16.3	<i>Legal Basis Code</i>	CO
16.4	<i>Administrative Structure Code</i>	SO
16.5	<i>FSCS Public Library Definition</i>	Y
16.6	<i>Geographic Code</i>	CO1
16.7	<i>FSCS ID</i>	NY0160

SUGGESTED IMPROVEMENTS

Library Name:	Tompkins County Public Library
Library System:	Finger Lakes Library System
Name of Person Completing Form:	Michelle E Benjamin
Phone Number:	(607) 272-4557

**Please share with us your
suggestions for improving the *Annual
Report*. Thank you!**