

TOMPKINS COUNTY PUBLIC LIBRARY

GENERAL SOCIAL NETWORKING POLICY

Tompkins County Public Library encourages members of the community to communicate with us through social networks. TCPL defines social networking as the use of any web application, website or account created and maintained by the library as a limited public forum for public access and sharing of information within library prescribed guidelines.

Comments, posts and messages are welcome, provided library policies are observed, and tone and content are courteous, respectful and accepting of personal and cultural differences. Social networking sites affiliated with the library will be screened for inappropriate content.

When posting messages you must abide by the following guidelines:

Stay on topic

- Observe brevity and clarity in 400 words or fewer
- Refrain from posting comments, images or links not directly related to the content of the forum

Practice polite conversation respectfully

- No obscenities, personal attacks, name calling, libel, defamation, or hate speech
- Under no circumstances should a post be threatening, harassing, bullying, obscene, pornographic, sexist, racist, homophobic, or potentially libelous
- No intentionally misleading or inaccurate information

Be yourself

- Do not post anything while posing as someone else
- Advertising, promotion, recruiting, campaigning, lobbying, spam, soliciting or proselytizing are prohibited

Post your own work

- Link to relevant content and quote limited amounts with attribution
- Include any associated copyright notice and be consistent with "fair use" principles of copyright law

Respect the privacy of yourself and others

- Do not share contact information such as phone numbers or e-mail addresses
- Do not reveal the identity of other contributors.

If you fail to comply with these guidelines, Library staff will remove your posting and you may be permanently barred from future activity on the library's social networking sites.

Comments, images or external links posted by others on the library's social networking sites do not constitute an endorsement by the Tompkins County Public Library.

Revised 10/6/10

Approved 10/26/10