

Tompkins County Public Library Annual Report For Public And Association Libraries - 2009

	<i>PREVIOUS YEAR</i>	CURRENT YEAR	
1. GENERAL LIBRARY INFORMATION			
Report all information in Part 1 as of December 31, 2009			
1.1	Library ID Number	2400613230	2400613230
1.2	Library Name	<i>Tompkins County Public Library</i>	Tompkins County Public Library
1.3	Name Status (State use only)	<i>00 (for no change from previous year)</i>	00 (for no change from previous year)
1.4	Structure Status (State use only)	<i>00 (for no change from previous year)</i>	00 (for no change from previous year)
1.5	Community	<i>Ithaca *</i>	Ithaca *
1.6	Beginning Fiscal Reporting Year	<i>1/1/2008</i>	1/1/2009
1.7	Ending Fiscal Reporting Year	<i>12/31/2008</i>	12/31/2009
1.8	Address Status	<i>00 (for no change from previous year)</i>	00 (for no change from previous year)
1.9	Street Address	<i>101 E Green Street</i>	101 E Green Street
1.10	City	<i>Ithaca</i>	Ithaca
1.11	Zip Code	<i>14850</i>	14850
1.12	Four-Digit Zip Code Extension	<i>5613</i>	5613
1.13	Mailing Address	<i>101 E Green Street</i>	101 E Green Street
1.14	City	<i>Ithaca</i>	Ithaca
1.15	Zip Code	<i>14850</i>	14850
1.16	Four-Digit Zip Code Extension	<i>5613</i>	5613
1.17	Telephone Number (enter 10 digits only; enter N/A if no telephone number)	<i>(607) 272-4557</i>	(607) 272-4557
1.18	Fax Number (enter 10 digits only; enter N/A if no fax number)	<i>(607) 272-8111</i>	(607) 272-8111
1.19	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	<i>jsteiner@tcpl.org</i>	scurrie@tcpl.org
1.20	Library Home Page URL (Enter N/A if no home page URL)	<i>www.tcpl.org</i>	www.tcpl.org
1.21	Population Chartered to Serve (per 2000 Census)	<i>96501</i>	96501
1.22	Indicate the type of library as stated in the library's charter (select one):	<i>PUBLIC</i>	PUBLIC
1.23	Indicate the area chartered to serve as stated in the library's charter (select one):	<i>County</i>	County
1.24	During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public	<i>N</i>	N
1.25	Indicate the type of charter the library currently holds (select one):	<i>Absolute</i>	Absolute
	Date the library was granted its absolute charter		

1.26	or the date of the provisional charter if the library does not have an absolute charter	6/29/1973	6/29/1973
1.27	Date the library was last registered	1/23/1970	1/23/1970
1.28	Federal Employer Identification Number	161098211	161098211
1.29	County	Tompkins	Tompkins
1.30	School District	Ithaca City School District	Ithaca City School District
1.31	Library System	Finger Lakes Library System	Finger Lakes Library System
1.32	Title of Library Director/ Manager (select one):	Ms.	Ms.
1.33	First Name of Library Director/Manager	Janet	Susan
1.34	Last Name of Library Director/Manager	Steiner	Currie
1.35	NYS Public Librarian Certification Number	16603	14569
1.36	E-mail Address of the Director/Manager	jsteiner@tcpl.org	scurrie@tcpl.org
1.37	Fax Number of the Director/Manager	(607) 272-8111	(607) 272-8111
1.38	Does the library charge fees for library cards to people residing outside the system's service area?	Y	Y
1.39	For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> vote held. If no, go to quest	N	N
1.	Name of municipality or district holding the vote	N/A	N/A
2.	Indicate the type of municipality or district holding the vote	N/A	N/A
3.	Was this a Chapter 414 (Ed. Law Â§259.1.b)?	N/A	N/A
4.	Dollar amount	N/A	N/A
5.	Was the vote successful?	N/A	N/A
6.	Date the vote was held	N/A	N/A
1.40	For the fiscal year that ended in 2009, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect.	N/A	N/A
1.41	Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> contract. If no, go to question 1.42.	N	N
1.	Name of contracting municipality or district	N/A	N/A
2.	Is this a written contractual agreement?	N/A	N/A
3.	Population of the geographic area served by this contract	N/A	N/A
4.	Dollar amount of contract	N/A	N/A
5.	Enter the appropriate code for range of services provided (select one):	N/A	N/A

For the reporting year, has the library

1.42 experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection. N N

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	58,666	60,123
2.2	Adult Non-fiction Books	63,359	64,902
2.3	Total Adult Books (Total questions 2.1 & 2.2)	122,025	125,025
2.4	Children's Fiction Books	36,679	36,883
2.5	Children's Non-fiction Books	28,785	29,769
2.6	Total Children's Books (Total questions 2.4 & 2.5)	65,464	66,652
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	187,489	191,677

Other Print Materials

2.8	Total Uncataloged Books	0	0
2.9	Total Print Serials	3,633	3,633
2.10	All Other Print Materials	402	233
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	4,035	3,866
2.12	Total Print Materials (Total questions 2.7 and 2.11)	191,524	195,543

ELECTRONIC MATERIALS

2.13	Electronic Books	0	173
2.14	Local Databases	16	16
2.15	NOVELNY Databases	14	8
2.16	Other Databases	13	14
2.17	Total Databases (Total questions 2.14, 2.15 and 2.16)	43	38
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.)	0	0
2.19	Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	43	211

ALL OTHER MATERIALS

2.20	Audio Recordings (includes audio CDs, tapes, etc.)	13,465	14,839
2.21	Video Recordings (includes VHS, DVD, etc.)	12,737	12,243
2.22	All Other Materials (includes microform, films, slides, filmstrips, etc.)	163	163
	Total Other Materials Holdings (Total questions		

2.23	2.20, 2.21 and 2.22)	26,365	27,245
2.24	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.19 and 2.23)	217,932	222,999

CURRENT SERIAL SUBSCRIPTIONS

2.25	Current Print Serial Subscriptions	295	308
2.26	Current Electronic Serial Subscriptions	0	0
2.27	Total Current Subscriptions (Total questions 2.25 and 2.26)	295	308

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.28	Cataloged Books	17,956	14,192
2.29	All Other Print Materials	0	0
2.30	Electronic Materials	23	150
2.31	All Other Materials	2,995	4,881
2.32	Total Additions (Total questions 2.28 through 2.31)	20,974	19,223

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.51 through 3.59 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.50 for the 2009 calendar year.

LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	56	56
3.2	Young Adult Program Sessions	59	54
3.3	Children's Program Sessions	159	211
3.4	All Other Program Sessions	0	0
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	274	321
3.6	Adult Program Attendance	2,098	2,044
3.7	Young Adult Program Attendance	728	947
3.8	Children's Program Attendance	6,227	7,823
3.9	All Other Program Attendance	0	0
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	9,053	10,814

SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2009 (check all that apply):

a.	Program(s) for children	Yes	Yes
b.	Program(s) for young adults	Yes	Yes
c.	NYS Summer Reading Program theme for children used	Yes	Yes
d.	NYS Summer Reading Program theme for young adults used	Yes	Yes
e.	N/A	No	No
3.12	Library outlets offering the summer reading program	1	1
3.13	Children registered for the library's summer reading program	722	598
	Young adults registered for the library's summer		

3.14	reading program	61	328
3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	783	926
3.16	Children's program sessions - Summer 2009	28	30
3.17	Young adult program sessions - Summer 2009	18	18
3.18	Total program sessions - Summer 2009 (total 3.16 + 3.17)	46	48
3.19	Children's program attendance - Summer 2009	1,273	1,767
3.20	Young adult program attendance - Summer 2009	1,057	413
3.21	Total program attendance - Summer 2009 (total 3.19 + 3.20)	2,330	2,180

COLLABORATORS

3.22	Public school district(s) and/or BOCES	1	1
3.23	Non-public school(s)	1	1
3.24	Childcare center(s)	1	1
3.25	Summer camp(s)	1	2
3.26	Municipality/Municipalities	0	0
3.27	Literacy provider(s)	0	0
3.28	Other (describe using the State note)	0	0
3.29	Total Collaborators (total 3.22 through 3.28)	4	5

EARLY LITERACY PROGRAMS

3.30	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y	Y
3.31	Indicate age group(s) (check all that apply):		
a.	Birth - 3 years	Yes	Yes
b.	4 - 5 years	Yes	Yes
c.	Parents and Caregivers	No	No
d.	N/A	No	No
3.32	Ages birth to three years program sessions	45	68
3.33	Ages four to five years program sessions	57	69
3.34	Parent and/or caregiver program sessions	0	0
3.35	Total program sessions (total 3.32 + 3.33 + 3.34)	102	137
3.36	Ages birth to three years program attendance	1,645	2,561
3.37	Ages four to five years program attendance	1,633	1,451
3.38	Parent and/or caregiver program attendance	0	0
3.39	Total program attendance (total 3.36 + 3.37 + 3.38)	3,278	4,012
3.40	Collaborators (check all that apply):		
a.	Childcare center(s)	No	No
b.	Public School District(s) and/or BOCES	Yes	Yes
c.	Non-Public School(s)	No	No
d.	Other (describe using the State note)	Yes	Yes
e.	N/A	No	No

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.41	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	N	Y
3.42	Children's program sessions	0	4

3.43	Young adult program sessions	0	0
3.44	Adult program sessions	0	0
3.45	Total program sessions (total 3.42 + 3.43 + 3.44)	0	4
3.46	Children's program attendance	0	39
3.47	Young adult program attendance	0	0
3.48	Adult program attendance	0	0
3.49	Total program attendance (total 3.46 + 3.47 + 3.48)	0	39
3.50	Collaborators (check all that apply):		
a.	Literacy NY (Literacy Volunteers of America)	No	No
b.	Public School District(s) and/or BOCES	No	No
c.	Non-Public School(s)	No	No
d.	Other (describe using the State note)	No	Yes
e.	N/A	No	No

LIBRARY USE

3.51	Library visits (total annual attendance)	437,385	444,482
3.52	Registered resident borrowers	40,528	41,055
3.53	Registered non-resident borrowers	5,910	4,260

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.54	Does the library have an open meeting policy?	Y	Y
3.55	Does the library have a policy protecting the confidentiality of library records?	Y	Y
3.56	Does the library have an Internet use policy?	Y	Y
3.57	Does the library have a disaster policy?	Y	Y

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.58	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y	Y
3.59	Does the library have devices for the deaf and hearing impaired (TTY/TDD)?	N	N

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	135,032	141,284
4.2	Adult Non-fiction Books	128,407	113,075
4.3	Total Adult Books (Total questions 4.1 & 4.2)	263,439	254,359
4.4	Children's Fiction Books	173,318	175,540
4.5	Children's Non-fiction Books	52,457	52,927
4.6	Total Children's Books (Total questions 4.4 & 4.5)	225,775	228,467
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	489,214	482,826

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	252,595	239,015
4.9	Circulation of Children's Other Materials	93,723	87,481
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	346,318	326,496

4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	835,532	809,322
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	319,498	315,948

REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	30,535	28,220
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INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	16,711	17,369
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INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	44,755	50,109
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5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2009.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y	Y
5.2	Online public access catalog (OPAC)?	Y	Y
5.3	Electronic access to your OPAC from outside the library?	Y	Y
5.4	Annual number of visits to the library's web site		450,676
5.5	Does the library use Internet filtering software on any computer?	N	N
5.6	Total number of Internet terminals used by the general public.	29	30
5.7	Number of users (in-library only) of public Internet computers per year	89,718	90,014
5.8	Type of connection on public library Internet computers		Other (specify using the State note)
5.9	Maximum speed of connection on public library Internet computers		1.6 to 5.0 megabits per second
5.10	Do you offer WiFi to your patrons?		Y
5.11	Do you have interactive videoconferencing capability for public use?		N

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35	35
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BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1	1
6.3	Vacant Library Director (certified)	0	0
6.4	Librarian (certified)	12.6	13.6
6.5	Vacant Librarian (certified)	0	0
6.6	Library Manager (not certified)	0	0
6.7	Vacant Library Manager (not certified)	0	0
6.8	Library Specialist/Paraprofessional (not certified)	2.51	2.51

6.9	Vacant Library Specialist/Paraprofessional (not certified)	0	0
6.10	Other Staff	31.97	30.23
6.11	Vacant Other Staff	.23	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	48.08	47.34
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.23	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1	1
6.15	Salary - Entry Level Librarian (certified)	\$41,824	\$42,770
6.16	FTE - Library Director (certified)	1	1
6.17	Salary - Library Director (certified)	\$95,081	\$94,500
6.18	FTE - Library Manager (not certified)	0	0
6.19	Salary - Library Manager (not certified)	\$0	\$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2009.

7.1	1. Is governed by board-approved written bylaws.	Y	Y
7.2	2. Has a board-approved written long range plan of service.	Y	Y
7.3	3. Presents an annual report to the community.	Y	Y
7.4	4. Has board-approved written policies.	Y	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y	Y
8. Maintains a facility to meet community needs, including adequate:			
7.8	8a. space	Y	Y
7.9	8b. lighting	Y	Y
7.10	8c. shelving	Y	Y
7.11	8d. seating	Y	Y
7.12	8e. restroom (see instructions)	Y	Y
9. Has the equipment and connections necessary to facilitate access to information:			
7.13	9a. telephone	Y	Y
7.14	9b. photocopier (see instructions)	Y	Y
7.15	9c. microcomputer or terminal	Y	Y
7.16	9d. printer	Y	Y
7.17	9e. telefacsimile capability (see instructions)	Y	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions)	Y	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	1
8.2	Branches	0	0
8.3	Bookmobiles	0	0
8.4	Other Outlets	3	3
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	4	4

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	55	55
8.7	Minimum Weekly Total Hours - Branch Libraries	0	0
8.8	Minimum Weekly Total Hours - Bookmobiles	0	0
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	55.00	55.00
8.10	Annual Total Hours - Main Library	2,875.55	2,920
8.11	Annual Total Hours - Branch Libraries	0	0
8.12	Annual Total Hours - Bookmobiles	0	0
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	2,875.55	2,920.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	<i>Tompkins County Public Library</i>	Tompkins County Public Library
2.	Outlet Name Status	<i>00 (for no change)</i>	00 (for no change)
3.	Street Address	<i>101 EAST GREEN STREET</i>	101 EAST GREEN STREET
4.	Outlet Street Address Status	<i>00 (for no change)</i>	00 (for no change)
5.	City	<i>ITHACA</i>	ITHACA
6.	Zip Code	<i>14850</i>	14850
7.	Four-Digit Zip Code Extension	<i>5613</i>	5613
8.	Phone (enter 10 digits only)	<i>(607) 272-4557</i>	(607) 272-4557
9.	Fax Number (enter 10 digits only)	<i>(607) 272-8111</i>	(607) 272-8111
10.	E-mail Address	<i>jsteiner@tcpl.org</i>	scurrie@tcpl.org
11.	Outlet URL	<i>www.tcpl.org</i>	www.tcpl.org
12.	County	<i>Tompkins</i>	Tompkins
13.	Outlet Type Code (select one):	<i>CE</i>	CE
14.	Enter the appropriate outlet code (select one):	<i>LRF</i>	LRF
15.	Who owns the outlet building?		County
16.	Who owns the land on which the outlet building sits?		County
17.	Indicate the year this outlet was initially constructed	<i>2000</i>	2000
	Indicate the year the outlet underwent a major		

18.	renovation costing \$25,000 or more	2000	2000
19.	Square footage of the outlet	60,888	60,888
20.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y	Y
21.	Is every public part of the outlet accessible to a person in a wheelchair?	Y	Y
22.	<i>LIBID</i>	2400613230	2400613230
23.	<i>FSCSID</i>	NY0160	NY0160
24.	<i>Metropolitan Status Code</i>	NO	NO
25.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0	0
26.	<i>Outlet Structure Status</i>	00 (for no change from previous year)	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2009. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2009 to December 31, 2009)	12	11
10.2	Number of <u>voting</u> positions on library board.	15	15

BOARD MEMBER SELECTION

10.3	Enter Board Member Selection Code (select one):	<i>A - board members are appointed by municipality(ies)</i>	A - board members are appointed by municipality(ies)
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List Officers and Board Members for the **2010 Calendar Year**. Complete one record for *each* board member.

BOARD PRESIDENT

10.4	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant		Mr.
10.5	First Name		Henrik
10.6	Last Name		Dullea
10.7	Mailing Address		409 Warren Place
10.8	City		Ithaca
10.9	Zip Code		14850
10.10	Phone		(607) 277-2488
10.11	E-mail Address		hnd1@cornell.edu
10.12	Term Expires - Month		December
10.13	Term Expires - Year (yyyy)		2010

1.	Title of Board Member (select one):	<i>Mr.</i>	Mr.
2.	First Name of Board Member	<i>Thomas</i>	Nathan
3.	Last Name of Board Member	<i>Colbert</i>	Fawcett
4.	Mailing Address	<i>120 White Park Rd</i>	1800 Ellis Hollow Road
5.	City	<i>Ithaca</i>	Ithaca
6.	Zip Code (5 digits only)	<i>14850</i>	14850
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	N/A

8.	E-mail address	<i>tomc@ineprop.compcenter.com</i>	<i>nfl@cornell.edu</i>
9.	Office Held or Trustee	<i>Secretary</i>	Trustee
10.	Term Expires	<i>December</i>	December
11.	Term Expires - Year (yyyy)	<i>2009</i>	2010
1.	Title of Board Member (select one):	<i>Mr.</i>	Ms.
2.	First Name of Board Member	<i>Nathan</i>	Nancy
3.	Last Name of Board Member	<i>Fawcett</i>	Schuler
4.	Mailing Address	<i>1800 Ellis Hollow Road</i>	110 Ferris Place
5.	City	<i>Ithaca</i>	Ithaca
6.	Zip Code (5 digits only)	<i>14850</i>	14850
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	
8.	E-mail address	<i>nfl@cornell.edu</i>	<i>nschuler@twcny.rr.com</i>
9.	Office Held or Trustee	<i>Treasurer</i>	Trustee
10.	Term Expires	<i>December</i>	December
11.	Term Expires - Year (yyyy)	<i>2010</i>	2011
1.	Title of Board Member (select one):	<i>Ms.</i>	Vacant
2.	First Name of Board Member	<i>Nancy</i>	
3.	Last Name of Board Member	<i>Schuler</i>	
4.	Mailing Address	<i>110 Ferris Place</i>	
5.	City	<i>Ithaca</i>	
6.	Zip Code (5 digits only)	<i>14850</i>	
7.	Phone for the Board President only (enter 10 digits only)		
8.	E-mail address	<i>nschuler@twcny.rr.com</i>	
9.	Office Held or Trustee	<i>Trustee</i>	
10.	Term Expires	<i>December</i>	
11.	Term Expires - Year (yyyy)	<i>2011</i>	
1.	Title of Board Member (select one):	<i>Ms.</i>	Ms.
2.	First Name of Board Member	<i>Marcy</i>	Marcy
3.	Last Name of Board Member	<i>Rosenkrantz</i>	Rosenkrantz
4.	Mailing Address	<i>199 Algerine Road</i>	199 Algerine Road
5.	City	<i>Lansing</i>	Lansing
6.	Zip Code (5 digits only)	<i>14882</i>	14882
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	N/A
8.	E-mail address	<i>marcy@twcny.rr.com</i>	<i>marcy@twcny.rr.com</i>
9.	Office Held or Trustee	<i>Vice Chair</i>	Vice President
10.	Term Expires	<i>December</i>	December
11.	Term Expires - Year (yyyy)	<i>2011</i>	2011
1.	Title of Board Member (select one):	<i>Mr.</i>	Mr.
2.	First Name of Board Member	<i>Michael</i>	Michael
3.	Last Name of Board Member	<i>Stamm</i>	Stamm
4.	Mailing Address	<i>407 Teton Court</i>	407 Teton Court
5.	City	<i>Ithaca</i>	Ithaca
6.	Zip Code (5 digits only)	<i>14850</i>	14850
7.	Phone for the Board President only (enter 10 digits only)		

8.	E-mail address	<i>mbstamm@lightlink.com</i>	<i>mbstamm@lightlink.com</i>
9.	Office Held or Trustee	<i>Trustee</i>	Secretary
10.	Term Expires	<i>December</i>	December
11.	Term Expires - Year (yyyy)	<i>2009</i>	2012
1.	Title of Board Member (select one):	<i>Mr.</i>	Mr.
2.	First Name of Board Member	<i>John</i>	John
3.	Last Name of Board Member	<i>Vineyard</i>	Vineyard
4.	Mailing Address	<i>50 Smugglers Path</i>	50 Smugglers Path
5.	City	<i>Ithaca</i>	Ithaca
6.	Zip Code (5 digits only)	<i>14850</i>	14850
7.	Phone for the Board President only (enter 10 digits only)		
8.	E-mail address	<i>jvineyal@twcnny.rr.com</i>	<i>jvineyal@twcnny.rr.com</i>
9.	Office Held or Trustee	<i>Trustee</i>	Treasurer
10.	Term Expires	<i>December</i>	December
11.	Term Expires - Year (yyyy)	<i>2009</i>	2012
1.	Title of Board Member (select one):	<i>Mr.</i>	Mr.
2.	First Name of Board Member	<i>Henrik</i>	Eric
3.	Last Name of Board Member	<i>Dullea</i>	Acree
4.	Mailing Address	<i>409 Warren Place</i>	37 Uptown Road, Apt. 18C
5.	City	<i>Ithaca</i>	Ithaca
6.	Zip Code (5 digits only)	<i>14850</i>	14850
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	N/A
8.	E-mail address	<i>hnd1@cornell.edu</i>	<i>ea18@cornell.edu</i>
9.	Office Held or Trustee	<i>Chairperson</i>	Trustee
10.	Term Expires	<i>December</i>	December
11.	Term Expires - Year (yyyy)	<i>2010</i>	2011
1.	Title of Board Member (select one):	<i>Ms.</i>	Mr.
2.	First Name of Board Member	<i>Barbara</i>	Richard
3.	Last Name of Board Member	<i>Page</i>	Driscoll
4.	Mailing Address	<i>41 Prospect Street</i>	PO Box 76
5.	City	<i>Trumansburg</i>	Newfield
6.	Zip Code (5 digits only)	<i>14886</i>	14867
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	
8.	E-mail address	<i>bpc@cornell.edu</i>	<i>rgdriscoll@gmail.com</i>
9.	Office Held or Trustee	<i>Trustee</i>	Trustee
10.	Term Expires	<i>December</i>	December
11.	Term Expires - Year (yyyy)	<i>2009</i>	2011
1.	Title of Board Member (select one):	<i>Ms.</i>	Mr.
2.	First Name of Board Member	<i>Rochelle</i>	Michael
3.	Last Name of Board Member	<i>Proujansky</i>	Hall
4.	Mailing Address	<i>333 Coddington Road</i>	7 Peaceful Drive
5.	City	<i>Ithaca</i>	Ithaca
6.	Zip Code (5 digits only)	<i>14850</i>	14850
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	

8.	E-mail address	<i>rep@twcny.rr.com</i>	<i>mhall@pfaconsulting.com</i>
9.	Office Held or Trustee	<i>Trustee</i>	Trustee
10.	Term Expires	<i>December</i>	December
11.	Term Expires - Year (yyyy)	<i>2009</i>	2011
1.	Title of Board Member (select one):	<i>Mr.</i>	Ms.
2.	First Name of Board Member	<i>David</i>	Christine
3.	Last Name of Board Member	<i>Weil</i>	Sanchirico
4.	Mailing Address	<i>601 The Parkway</i>	58 Woodcrest Ave
5.	City	<i>Ithaca</i>	Ithaca
6.	Zip Code (5 digits only)	<i>14850</i>	14850
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	N/A
8.	E-mail address	<i>dweil@ithaca.edu</i>	<i>csanchirico@dor.org</i>
9.	Office Held or Trustee	<i>Trustee</i>	Trustee
10.	Term Expires	<i>December</i>	December
11.	Term Expires - Year (yyyy)	<i>2011</i>	2010
1.	Title of Board Member (select one):	<i>Mr.</i>	Ms.
2.	First Name of Board Member	<i>Eric</i>	Diane
3.	Last Name of Board Member	<i>Acree</i>	Goodman-Daniel
4.	Mailing Address	<i>37 Uptown Road, Apt. 18C</i>	227 Elm Street
5.	City	<i>Ithaca</i>	Ithaca
6.	Zip Code (5 digits only)	<i>14850</i>	14850
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	
8.	E-mail address	<i>ea18@cornell.edu</i>	<i>dgoodmandaniel@gmail.com</i>
9.	Office Held or Trustee	<i>Trustee</i>	Trustee
10.	Term Expires	<i>December</i>	December
11.	Term Expires - Year (yyyy)	<i>2011</i>	2012
1.	Title of Board Member (select one):	<i>Ms.</i>	Ms.
2.	First Name of Board Member	<i>Susan</i>	Gwen
3.	Last Name of Board Member	<i>Currie</i>	Glazer
4.	Mailing Address	<i>122 Pearsall Place</i>	931 N Tioga St. Apt 2
5.	City	<i>Ithaca</i>	Ithaca
6.	Zip Code (5 digits only)	<i>14850</i>	14850
7.	Phone for the Board President only (enter 10 digits only)		
8.	E-mail address	<i>scurrie@binghamton.edu</i>	<i>gglazer@gmail.com</i>
9.	Office Held or Trustee	<i>Trustee</i>	Trustee
10.	Term Expires	<i>December</i>	December
11.	Term Expires - Year (yyyy)	<i>2010</i>	2011
1.	Title of Board Member (select one):	<i>Mr.</i>	Ms.
2.	First Name of Board Member	<i>Richard</i>	Cynthia
3.	Last Name of Board Member	<i>Driscoll</i>	Nicholson
4.	Mailing Address	<i>PO Box 76</i>	220 Yapple Road
5.	City	<i>Newfield</i>	Berkshire
6.	Zip Code (5 digits only)	<i>14867</i>	13736
7.	Phone for the Board President only (enter 10 digits only)		

8.	E-mail address	<i>rgdriscoll@gmail.com</i>	<i>cynthia.nicholson@tetrattech.com</i>
9.	Office Held or Trustee	<i>Trustee</i>	Trustee
10.	Term Expires	<i>December</i>	December
11.	Term Expires - Year (yyyy)	<i>2011</i>	2010
1.	Title of Board Member (select one):	<i>Mr.</i>	Ms.
2.	First Name of Board Member	<i>Michael</i>	Martha
3.	Last Name of Board Member	<i>Hall</i>	Walker
4.	Mailing Address	<i>7 Peaceful Drive</i>	404 E Seneca Street
5.	City	<i>Ithaca</i>	Ithaca
6.	Zip Code (5 digits only)	<i>14850</i>	14850
7.	Phone for the Board President only (enter 10 digits only)		
8.	E-mail address	<i>mhall@pfaconsulting.com</i>	<i>maw6@cornell.edu</i>
9.	Office Held or Trustee	<i>Trustee</i>	Trustee
10.	Term Expires	<i>December</i>	December
11.	Term Expires - Year (yyyy)	<i>2011</i>	2012

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	<i>Y</i>	<i>Y</i>
1.	Source of Funds	<i>County</i>	County
2.	Name of funding County, Municipality or District	<i>Tompkins County</i>	Tompkins County
3.	Amount	<i>\$2,616,056</i>	\$2,700,789
4.	Subject to Public Vote	<i>N</i>	N
5.	Written Contractual Agreement	<i>N</i>	N
1.	Source of Funds	<i>City</i>	City
2.	Name of funding County, Municipality or District	<i>City of Ithaca</i>	City of Ithaca
3.	Amount	<i>\$12,846</i>	\$13,735
4.	Subject to Public Vote	<i>N</i>	N
5.	Written Contractual Agreement	<i>N</i>	N
1.	Source of Funds		Town
2.	Name of funding County, Municipality or District		Ithaca
3.	Amount		\$20,000
4.	Subject to Public Vote		N
5.	Written Contractual Agreement		Y
11.2	TOTAL LOCAL PUBLIC FUNDS	<i>\$2,628,902</i>	\$2,734,524
SYSTEM CASH GRANTS TO MEMBER LIBRARY			
11.3	Local Library Services Aid (LLSA)	<i>\$29,059</i>	\$24,329
11.4	Central Library Aid (CLDA and/or CBA)	<i>\$102,900</i>	\$94,881
11.5	Additional State Aid received from the System	<i>\$31,000</i>	\$0
11.6	Federal Aid received from the System	<i>\$0</i>	\$0

11.7	Other Cash Grants	\$2,295	\$0
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$165,254	\$119,210
OTHER STATE AID			
11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$18,000	\$150
FEDERAL AID FOR LIBRARY OPERATION			
11.10	LSTA	\$0	\$0
11.11	Other Federal Aid	\$0	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0	\$0
CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE			
11.13		\$0	\$0
OTHER RECEIPTS			
11.14	Gifts and Endowments	\$89,602	\$102,852
11.15	Fund Raising	\$40,000	\$40,000
11.16	Income from Investments	\$21,701	\$6,424
11.17	Library Charges	\$128,815	\$129,836
11.18	Other	\$541,757	\$366,350
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$821,875	\$645,462
TOTAL OPERATING FUND RECEIPTS			
11.20	(Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$3,634,031	\$3,499,346
11.21	BUDGET LOANS	\$0	\$0
TRANSFERS			
11.22	From Capital Fund (Same as Question 14.8)	\$0	\$0
11.23	From Other Funds	\$0	\$0
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0	\$0
11.25	BALANCE - Beginning of Fiscal Year Ending 2009 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$722,695	\$635,427
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$4,356,726	\$4,134,773

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$767,105	\$790,687
12.2	Other Staff	\$1,079,208	\$1,027,250
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$1,846,313	\$1,817,937
12.4	Employee Benefits Expenditures	\$684,779	\$700,049
	Total Staff Expenditures (Add Questions 12.3		

12.5	and 12.4)	\$2,531,092	\$2,517,986
COLLECTION EXPENDITURES			
12.6	Print Materials Expenditures	\$238,555	\$198,818
12.7	Electronic Materials Expenditures	\$21,990	\$24,860
12.8	Other Materials Expenditures	\$96,167	\$80,353
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$356,712	\$304,031
CAPITAL EXPENDITURES FROM OPERATING FUNDS			
12.10	From Local Public Funds (71PF)	\$150,633	\$86,915
12.11	From Other Funds (71OF)	\$0	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$150,633	\$86,915
OPERATION AND MAINTENANCE OF BUILDINGS			
Repairs to Building & Building Equipment			
12.13	From Local Public Funds (72PF)	\$0	\$0
12.14	From Other Funds (72OF)	\$0	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$0	\$0
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$12,838	\$13,223
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$12,838	\$13,223
MISCELLANEOUS EXPENSES			
12.18	Office and Library Supplies	\$94,325	\$90,159
12.19	Telecommunications	\$14,007	\$13,837
12.20	Binding Expenses	\$4,448	\$3,535
12.21	Postage and Freight	\$6,345	\$4,231
12.22	Other Miscellaneous	\$550,899	\$375,282
12.23	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$670,024	\$487,044
CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE			
12.24		\$0	\$0
DEBT SERVICE			
Capital Purposes Loans (Principal and Interest)			
12.25	From Local Public Funds (73PF)	\$0	\$0
12.26	From Other Funds (73OF)	\$0	\$0
12.27	Total (Add Questions 12.25 and 12.26)	\$0	\$0
12.28	Budget Loans (Principal and Interest)	\$0	\$0
12.29	Short-Term Loans	\$0	\$0
12.30	Total Debt Service (Add Questions 12.27, 12.28 and 12.29)	\$0	\$0
TOTAL OPERATING FUND			
12.31	DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$3,721,299	\$3,409,199
TRANSFERS			
Transfers to Capital Fund			
12.32	From Local Public Funds (76PF)	\$0	\$0

12.33	From Other Funds (76OF)	\$0	\$0
	Total Transfers to Capital Fund (Add		
12.34	Questions 12.32 and 12.33; same as Question 13.8)	\$0	\$0
12.35	Transfer to Other Funds	\$0	\$0
12.36	TOTAL TRANSFERS (Add Questions 12.34 and 12.35)	\$0	\$0
12.37	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36)	\$3,721,299	\$3,409,199
12.38	BALANCE IN OPERATING FUND -at the End of Fiscal Year Ending 2009	\$635,427	\$725,574
12.39	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.37 and 12.38; same as Question 11.26)	\$4,356,726	\$4,134,773

ASSURANCE

	The Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).		
12.40		04/28/2009	03/23/2010

FISCAL AUDIT

12.41	Last audit performed (mm/dd/yyyy)	05/19/2008	07/08/2009
12.42	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	01/01/2007-12/31/2007	01/01/2008-12/31/2008
12.43	Indicate type of audit (select one):	Private Accounting Firm	Private Accounting Firm

CAPITAL FUND

12.44	Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	N	N
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13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0	\$0
13.2	All Other Revenues from Local Sources	\$0	\$0
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$0	\$0

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0	\$0
13.5	Other State Aid	\$0	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$0	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0	\$0
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INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.34)	\$0	\$0
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TOTAL REVENUES (Add Questions 13.3,

13.9	13.6, 13.7 and 13.8)	\$0	\$0
13.10	NON-REVENUE RECEIPTS	\$0	\$0
13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$0	\$0
13.12	CASH BALANCE - Beginning of Fiscal Year Ending 2009 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$0	\$0
13.13	TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$0	\$0

14. CAPITAL FUNDS DISBURSEMENTS

PROJECT EXPENDITURES

14.1	Construction	\$0	\$0
14.2	Incidental Construction	\$0	\$0
Other Disbursements			
14.3	Purchase of Buildings	\$0	\$0
14.4	Interest	\$0	\$0
14.5	Collection Expenditures	\$0	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0	\$0
14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$0	\$0
14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0	\$0
14.9	NON-PROJECT EXPENDITURES	\$0	\$0
14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$0	\$0
14.11	CASH BALANCE - End Of Fiscal Year ending 2009	\$0	\$0
14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$0	\$0

15. FEDERAL TOTALS

All questions in Part 15 are calculated. locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	11.90	12.78
15.2	Total Librarians	14.10	14.98
15.3	All Other Paid Staff	28.18	26.45
15.4	Total Paid Employees	42.27	41.42
15.5	State Government Revenue	\$180,959	\$119,360
15.6	Federal Government Revenue	\$0	\$0
15.7	Other Operating Revenue	\$824,170	\$645,462
15.8	Total Operating Revenue	\$3,634,031	\$3,499,346
15.9	Other Operating Expenditures	\$682,862	\$500,267
15.10	Total Operating Expenditures	\$3,570,666	\$3,322,284
15.11	Total Capital Expenditures	\$150,633	\$86,915

15.12	Print Materials	191,122	195,310
15.13	Total Registered Borrowers	46,438	45,315
15.14	Other Capital Revenue and Receipts	\$0	\$0

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	<i>LIB ID</i>	2400613230	2400613230
16.2	<i>Interlibrary Relationship Code</i>	ME	ME
16.3	<i>Legal Basis Code</i>	CO	CO
16.4	<i>Administrative Structure Code</i>	SO	SO
16.5	<i>FSCS Public Library Definition</i>	Y	Y
16.6	<i>Geographic Code</i>	CO1	CO1
16.7	<i>FSCS ID</i>	NY0160	NY0160

SUGGESTED IMPROVEMENTS

Library Name:	<i>Tompkins County Public Library</i>	Tompkins County Public Library
Library System:	<i>Finger Lakes Library System</i>	Finger Lakes Library System
Name of Person Completing Form:	<i>Michelle E Benamin</i>	Michelle E Benjamin
Phone Number:	<i>(607) 272-4557</i>	(607) 272-4557

Please share with us your suggestions for improving the *Annual Report*. Thank you!

**Tompkins County Public Library
Annual Report For Public And Association Libraries - 2009**

**Federal Notes
State Notes
Local Notes**

1. GENERAL LIBRARY INFORMATION

No Notes

2. LIBRARY COLLECTION

No Notes

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

- d. Other (describe using the State note) **State Note:** Family Reading Partnership & SPCA
- d. Other (describe using the State note) **State Note:** Natasha Tall (Patron/Volunteer) & Cornell University & Ithaca College Senioritas Latinas Unidas Sorority

4. LIBRARY TRANSACTIONS

No Notes

5. AUTOMATION AND TELECOMMUNICATIONS

- 5.8 Type of connection on public library Internet computers **State Note:** High Speed Wireless Link Broadband
- 5.10 Do you offer WiFi to your patrons? **State Note:** Disabled when Library is closed.

6. STAFF INFORMATION

- 6.1 The number of hours per workweek used to compute FTE for all paid library personnel in this section. **Local Note:** Library Director and Assistant Library Director work 40 hrs per week and receive an annual salary.

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

No Notes

9. SERVICE OUTLET INFORMATION

No Notes

10. OFFICERS AND TRUSTEES

No Notes

11. OPERATING FUNDS RECEIPTS

Repeating Group 1

3. Amount **Local Note:** Tompkins County also provided \$485,458 worth of debt service on the building occupied by the Library in 2008. The 2009 amount is not yet available.
- State Aid other than LLSA, Central Library

11.9 Aid (CLDA and/or CBA), or other State Aid **Local Note:** FLLS Summer Reading Program Grant
reported as system cash grants

12. OPERATING FUND DISBURSEMENTS

No Notes

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUNDS DISBURSEMENTS

No Notes

15. FEDERAL TOTALS

No Notes

16. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes