

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
March 25, 2008

TCPL Board members present: Henrik N. Dullea, President; Tom Colbert, Susan Currie, Richard Driscoll, Nathan Fawcett, Barbara Page, Rochelle Proujansky, Marcy Rosenkrantz, Nancy Schuler, John Vineyard, David Weil

Board members absent: Eric Acree, Michael Hall, Michael Stamm

Also present: Janet Steiner, Library Director; Suzanne Smith Jablonski, Executive Director, TCPL Foundation; Michael Sigler, liaison, Tompkins County Legislature.

Meeting convened at 4:00 p.m.

APPROVAL OF AGENDA.

MOTION by Schuler, seconded by Page, to approve the agenda. Smith Jablonski asked that the Foundation Report be removed from the formal agenda since there would be a joint meeting with the Foundation following this meeting. Approved unanimously.

PUBLIC COMMENTS

None

EXECUTIVE SESSION

At 4:07 p.m., **MOTION** by Vineyard, seconded by Fawcett, to go into Executive Session for the purpose of discussing collective bargaining issues. Approved unanimously. At 4:09 p.m. **MOTION** by Rosenkrantz, seconded by Driscoll, to move out of Executive Session. Approved unanimously.

ACTION ITEMS

MOTION by Vineyard, seconded by Currie, to approve the minutes of February 26, 2008 with clarifications provided by Rochelle Proujansky pertaining to the

discussion of the community read and the report of the Library Services and Policy. Approved unanimously.

MOTION by Fawcett, "I, Treasurer Nathan Fawcett, in keeping with New York State Education Law, certify that I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment February and March 2008 bills in the amount of \$122,349.89, listed in Abstracts 8, 9 and 10". Approved unanimously

MOTION By Rosenkrantz, seconded by Fawcett, to adopt the Board Accountability Statement, DOC 08-37. Approved unanimously. President Dullea thanked those committees which developed the statement and requested that it be placed on the library's website for public inspection. Fawcett added that at a later date he would like to see a reference to the board's responsibility to care for its human resources.

MOTION BY Page, seconded by Rosenkrantz, to approve the submission of 2007 New York State Annual Report DOC 08-38. The amount of square footage occupied by the library was corrected to reflect the occupancy of the Finger Lakes Library System, an error that had not been spotted previously. Approved unanimously

MOTION BY Weil, seconded by Colbert, to approve the 2008 Budget Amendments DOC 08-39. Approved unanimously.

DIRECTOR'S REPORT

In addition to the written reports, Library Director Steiner reported that Trustee Colbert and she had attended a meeting of the Tompkins County Facilities and Infrastructure Committee to provide the legislators with an overview of the space needs analysis being conducted by QPK. She also reported to the committee that the library would be seeking a removal of the Sunday utility surcharge. Trustee Schuler complimented the Volunteer Coordinator on increasing the number of volunteers.

The departmental work plans for 2008 are being integrated into the Strategic Plan, but more work need to be done to fully flesh out implementation plans for this year as well as future years.

PRESIDENT 'S REPORT

No report

COMMITTEE REPORTS

Technology. Rosenkrantz reported that the committee had reviewed the status of RFID Technology and discussed the status of the two reports that Sherpa is developing,

Library Services and Policy. Rosenkrantz said that the committee will again review our policy with regard to collecting delinquent accounts.

Long Range Planning. The committee will next meet on Thursday, March 27.

Finance & Personnel. No report.

Public Information. In the absence of Committee Chair Michael Stamm, President Dullea briefly reported on the draft strategic marketing plan from HL & W. He asked that a copy be sent to all trustees and that comments should be directed to either the library director or to Stamm as soon as possible.

Nominating. The confirmation of Chris Sanchirico is expected to be done by the County Legislature shortly.

LIAISON REPORTS

Friends. Fawcett reported that the occupancy issue from last fall's book sale

has been resolved. Rosenkrantz reminded trustees to sign up for to work at the booksale.

County. Representative Sigler said that the search for a new county administrator is still ongoing; that the state budget is not good for local governments; and that the county legislature is looking forward to the library's pre-budget presentation on June 18.

JOINT MEETING WITH THE TCPL FOUNDATION

At this point, the board was joined by members of the Tompkins County Public Library Foundation board: Jennifer Drumluk (President), Elissa Cogan, Howard Hartnett, Jud Kilgore, Robin Moss Hinchcliff. Trustees Tom Colbert, Nathan Fawcett and Rochelle Proujansky, who are also Foundation Directors, were also present for the joint meeting.

Library Director Steiner provided an overview of the Library Advisory Council, distributing the current roster and advisory committee comments to questions posed to them at past meetings. She said that the next meeting will be on Friday, March 29.

The library is currently reviewing a draft of a Strategic Marketing Plan developed by HL & W.

TCPL Foundation Executive Director Suzanne Smith Jablonski reviewed the plans for the May Inside Story Lunch and encouraged every board member to consider being a table host for the event.

TCPL Treasurer Fawcett reported that we have received a legislative grant from Senator George Winner and an indication from Assemblywoman Barbara Lifton that the library's request for Sunday funding will be included in her member items for 2008

Dullea and Fawcett reviewed the process for developing the library's 2009 budget request to the county.

The meeting adjourned at 6 p.m.

Recorded by
Colbert
Janet Steiner, Library Director

Endorsed by Thomas B.
Secretary of the Board