

TOMPKINS COUNTY PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES  
JANUARY 25, 2011

TCPL Board members present: Michael Stamm, President; Eric Acree, Aloja Airewele, Gwen Glazer, Michael Hall, Lara Litchfield-Kimber, Peter McCracken, Marcy Rosenkrantz, Christine Sanchirico, Nancy Schuler, John Vineyard, Martha Walker

Board members absent: Cynthia Nicholson (on leave of absence until April 2011)

Also present: Susan Currie, TCPL Director; Rosemarie Rice, Assistant Director; Jean Stewart, Library Secretary

Meeting convened at 4:04 p.m.

APPROVAL OF AGENDA DOC 11-07

Marcy Rosenkrantz added to the agenda that the Community Relations & Outreach Committee met on January 18, 2011. With that addition **MOTION** was made to approve the agenda. Carried unanimously.

PUBLIC COMMENTS

None

ACTION ITEMS

APPROVAL OF NOMINEE FOR THE BOARD

Nancy Schuler spoke about Bruce Ryan's background and submitted his name to the trustees for consideration. Approved, 1 abstention.

APPROVAL OF DECEMBER 14, 2010 DRAFT MINUTES DOC 11-02

**MOTION** was made by Vineyard, seconded by Schuler, to approve the minutes of December 14, 2010. Approved unanimously.

APPROVAL OF BILLS

"I, Treasurer John H. Vineyard, in keeping with New York State Education Law, certify that I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve payment of year end 2010 bills as outlined in Abstracts 37, 38 and 39, in the amount of \$131,538.42, and payment of January 2011 bills as outlined in Abstracts 1, 2 and 3, in the amount of \$145,335.68. Approved unanimously.

Vineyard explained that the expenses in the year-end abstracts were routine with the biggest expense being for contractual services. **MOTION** was made by Rosenkrantz, seconded by Walker to approve the payment of submitted expenses; Approved unanimously.

Susan Currie gave some background about the Long Range Plan, when it started and the progression of the vision, mission, goals and objectives that had been developed. The final plan will be a more formal document. In addition to the Vision, Mission, Values, Goals and Objectives, the final plan will have an introduction, statement from the Board President, a brief history of TCPL along with demographic trends . At this point, the Vision, Mission, Values, Goals and Objectives need to be approved so that the Foundation can begin working on the case for a feasibility study. Marcy Rosenkrantz said that she appreciated all the work of staff and board members. Gwen Glazer felt that the collaboration was a positive experience. **MOTION** was made by Rosenkrantz, seconded by Walker, to approve the Vision, Mission, Values, Goals and Objectives. Approved unanimously.

## FOUNDATION REPORT

Marcy Rosenkrantz announced that February is Library Lovers Month. A Proclamation will be read by Martha Robertson at the next meeting of the legislators. The new President of the Foundation Board of Directors is Caroline Cox. There will be a "READ" poster event on February 12. The Cornell Panhellenic Society will be helping with that.

Notables will be asked to write editorial letters to the Ithaca Journal explaining why they love the library. Mayor Peterson will make a public proclamation.

The Foundation will have vouchers and "Library Lovers" pins for the Book Fair that will be held at Barnes & Noble, as well as other participating bookstores. Help is still needed for the tables and for the library on February 12, 13, 14, and on February 19 and 20 at the Barnes & Noble tables. Rosenkrantz will send out the schedule for volunteering. They would like 2 people for each time slot.

The Friends and Foundation will sponsor a program with Paula Poundstone as guest speaker. There will be a reception on March 11th. More information to come as plans are confirmed.

The Inside Story Lunch will be held on May 4<sup>th</sup>.

## DIRECTOR'S REPORT

Currie welcomed Lara Litchfield-Kimber as our newest Trustee. Lara is the Deputy Director of the Sciencecenter.

Currie is asking for feedback about the structure of the board meetings and the board packet. She will send out a survey monkey.

New board member orientation will be scheduled in March. Current board members are welcome to attend.

The board committees will stay the same this year for continuity.

The Tompkins County Broadband committee met January 24th. The next meeting will be on February 16th here at the library.

Recently, we have seen an increase of undesirable behaviors from patrons. The Staff Security Task Force will make recommendations to the existing policy which will be forwarded to the Library Services and Policy Committee. A nationally known library security consultant, the Blackbelt Librarian, Warren Graham will be here on February 11 for staff development day. Other county library directors, Securitas, members from Ithaca Police, FLLS and other county departments have been invited.

Susan and Rosie met with the Chief of Police to discuss training sessions for the staff. They also met with Westfire to review access codes and levels of access. New security codes are being distributed. This information has been reviewed with Arel LeMaro, who said that our security system is one of the older ones maintained by the county.

The new librarian for Youth Services has been hired. Shana Lynott will join the Youth Services Department on February 10<sup>th</sup>.

Rice reported that Facilities made a lot of repairs, cleaned thoroughly and painted over the holiday break.

#### PRESIDENT'S REPORT

President Stamm reported that Susan Currie will accept a 2.75% increase, rather than 3.25%. Currie thanked the board for their support.

#### COMMITTEE REPORTS

Technology - Did not meet.

Library Services & Policy - Did not meet.

Finance & Personnel - Met on January 19, 2011 to review and approve budget amendments presented at the January Board meeting.

Community Relations & Outreach Committee - Met January 18, 2011. Rosenkrantz raised the fact that Tompkins County Public Library is not listed on the TCAT schedule. Renaming the Green Street bus stop will be proposed in a letter to Doug Swarts, Service and Operations Analyst for TCAT.

Library Art Acquisitions Committee - Did not meet.

Nominating Committee - See above.

### LIAISON REPORTS

Friends - Currie reported that new board members have been elected. There has been a special one-time donation to TCPL from the Friends, which will be used for the 3M maintenance contract, for restoring Sherpa IT support hours and to help with the cost of the Polaris system. We are very grateful for this support from the Friends.

Legislature - Liaison has not been announced yet.

**MOTION** to adjourn was made by Vineyard, seconded by Acree at 5:18 p.m. Carried unanimously.

---

Recorded by Jean Stewart  
Library Secretary

---

Endorsed by Eric Acree  
Secretary of the Board