

TOMPKINS COUNTY PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES  
April 26, 2011

TCPL Board members present: Michael Stamm (President), Marcy Rosenkrantz, Aloja Airewele, Eric Acree, Gwen Glazer, Christine Sanchirico, Peter McCracken, Bruce Ryan, Nancy Schuler, John Vineyard, Martha Walker

Board members absent: Cynthia Nicholson (on leave of absence until May 2011), Michael Hall, Lara Litchfield-Kimber

Also present: Susan Currie, TCPL Director; Rosemarie Rice, Assistant Director; Suzanne Smith-Jablonski, TCPL Foundation Executive Director; Mary E. McKeon, Senior Typist;

Meeting convened at 4: 04p.m. A quorum was present. President Stamm explained that we would expedite the meeting to allow Director Currie to attend the Program being held in the Library this evening. Susan introduced Shana Lynott, the new Librarian in Youth Services. Shana spoke about her present responsibilities at TCPL as well as her previous library experience in youth services.

APPROVAL OF AGENDA DOC 11-22

**MOTION** was made to approve the agenda. Carried unanimously.

PUBLIC COMMENTS

None

PRESENTATION BY Suzanne Smith-Jablonski

Suzanne Smith-Jablonski is the Executive Director of The TCPL Foundation. Suzanne gave an in-depth history of the foundation. The library's Board of Trustees established the Foundation in 1993 for several reasons. For example,

bequests stemming from the days of the Cornell Free Library were in need of better financial management.

The Tompkins County Public Library Foundation has traditionally been responsible for generating support for the library by raising funds for programs and services beyond what is provided for in the county budget and by enlisting the involvement of a broad spectrum of the community.

Both the Friends of the Library and the Foundation support the mission of the library through fundraising initiatives. The Friends direct an annual gift to the library based on the proceeds of their twice-annual booksales. The Foundation seeks private support through personal requests, grants, corporate gifts, endowment gifts and the annual appeal, then allocates funds to the library.

It is managed and directed by a [board of directors](#), a group of private citizens representing business, cultural, and civic leadership in the communities. Based on the needs identified by the Library Director and Library Board of Trustees, the Foundation Board makes general decisions regarding the projects and programs for which we will seek funding. However, donors to the Foundation may direct their contributions to specific areas. In addition, the Library Board has the final legal say in accepting or rejecting any gift from the Foundation.

What types of things does the Foundation fund?

1. General Library Enhancement
2. Cultural and Educational Public Programs for Youth, Families and
3. Adults
4. Technology & Equipment
5. Collection Enhancement
6. Special Projects
7. Endowment

For more information please visit the TCPL Foundation website at:

<http://tcpl.org/foundation/foundationfaq.htm>

## ACTION ITEMS

### APPROVAL OF March 22, 2011 DRAFT MINUTES DOC 11-23

**MOTION** was made to approve the minutes. Carried unanimously.

### APPROVAL OF BILLS

"I, Treasurer John H. Vineyard, in keeping with New York State Education Law, certify that I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve payment of February and March 2011 bills as outlined in Abstracts 10, 11, 12 and 13, in the amount of \$194,284.97. Approved unanimously.

### DIRECTOR'S REPORT

Currie announced that the Joint Meeting, originally scheduled for May 31 would be postponed until June, when more information for the feasibility study will be available.

In an effort to be more "green" we will be testing the distribution of the monthly statistics on a quarterly basis as well as modifying *From the Reference Desk* in the monthly board packet.

The Adult Services Department has one full time position vacant and a part-time position soon to be vacant. Staff in the Adult Services Department has been working closely with Susan and Amy Humber, Head of Adult Services, for a task inventory and workflow analysis.

Rosemarie Rice, Assistant Director reported that the Volunteer Recognition Event was successful, celebrating 46 volunteers dedicating 100 plus hours to TCPL. Tonya Curran did a fabulous job coordinating the event as well as the special gifts,

books that were donated and raffled off for volunteers with a 100 hours of service.

Rosie reported that she, Currie and Carrie Wheeler-Carmenatty met with Scott Heyman from the Human Services Coalition and their interest in utilizing the Borg Warner Room for their workshops.

### PRESIDENT'S REPORT

No report.

### COMMITTEE REPORTS

1. Technology
  - a. Minutes of April 26, 2011
2. Library Services & Policy
  - a. Minutes of March 2, 2011
3. Finance & Personnel
  - a. Minutes of March 16, 2011
4. Community Relations & Outreach Committee
  - a. Did not meet
5. Library Art Acquisitions Committee - Did not meet
6. Nominating Committee
  - a. Minutes of March 16, 2011

### LIAISON REPORTS

Friends - No report

Legislature - Mike Lane was absent

**MOTION** to adjourn was made by Marcy Rosenkrantz, seconded by Aloja Airewele at 5:05p.m. Carried unanimously.

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Recorded by Mary E. McKeon  
Senior Typist

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Endorsed by Eric Acree  
Secretary of the Board