

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
FEBRUARY 22, 2011

TCPL Board members present: Michael Stamm, President; Eric Acree, Aloja Airewele, Gwen Glazer, Michael Hall, Lara Litchfield-Kimber, Peter McCracken, Marcy Rosenkrantz, Christine Sanchirico, Nancy Schuler, John Vineyard, Martha Walker

Board members absent: Cynthia Nicholson (on leave of absence until April 2011)

Also present: Susan Currie, TCPL Director; Rosemarie Rice, Assistant Director; Suzanne Smith Jablonski, TCPL Foundation Executive Director; Bruce Ryan, TCPL Board Nominee; Jean Stewart, Library Secretary

Meeting convened at 4:05 p.m.

APPROVAL OF AGENDA DOC 11-07

A Staff Presentation was added to the Agenda. With that addition **MOTION** was made to approve the agenda. Carried unanimously.

PUBLIC COMMENTS

None

STAFF PRESENTATION

Carrie Wheeler-Carmenatty
Public Programming

Carrie gave a brief overview of the programs and events given at the library. She explained library sponsored or library co-sponsored events and how the library partners with local groups. The library first started partnering with Ithaca College. Now there are many co-sponsored programs with Cornell University,

Ithaca Youth Bureau and many local author groups. We had a big increase in program attendance in 2010. Carrie said that there are a lot of programs planned for 2011.

Susan Currie told the trustees that Carrie has a strong journalism background and good media contacts. Carrie also issues the Media Releases.

President Stamm thanked Carrie for all of her work to make sure the library delivers quality programming. He introduced board nominee Bruce Ryan and the trustees introduced themselves.

ACTION ITEMS

APPROVAL OF JANUARY 25, 2011 DRAFT MINUTES DOC 11-15

Nancy Schuler mentioned a misspelling in the draft minutes. Suzanne mentioned that the date for the Inside Story Lunch should be corrected as being held on May 5th. With those corrections **MOTION** was made by Rosenkrantz, seconded by Schuler, to approve the minutes of January 25, 2011. Approved unanimously.

APPROVAL OF BILLS

"I, Treasurer John H. Vineyard, in keeping with New York State Education Law, certify that I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve payment of January and February 2011 bills as outlined in Abstracts 4, 5 and 6, in the amount of \$125,622.18. Approved unanimously.

Vineyard explained that the expenses were routine with the biggest expense being for contractual services and books. **MOTION** was made by Rosenkrantz, seconded by Walker to approve the payment of submitted expenses; Approved unanimously.

FUNDING PRIORITIES FOR POTENTIAL SESQUICENTENNIAL CAMPAIGN

Based on the new Vision, Mission, Values, Goals and Objectives, approved at the January 2011 Board meeting, Susan has been working with the TCPL Foundation on a feasibility study in recognition of the 150th anniversary of TCPL. Once the feasibility study for a campaign is completed and a campaign is launched, it would be intended to complement the public funding from the county as well as the generosity of the Friends of the Tompkins County Public Library. Through the new Goals and Objectives, we identified 5 top priorities to explore through a feasibility study (listed below) needing approval from the Board of Trustees.

- Facility enhancements to ensure a welcoming, user-friendly environment and improved physical space for all library operations (Circulation, Technical Services, Adult Services and Youth Services).
- Innovative, 21st century learning space for teens
- Collections for information, literacy, education, and personal enrichment
- Technology and Access in the new information ecology
- Cultural programming to offer the arts, humanities and sciences to all

Suzanne Smith Jablonski spoke about the Feasibility Study. Potential donors will be interviewed to gauge how receptive they would be to the case statement. Paula Peters of the Solstice Group will present the results at a joint meeting of the Foundation and the Friends in May. **MOTION** was made by Kimber, seconded by Vineyard, to approve the Funding Priorities for Potential Sesquicentennial Campaign. Approved unanimously.

FOUNDATION REPORT

Smith Jablonski spoke about Library Lovers Month. She thanked all of the trustees who volunteered. There was a great response to the vouchers and the buttons.

On March 10th, through a collaboration of the Friends and the Foundation, there will be a reception for comedienne Paula Poundstone. Suzanne will send out information when the event is confirmed.

The Inside Story Lunch will be held on May 5th. Suzanne invited the trustees and hopes that they will be table hosts. The event will be held at the Country Club of Ithaca. This is the 9th year the Lunch will be held and approximately 200 guests will be invited. There will be 2 training sessions here at the library for new table hosts: one on March 8th and one on March 11th.

DIRECTOR'S REPORT

Currie thanked the board for responding to the survey she sent out. There was a 75% return rate. There was a great desire to learn more about the daily operations of the library.

There was also more interest in more tours and in understanding the budget better. There will be an overview of the budget presented at the March meeting. The budget presentation will also be offered to the department heads and to all library staff.

Susan stated that there was also feedback saying that the statistics are confusing. Part of the reason for that is that some of the information is required by the state. The library has started to keep statistics on laptop use, door counts, study room use and social network hits.

NYLA Advocacy Day is March. Finger Lakes Library System will have a bus going for lobbying. Susan and Rosie will attend.

The Safety & Security Committee met on February 21st to talk about the next steps concerning the security recommendations from Staff Development Day. Rosie Rice reported on merging patron records for the county card. The major change in the process is that patrons can choose which library they want to pick up

held books. Patrons can return books to any of the member libraries. The Polaris system will be updated on March 23rd. Circulation has interviewed for the Library Clerk position and hope to have someone starting within the next 2 weeks. This Clerk will work part time in Circulation and part time in Tech Services.

PRESIDENT'S REPORT

President Stamm noted that Marcy Rosenkrantz will be acting President for the March 22 board meeting.

COMMITTEE REPORTS

Technology - (minutes of February 22, 2011) Discussed patron experience with the online catalog.

Library Services & Policy -

Finance & Personnel - Met February 22, 2011

Community Relations & Outreach Committee - Marcy Rosenkrantz reported that TCAT will begin to include TCPL as a destination on their bus schedules. The library will also be noted on the web page as "next to Gimme Coffee", on the trip planner through the interactive route map, and on their Community organizations page. See minutes of February 15, 2011.

Christine Barksdale, of the Ithaca City Police Department, has been invited to join the Community Relations & Outreach committee meetings.

Library Art Acquisitions Committee - Did not meet.

Nominating Committee - Did not meet.

LIAISON REPORTS

Friends - Rosenkrantz reported that 900 boxes of books have been sorted for the book sale.

Legislature - Liaison has not been announced yet.

Eric Acree reminded everyone that there will be a program on Saturday February 26, at 1:00 pm entitled "Where Do We Go From Here: A Panel and Community Discussion"

Rosenkrantz reminded everyone that the Book Fair is February 25 - 27 at various locations.

MOTION to adjourn was made by Vineyard, seconded by Acree at 4:58 p.m. Carried unanimously.

Recorded by Jean Stewart
Library Secretary

Endorsed by Eric Acree
Secretary of the Board