

TOMPKINS COUNTY PUBLIC LIBRARY
FINAL MINUTES OF THE BOARD OF TRUSTEES
December 14, 2010

TCPL Board members present: Henrik Dullea, President; Eric Acree, Aloja Airewele, Nathan Fawcett, Peter McCracken, Marcy Rosenkrantz, Nancy Schuler, Michael Stamm, John Vineyard, Martha Walker

Board members absent: Gwen Glazer, Michael Hall, Cynthia Nicholson, Christine Sanchirico

Also present: Susan Currie, TCPL Director; Rosemarie Rice, Assistant Director; Jean Stewart, Library Secretary; TCPL Foundation; Michael Lane, TC Legislator

Meeting convened at 4:03 p.m.

APPROVAL OF AGENDA DOC 10-111

MOTION was made to approve the agenda. Carried unanimously.

PUBLIC COMMENTS

None

EXECUTIVE SESSION

The Board moved into Executive Session at 4:20 p.m. and returned at 4:45 p.m. President Dullea stated that Susan Currie has done an extraordinary job and has been a terrific leader, both internal and external. He is thankful for her leadership and service.

Be it RESOLVED, that the compensation for Management/Confidential employees be increased by 2.25% for 2011 and that compensation for the Director be increased by 3.25% for 2011. Carried unanimously.

Susan Currie said that this is a wonderful place to work with terrific staff and a wonderful, supportive Board.

ACTION ITEMSAPPROVAL OF NOVEMBER 23, 2010 DRAFT MINUTES DOC 10-112

MOTION was made by Rosenkrantz, seconded by Airewele, to approve the minutes of November 23, 2010. Approved unanimously.

2011 PROPOSED BUDGET DOC 10-113

Treasurer Vineyard outlined the changes in the budget from 2010: the 2011 budget is approximately \$53,000 below the 2010 budget because expenses have increased and the Reserve Fund Balance has decreased.

Currie stated that she will schedule another budget orientation for the trustees in early 2011. She reminded the board that TCPL receives state aid through central book aid received by Finger Lakes Library System. FLLS hasn't received any state aid from New York State in 2010. The fiscal year for New York State runs from April to April so NYS has until April 2011 to send the aid. The library currently has 44.5 FTE, which is the lowest in over 10 years, but library use has increased. FLLS has a 17% cut in their funding and will leave open positions unfilled. This has already had a direct impact on TCPL. Michelle Benjamin spoke to the board about the longterm impact of the decreased budget.

President Dullea said that there were 3 large changes in the budget: a reduction in revenue, an increase in required NYS retirement premiums, and increased health insurance premiums.

Currie noted that even with the cuts and the tough economy, in 2011, our library is well supported and expressed the library's gratitude to the Tompkins County legislators for their support. **MOTION** was made in favor of the proposed 2011 budget; carried unanimously.

Nominating Committee Report

On behalf of the Nominating Committee, Michael Stamm presented Lara Litchfield-Kimber for board consideration as a potential board member. Carried unanimously.

President Dullea made a recommendation for the 2011 slate of officers on behalf of the Nominating Committee. As President - Michael Stamm; Vice President - Marcy Rosenkrantz; Treasurer - John Vineyard; Secretary - Eric Acree. **MOTION** was made by Schuler, seconded by Fawcett. Carried unanimously.

APPROVAL OF BILLS

"I, Treasurer John H. Vineyard, in keeping with New York State Education Law, certify that I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve payment of December 2010 bills as outlined in Abstracts 35 and 36, in the amount of \$132,012.22. Approved unanimously.

FOUNDATION REPORT

Nathan Fawcett announced that a capacity building grant has been awarded from the Foundation for TCPL to work with Gorges, Inc. for technical support on the library's website.

DIRECTOR'S REPORT

Currie distributed 2011 calendars from the Family Reading Partnership given to the Board by Rochelle Proujansky, a member of the TCPL Foundation Board of Directors, in honor of President Henrik Dullea and Nathan Fawcett. Tompkins County Public Library has selected books in honor of President Henrik Dullea and Nathan Fawcett for their hard work and dedication to the Board of Trustees. Currie also presented Certificates of Appreciation to President Dullea and Nathan Fawcett and thanked them both for their guidance during her first year as director and for all their years of work with TCPL.

We have a new children's card. The image is of a scene from the Reading Zoo in Youth Services by local artist Jane Dennis. Susan expressed thanks to Terry Harbin, Jon Long, Keith Van Etten and Rosie Rice for their work on the card.

The draft of the Long Range Plan was distributed. Trustees should give feedback to Susan by January 19th. The Vision, Mission, Values, Goals and Objectives will be presented at the January meeting for approval.

There will be a walk through with Susan, Rosie and Arel MeMaro to review needs in the TCPL. Also, a meeting with Westfire Security Company will be scheduled in the near future to review security system procedures and reports.

Rosemarie Rice stated that the critical incident reports were minor: graffiti has been sprayed on the building; the Fire Marshall suggested that a rail be placed around the flag on the roof. Rice said that the Thaler-Howell room has been painted. There is a meeting for the Tompkins County common library card scheduled on December 15th with county librarians.

Nathan Fawcett commented that he is happy to see the increase in the number of volunteers at the library. It was a good Volunteer Coordinator report.

PRESIDENT'S REPORT

President Dullea thanked past and present board members for their great service. It has been a pleasure working with everyone. He spoke about the role of Board Trustees: always remember that the board is a representative of the public. Keep the broader community in mind along with the fiduciary responsibility; the selection of the CEO of the library is the most important duty of the board. He thanked the board for selecting Susan Currie to be the Director. He advised that trustees should be "noses in, fingers out" meaning that while they should be aware of all that is happening in the library, they should not micromanage. It is important that the board be an impartial adjudicator.

President Dullea concluded: "It was a pleasure and honor to be in this position and working with you all. Thank you."

COMMITTEE REPORTS

Technology - Did not meet.

Library Services & Policy - Did not meet. Eric Acree distributed the MLK Community Build companion guide.

Finance & Personnel - Met December 10, 2010 to review proposed 2011 budget.

Community Relations & Outreach Committee - Did not meet.

Library Art Acquisitions Committee - Did not meet.

Nominating Committee - See above.

LIAISON REPORTS

Friends - Fawcett reported that the President Beryl Barr is in New Zealand and Sharon Wolozyn will act as President in her absence. Nathan Fawcett will be Treasurer. Fawcett is saddened to report that Ken Robinson, a long-time volunteer for the Friends, has passed away. He will be missed.

Legislature - Mike Lane reported that the legislative committees reorganize at the beginning of every year. The legislature is ready to review the 2010 budget and to begin looking at the 2011 budget. He congratulated Michael Stamm on his appointment as President and to the entire new slate of officers.

MOTION to adjourn was made by Rosenkrantz, seconded by Acree at 5:35 p.m. Carried unanimously.

Recorded by Jean Stewart
Library Secretary

Endorsed by Michael Stamm
Secretary of the Board