

TOMPKINS COUNTY PUBLIC LIBRARY
FINAL MINUTES OF THE BOARD OF TRUSTEES
September 27, 2010

TCPL Board members present: Henrik Dullea, President; Eric Acree, Nathan Fawcett, Gwen Glazer, Peter McCracken, Cynthia Nicholson, Nancy Schuler, John Vineyard, Martha Walker

Board members absent: Aloja Airewele, Michael Hall, Marcy Rosenkrantz, Christine Sanchirico, Michael Stamm

Also present: Susan Currie, TCPL Director; Sally Grubb, substituting for Library Secretary; Suzanne Smith Jablonski, Executive Director TCPL Foundation;

Meeting convened at 4:05 p.m.

APPROVAL OF AGENDA DOC 10-79

MOTION was made by Eric Acree and seconded by Nancy Schuler to approve the amended agenda. Carried unanimously.

PUBLIC COMMENTS

None

INTRODUCTION OF FLLS EXECUTIVE DIRECTOR, KIM IRACI

Susan Currie was delighted to introduce Kim Iraci, the recently appointed Executive Director of FLLS, to the Board. Kim Iraci gave a brief overview of her library experience and look forward to close cooperation with TCPL and other FLLS member libraries. President Dullea welcomed Iraci and looked forward to working with her. Currie added that the Central Library (TCPL) and the Central Library System has to develop a long range plan and also host a meeting of the participating libraries. This will take place sometime in the future. Currie also welcomed the opportunity for more collaboration.

ACTION ITEMS

Approval of Draft Minutes - August 24, 2010 DOC 10-80

G. Glazer moved and J. Vineyard seconded a motion to approve the draft minutes of the August 24, 2010 Trustees Meeting. Carried unanimously.

Community Relations and Outreach Committee Title Change - DOC 10-81

To change the name of a Board Committee requires a 2/3 rds vote of the Board. Being one member short it was agreed to table this item until the October Board Meeting.

General Social Networking Policy Approval - DOC 18-82

Eric Acree reported from the Policy Committee which has been working on this new policy for some months. Discussion followed and suggestions were made regarding rewording. N. Fawcett thought it well worded but suggested that a statement be added to the beginning of the document stating positively that TCPL wants library patrons to engage with the library on social software sites like Facebook and the Library blogs. E. Acree will take the policy back to committee for further revision.

Audit of Bills

"I, Treasurer John H. Vineyard, in keeping with New York State Education Law, certify that I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve payment of August and September 2010 bills in the amount of \$204,779.23 as listed in Abstracts #25, #26, #27 and #28. Approved unanimously.

2010 Budget Amendments

J. Vineyard reported that the Finance Committee had reviewed these amendments which refer to contributions made through the Foundation. S. Currie explained that these amendments were presented in detail to demonstrate the work of the Foundation which is in direct support of library programs not funded by the County. S. Smith Jablonski commented on #8 which represents the funds raised through the Foundation Endowment fund which is made up of 17 individual funds.

Carried unanimously.

FOUNDATION REPORT

S. Smith Jablonski reported to the Trustees on the Foundation fundraising goal for the year and where it stands at present. She commented on the economic climate and the effect on fundraising generally. Pressure is on the Foundation to raise the funds by year end.

S. Smith Jablonski also reported on the launch of the Annual Appeal which is chaired this year by Jennifer Engel of Cat's Pajamas. She requested support from Trustees for the Appeal through personal letters and recommendation of additional donors.

Following the joint meeting between the Trustees and the Foundation Board, The Foundation is working on a list of potential interviewees for the sesquicentennial campaign.

Finally S. Smith Jablonski outlined the events which will be taking place on November 5, 6 and 7 in celebration of TCPL's 10 years at 101 Green Street.

DIRECTOR'S REPORT

S. Currie reported on the visioning activities which have been taking place and that a working group including representatives from Trustees, Friends, Foundation Board, and Staff will be formed.

She reported on staffing issues. Library Secretary, Jean Stewart, is out on medical leave for about a month. R. Rice will help with Board support in her absence. Youth Services Librarian Shawn Grant has accepted a position in Oregon. June Gilligan will be retiring at the end of the month and Eileen Gibson is retiring this week. These retirements have resulted in the opportunity for A. Humber, R. Rice and B. Wojnowski to work with her to see how TCPL staff can operate more efficiently and creatively through cross-training and potentially working in more than one area.

Finally S. Currie reported that the Summer Reading Program, thanks to great work by YS librarians, resulted in a 52% increase in registration. Teen Word Clouds

have been a tremendous success and K. Doolittle's work in DeWitt Park at the Farmers Market has been wonderful.

President Dullea asked for a report on the budget presentation to the County. S. Currie responded that it appeared to go well and that she had appreciated N. Fawcett's presence and the support of R. Rice. She had presented her report using the template power-point presentation developed by the County.

Dullea also asked Currie to explain the report in the Board Packet regarding Materials Requested. How are these handled? Currie explained that this referred to requests from patrons.

PRESIDENT'S REPORT

President Dullea reported on a number of items.

The Long Range Strategic Planning Task Force has not been formed yet because of further discussions with different stakeholder groups.

The retirement part for FLLS member Carol Hendrix had been very enjoyable and was well attended by members of TCPL.

Dullea talked about the recent news article on privatization of libraries. Discussion followed. In the context of this discussion S. Currie talked about her meeting with a patron on the topic of charging for holds. She explained this will offer an opportunity to review the library policy, work with staff on appropriate changes over time and will result in more review and community discussion.

COMMITTEE REPORTS

Technology - P. McCracken reported that there was nothing new to report since the August meeting. He is working on establishing a regular meeting date and time for the committee.

Library Services & Policy - E. Acree said there was nothing to add to his report on the Social Networking Policy.

Finance & Personnel - See comments under Audit of Bills above. In addition J. Vineyard said it was interesting to discuss staffing issues. President Dullea asked if there had been any further Labor Management meetings. The Support Staff Labor Management Committee has been meeting and recent discussions have been around the "All Staff Meetings" and how to best use these.

Public Information Committee - No report.

Nominating Committee - As M. Stamm was absent there was no report but there have been meetings concerning potential new Trustees. Suggestions of names should be sent to M. Stamm or S. Currie.

Library Art Acquisitions Committee - No meeting.

LIAISON REPORTS

Friends - Fawcett reported that the Booksale was imminent and the Friends were almost ready.

Legislature - Mike Lane was absent and no report was available.

MOTION to adjourn was made by E. Acree, seconded by Vineyard at 5:45 p.m. Carried unanimously.

Recorded by Sally Grubb
In absence of Library Secretary

Endorsed by Michael Stamm
Secretary of the Board