

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
June 22, 2010

TCPL Board members present: Henrik Dullea, President; Eric Acree, Aloja Airewele, Diane Goodman-Daniel, Nathan Fawcett, Michael Hall, Peter McCracken, Cynthia Nicholson, Marcy Rosenkrantz, Michael Stamm, Nancy Schuler, John Vineyard, Martha Walker

Board members absent: Gwen Glazer, Christine Sanchirico

Also present: Susan Currie, TCPL Director; Rosemarie Rice, Assistant Director; Jean Stewart, Library Secretary; Suzanne Smith Jablonski, Executive Director, TCPL Foundation; Michael Lane, TC Legislator; Department Heads Amy Humber, Jonathan Long, Melanie Pacelli, Bonnie Wojnowski; Business Manager Michelle Benjamin

Meeting convened at 4:01 p.m.

President Dullea called the meeting to order. He welcomed new trustees Aloja Airewele and Peter McCracken to the board. They each told the board about their backgrounds.

APPROVAL OF AGENDA DOC 10-54

President Dullea modified the agenda so that Treasurer John Vineyard could report on the budget at the beginning of the meeting. The Staff Presentation was postponed. **MOTION** was made by Nancy Schuler, seconded by Nathan Fawcett, to approve the modified agenda. Carried unanimously.

John Vineyard spoke about the situation concerning state aid to TCPL through Tompkins County. Vineyard introduced the TCPL Department Heads and Business Manager, Michelle Benjamin.

Vineyard reported that the Finance & Personnel Committee had met to discuss a possible 6.9% reduction in funding. This translates into a \$175,800 decrease in

County support. The result would be a \$353,000 reduction in the library's 2011 budget, which includes contractual increases, pensions and increased health insurance premiums.

Susan Currie has a scheduled meeting with Joe Mareane, Kevin Sutherland and Norma Jayne to discuss the budget process. Currie reviewed maintenance of effort guidelines mandated by the NYS Education Department and what would happen if the County decreased funding to the library. Also, according to NY State Education Law, which sets forth the minimum standards for public libraries, the library has to be open a minimum number of hours based on the latest population of the county determined by the U.S. Census. Currently, we are required to be open 55 hours per week. Currie is scheduled to present the library's fiscal situation to the County legislators on July 22 at 7:00 p.m.

The Department Heads spoke about how their departments would be impacted by budget cuts. Discussion followed.

PUBLIC COMMENTS

None

STAFF PRESENTATION: Postponed

ACTION ITEMS

APPROVAL OF DRAFT MINUTES DOC 10-55

A correction was made to the name listed in the minutes as the Social Networking Policy. With the correction, **MOTION** was made by Rosenkrantz, seconded by Schuler, to approve the minutes of June 22, 2010. Approved unanimously.

APPROVAL OF BILLS

"I, Treasurer John H. Vineyard, in keeping with New York State Education Law, certify that I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve payment of June 2010

bills as outlined in Abstracts 16, 17, and 18, in the amount of \$206,126.65.

Approved unanimously.

Vineyard also reviewed statements sent to the library concerning the annual audit. He said it was a clean audit. Nathan Fawcett commented that Michelle Benjamin was sterling in her documentation and her willingness to provide any information needed by the auditors. Michelle Benjamin gave an overview of the audit process. President Dullea expressed thanks to Michelle for her hard work.

FOUNDATION REPORT

Suzanne Smith Jablonski reminded the board that the year 2014 will be the library's sesquicentennial year. It will also be the 10th anniversary of the library being at the Green Street location. The Foundation would like to collaborate with the trustees to plan a celebration.

Nathan Fawcett said the Solstice Group, Inc. will be consulted concerning a feasibility study of levels of gifting.

DIRECTOR'S REPORT

Susan Currie reported that TCPL hosted a meeting for the School Librarians of the Southern Tier-West Association and helped organize a panel session that included school, public, academic and library systems librarians. Approximately 30 people attended. There was good discussion about how to share resources in difficult economic times. There was interest in forming an advisory group.

Currie has had meetings with Carrie Wheeler-Carmenatty and Sarah Glowgowski to discuss ideas for programming for the Community Read.

There have been discussions with TC3 Library Director Gregg Kiehl, on how TCPL and the TC3 library can collaborate.

PRESIDENT'S REPORT

President Dullea asked the board committee chairs to form an ad hoc committee to work with Susan and the Foundation on the Sequicentennial planning.

COMMITTEE REPORTS

Technology - Met on June 21, 2010. Bandwidth issues are still being discussed.

Library Services & Policy - Met June 2, 2010. A draft of the library's Social Networking Policy revisions are almost complete.

Finance & Personnel - Met June 16, 2010. See Treasurer's report listed above.

Public Information Committee - Minutes included in packet. Rosenkrantz reported that the committee has been discussing how to make it easier for patrons to sign up for online booklists and notifications. They will also review the charge to the committee and possible name change, at the next meeting.

Rosenkrantz expressed thanks to TCPL staff for their participation in the Ithaca Festival. Rosie Rice was thanked for organizing staff participation.

Library Art Acquisitions Committee - Did not meet.

Nominating Committee - See report from legislative liaison.

LIAISON REPORTS

Friends - Fawcett reported that new books are already coming in for the fall booksale. They are facing the challenge of what to do with residual materials. Extra books are given to Better World Books for international distribution, but storage is limited at the present location. The spring sale set a new record in sales.

Legislature - Mike Lane invited the board to the groundbreaking ceremony for the Southworth Library Lincoln Center that will be held on July 10th at 10:00 a.m. He also announced the approval of the two new trustees for TCPL.

MOTION to adjourn was made by Fawcett, seconded by Airewele at 6:01 p.m.
Carried unanimously.

Recorded by Jean Stewart
Library Secretary

Endorsed by Michael Stamm
Secretary of the Board