

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
MAY 26, 2009

TCPL Board members present: Henrik Dullea, President; Eric Acree, Thomas Colbert, Susan Currie, Nathan Fawcett, Michael Hall, Barbara Page, Rochelle Proujansky, Marcy Rosenkrantz, Nancy Schuler, John Vineyard, David Weil

Board members absent: Christine Sanchirico, Richard Driscoll, Michael Stamm

Also present: Janet Steiner, Library Director; Rosemarie Rice, Assistant Director; Jean Stewart, Library Secretary; Suzanne Smith Jablonski, TCPL Foundation, Arel LeMaro, Tompkins County Facilities

Meeting convened at 4:04 p.m.

APPROVAL OF AGENDA DOC 09-61

The following modifications were made to the Agenda: 2009 New York State Central Book Aid/Central Library Development Application was added as DOC 09-75. Staff Memo regarding Critical Incident Reports and Patron bans was added as DOC 09-76. Letter from Rosemarie Rice to Mr. Arel LeMaro, Tompkins County Facilities Director was added as DOC 09-77. With these additions MOTION was made by Fawcett, seconded by Weil, to approve the agenda. Approved unanimously.

PUBLIC COMMENTS

Arel LeMaro, Director of the Tompkins County Facilities Division, spoke to the members of the Board. There was discussion about several topics having to do with maintenance of the library building and grounds that were outlined in DOC 09-77. LeMaro assured board members that he was working on the list of items and would focus first on the most immediate concerns having to do with public safety. He would then complete as many of the other items as he could as quickly as he

could. He asked the Board to keep in mind the budget and time constraints faced by the County.

ACTION ITEMS

APPROVAL OF DRAFT MINUTES DOC 09-62

MOTION by Vineyard, seconded by Rosenkrantz, to approve the minutes of April 28, 2009. Approved unanimously.

APPROVAL OF BILLS

In the absence of Nathan Fawcett, President Dullea submitted: "On behalf of the Finance and Personnel Committee, and in keeping with New York State Education Law, I certify that I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment of May 2009 bills in the amount of \$178,913.41 as outlined in Abstracts 14, 15 and 16".

MOTION made by Fawcett, seconded by Rosenkrantz. Approved unanimously.

MANAGEMENT CONFIDENTIAL SALARIES DOC 09-63

MOTION to approve the changes in management/confidential salaries as listed: Library Secretary Jean Stewart 2.25% increase effective January 1, 2009; Library Business Manager Michelle Benjamin 2.25% increase effective January 1, 2009, plus a one-time longevity stipend of \$600; Assistant Library Director Rosemarie Rice 2.25% increase effective January 1, 2009, plus a one-time longevity stipend of \$700; Library Director Janet Steiner 2.25% increase effective January 1, 2009, plus a one-time longevity stipend of \$600. Approved unanimously. President Dullea commended everyone involved for their hard work.

2009 NYS CENTRAL BOOK AID/CENTRAL LIBRARY DEVELOPMENT

APPLICATION DOC 09-75 Steiner distributed a copy of the application to board members seeking a grant in the amount of \$176,500.00 for various purchases for the library, and funding support for staffing and library services. She said that while the application is being submitted for full funding, we will be required to

submit a revised application showing reduced funding at a later date. Approved unanimously.

FOUNDATION REPORT

Suzanne Smith Jablonski reported that the Inside Story Lunch was very well attended, and that the Foundation is pleased with the outcome of the event in terms of pledges and donations. She expressed gratitude to the Board of Trustees for their support as table hosts and as guests of the event. There will be a reception at the home of Janet Steiner, for the Board of Trustees and Donors to the library on July 30, 2009.

The Foundation's Annual Appeal Kickoff will be on September 13th. The guest speaker will be Amy Dickinson.

DIRECTOR'S REPORT

Steiner noted that Patron Comments have been positive and discussed the changes in the statistical report.

Rice spoke about concerns of the staff surrounding banned patrons and outlined how staff is informed when a patron has been banned from the library. DOC 09-76, a letter that Janet Steiner sent to all Staff, was distributed to board members.

PRESIDENT'S REPORT

President Dullea noted that the PSA contract has been signed and the Board of Trustees has ratified the contract. The terms are retroactive to January 1, 2009. The SSA has filed for impasse. County Legislator Michael Sigler has been appointed to be the liaison with the library. Dullea has been asked to serve on the County's Community Advisory Panel.

President Dullea spoke about the upcoming budget cuts in county departments and agencies such as the library. He also said that applications are being received by the Personnel office from all over the nation for the position of Library Director.

The application deadline is June 30, and the examination deadline is July 31st. An list of eligible candidates is expected to be ready for review by the end of August.

COMMITTEE REPORTS

Technology - May 12, 2009 minutes were submitted in Board Packet.

Library Services & Policies - May 6, 2009 minutes were submitted in Board Packet.

Finance & Personnel - May 13, 2009 minutes were submitted in Board Packet.

Public Information & Advocacy - The committee met today, May 26, 2009.

Rosenkrantz summarized the topics that were discussed at the meeting, and said the minutes will be distributed in the near future. Library staff will be marching in the Ithaca Festival Parade.

Library Art Acquisitions - May 19, 2009 minutes were submitted in Board Packet.

Page also noted that the committee is in the process of valuing the library's Beatrix Potter Collection.

Nominating - Did not meet, but will meet during the second half of the year. Three of the board members' terms will expire later in the year. Proujansky asked the board to think about good candidates.

LIAISON REPORTS

Friends - Did not meet. Fawcett informed the board that the Friends of the Library Spring Sale went very well, and may be the most successful Spring Sale ever. He thanked the trustees for volunteering.

On **MOTION** by Vineyard, seconded by Acree, the meeting was adjourned at 5:52 p.m.

Recorded by Jean Stewart
Library Secretary

Endorsed by Thomas Colbert
Secretary of the Board