

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
MARCH 24, 2009

TCPL Board members present: Henrik Dullea, President; Thomas Colbert, Susan Currie, Richard Driscoll, Nathan Fawcett, Michael Hall, Barbara Page, Rochelle Proujansky, Marcy Rosenkrantz, Nancy Schuler, Michael Stamm, John Vineyard, David Weil

Board members absent: Eric Acree, Christine Sanchirico

Also present: Janet Steiner, Director; Rosemarie Rice, Assistant Director; Jean Stewart, Library Secretary; Elissa Cogan, President, TCPL Foundation

Meeting convened at 3:35 p.m.

APPROVAL OF AGENDA

MOTION by Schuler, seconded by Proujansky, to approve the agenda. Approved unanimously.

PUBLIC COMMENTS

None

EXECUTIVE SESSION

At 3:35 p.m. **MOTION** by Rosenkrantz, seconded by Fawcett, to go into Executive Session for the purpose of discussing personnel matters and collective bargaining issues. Approved unanimously. At 4:07 p.m. **MOTION** by Vineyard, seconded by Stamm, to move out of Executive Session. Approved unanimously. President Dullea announced that Library Director Janet Steiner had submitted a letter indicating her intention to retire from her position effective September 30, 2009. Senior library staff had been notified of this decision immediately prior to the board

meeting. Dullea said that he and the Library Director intended to inform the entire staff the next day. Dullea further said that he would be issuing a media release about the retirement decision following the staff meeting and that he would start assembling a search committee as quickly as possible. He thanked Steiner for her work on behalf of the library.

ACTION ITEMS

APPROVAL OF DRAFT MINUTES DOC 09-28

MOTION by Rosenkrantz, seconded by Proujansky, to approve the minutes of February 24, 2009 with clarifications provided by Rochelle Proujansky pertaining to the discussion of the report of the Library Services and Policy committee. Approved unanimously.

APPROVAL OF THE DRAFT MINUTES, EXECUTIVE COMMITTEE MEETING DOC 09-29

MOTION by Rosenkrantz, seconded by Fawcett, to approve the minutes of the February 24, 2009 Executive Committee meeting. Approved unanimously.

APPROVAL OF BILLS

MOTION by Fawcett, "I, Treasurer Nathan Fawcett, in keeping with New York State Education Law, certify that I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment 2009 bills in the amount of \$122,335.35 as outlined in Abstracts 7, 8 and 9". Approved unanimously.

CHARTER AMENDMENT DOC 09-14

MOTION to approve the Charter Amended required by New York State. This updates the record to reflect that there are fifteen trustee positions and that the length of the term of each trustee is 3 years. Approved unanimously.

2008 BUDGET AMENDMENTS DOC 09-30

MOTION to approve the 2008 Budget Amendments. Approved unanimously.

2009 BUDGET AMENDMENTS DOC 09-31

MOTION to approve 2009 Budget Amendments. Approved unanimously.

Fawcett commended Michelle Benjamin for her hard work on the budget amendments.

2008 Annual Report to NYS DOC 09-32

MOTION by Fawcett, seconded by Vineyard, to approve the 2008 Annual Report. Approved unanimously.

Fawcett commented that Janet Steiner has done a very good job on the Annual Report. Steiner noted that there has been an effort to review the definitions of each statistical category and to verify the accuracy of each statistic, including the methodology used to collect data.

FOUNDATION REPORT

Elissa Cogan asked that the Foundation Report be postponed since the Foundation Board would be joining the TCPL Board following this meeting.

DIRECTOR'S REPORT

Steiner asked the Trustees to review the report submitted in the Board Packet and contact her with any questions. She also invited the Trustees to the 10th Anniversary of the Discovery Trail, and encouraged Trustees to attend the Trustee Institute.

PRESIDENT'S REPORT

None

COMMITTEE REPORTS

Technology - March 10, 2009 minutes were submitted in Board Packet. Weil commented that Joyce Wheatley is re-vamping the library website. He also said that there will be a mid-year review of the Technology Plan.

Library Services & Policies - March 3, 2009 minutes were submitted in Board Packet.

Finance & Personnel - March 11, 2009 minutes were submitted in Board Packet.

Public Information & Advocacy - February 24, 2009 minutes were submitted in Board Packet. Rosenkrantz suggested that discussion about the meetings with legislators be added to the Agenda of the next Board meeting.

Library Art Acquisitions - Page will send out an email to schedule the next committee meeting.

Nominating - Did not meet

LIAISON REPORTS

Friends. Fawcett reported that book donations are down this month, but The Friends are advertising for book donations. He will be sending an invitation to the Trustees to sign up for volunteer hours at the Book Sale.

STAFF PRESENTATION: THE KINDLE

Steiner gave board members a demonstration of how the Amazon Kindle works. She said that there will be six staff members testing the Kindle. Each of them will have one week to use the device and then write a review.

**Tompkins County Public Library Board of Trustees
Tompkins County Public Library Foundation Board of Directors
Joint Board Session**

**Minutes of Meeting held on Tuesday, March 24, 2009
BorgWarner Room**

TCPL Board members present: Henrik N. Dullea, President; Tom Colbert, Susan Currie, Richard Driscoll, Nathan Fawcett, Michael Hall, Barbara Page, Rochelle Proujansky, Marcy Rosenkrantz, Nancy Schuler, John Vineyard

Board members absent: Eric Acree, Michael Stamm, David Weil

TCPL Foundation board members present: Elissa Cogan (President), Tom Colbert, Caroline Cox, Nathan Fawcett, Howard Hartnett, Rochelle Proujansky, Mike Riley, Marcy Rosenkrantz

Board members absent: Roy Dexheimer, Jud Kilgore

Also present: Janet Steiner, Library Director; Sally Grubb, Development Associate, TCPL Foundation, Rosie Rice, Assistant Library Director; Jean Stewart, Library Secretary

Also absent: Suzanne Smith Jablonski, Executive Director

H. Dullea welcomed Foundation Board Members. He opened the meeting by introducing Janet Steiner who made the announcement that she would be retiring from her job as Library Director on September 30, 2009. He expressed the appreciation of the trustees for all that J. Steiner has done for the library over the 15 years she has been director. Members present expressed their appreciation for her service and congratulations on her retirement but concern for her leaving.

H. Dullea asked E. Cogan to take over the meeting. E. Cogan regretted the absence of S. Smith Jablonski, Executive Director of the Foundation due to a family illness. The first item on the agenda was omitted as a result. Before addressing the second item on the agenda, E. Cogan told Trustees to expect to be contacted by Foundation Board Members in the near future about some of our major donor prospects.

E. Cogan then explained that the Library's sesquicentennial is coming up in 2014 and that this is an opportunity for major fundraising. The Foundation asked for input from the Trustees on the plans they have so far and for suggestions as to what major themes they might like to fund raise for.

Discussion followed.

Meeting adjourned at 6:00 pm.