

TOMPKINS COUNTY PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES  
November 25, 2008

TCPL Board members present: Henrik Dullea, President; Susan Currie, Richard Driscoll, Barbara Page, Rochelle Proujansky, Christine Sanchirico, Nancy Schuler, Michael Stamm, John Vineyard, David Weil

Board members absent: Eric Acree, Thomas Colbert, Nathan Fawcett, Michael Hall, Marcy Rosenkrantz

Also present: Janet Steiner, Director; Rosemarie Rice, Assistant Director; Jean Stewart, Library Secretary; Suzanne Smith Jablonski, Executive Director, TCPL Foundation

Meeting convened at 4:10 p.m.

APPROVAL OF AGENDA DOC 08-149

**MOTION** by Weil, seconded by Driscoll, to approve the agenda; approved unanimously.

PUBLIC COMMENTS

President Dullea read a thank you note from Steve Whicher expressing his gratitude for the support of the board during his time as County Administrator.

ACTION ITEMS

APPROVAL OF DRAFT MINUTES DOC 08-150

With the addition of a few minor typographical errors, which were summarized by Steiner, **MOTION** by Vineyard, seconded by Schuler, to approve the Minutes of October 28, 2008; approved unanimously.

APPROVAL OF BILLS

In the absence of Fawcett, President Dullea submitted: "On behalf of the Finance and Personnel Committee and in keeping with New York State Education Law, I certify that I have reviewed all vouchers presented for payment, and that all

disbursements are within the approved operating budget of the library. I therefore recommend that the Board of Trustees approve for payment 2008 bills in the amount of \$289,344.15 as outlined in abstracts 34, 35 and 36." Approved unanimously.

#### 2008 BUDGET AMENDMENTS DOC 08-151

**MOTION** by Stamm, seconded by Proujansky to approve the Budget Amendments as set forth in DOC 08-151; approved unanimously.

#### FOUNDATION REPORT

Smith Jablonski reported that the Annual Appeal is underway. All solicitations have been sent and things are in good shape compared to last year. She thanked the Board members who had personal contact with the potential donors. Smith Jablonski will report on specific figures at the December Board of Trustees meeting.

#### DIRECTOR'S REPORT

In addition to the written reports, Steiner mentioned that the Tompkins County Legislature passed the 2009 budget on November 18th. The new Tompkins County Administrator, Joe Mareane, will tour the library and meet with Steiner, President Dullea and Fawcett on December 1<sup>st</sup> to discuss the relationship between the county and the library.

Steiner informed the Board that the Ithaca Journal has invoked their right under the Freedom of Information Act to request copies of the ratified PSA and SSA contracts. Kevin Flanigan, PERB mediator, was here on November 24<sup>th</sup> to assist with Labor Management training.

#### PRESIDENT'S REPORT

President Dullea informed the board members that the library will receive funding from the county and the Town of Ithaca for Sunday staffing, but not from the City of Ithaca. He mentioned that Steiner has written to all three entities thanking them for their consideration of our proposal. Page complimented Steiner on doing such a good job in her efforts to get the budget passed.

## COMMITTEE REPORTS

*Technology* - Weil summarized the minutes of the meeting held on November 10<sup>th</sup>. A final version of the Disaster Technology Plan will be shared with the Board at the December 16<sup>th</sup> meeting. The committee discussed developments concerning Time Warner Cable. The delay in implementation is being caused by the need for a legal agreement giving TWC right of way to use the City of Ithaca's conduit for a cable connection. The committee also discussed the purchase of a Kindle service, and ways to keep library trustees up to date with technology developments.

*Library Services and Policy* - No report.

*Long Range Planning* - Page discussed the topics discussed at the meeting held on November 20<sup>th</sup>. A lot of time was spent discussing the 2008 Strategic Plan Progress Report where it is estimated that about 90% of the activities will be completed by the end of the year. A proposed set of 2009 Strategic Plan Priorities was distributed. The final QPK report on space needs was distributed. A joint meeting with the FLLS and TCPL boards will be scheduled. The immediate need of a redesign in the circulation was discussed, but no action taken.

At this time, **MOTION** was made by Schuler, seconded by Page for the board to endorse Proposed 2009 Strategic Priorities DOC 08-162; approved unanimously.

*Finance & Personnel* - Steiner summarized the draft 2009 budget set forth in DOC 08-165. The final Proposed 2009 Budget will be acted on at the December board meeting.

*Public Information* - Stamm reviewed the minutes from the October 28<sup>th</sup> meeting.

*Nominating* - Proujansky reported that the officers for 2009 will be presented to be board at the December meeting.

## LIAISON REPORTS

The Friends of the Library have elected Jack Clark as the new president. Steiner and Rice will be taking both Jack and Betta Hedlund to lunch.

EXECUTIVE SESSION

At 5:25 p.m. **MOTION** by Driscoll, seconded by Proujansky, to go into Executive Session for the purpose of discussing collective bargaining issues. Approved unanimously. At 5:37 p.m. **MOTION** by Vineyard, seconded by Schuler, to move out of Executive Session. Approved unanimously.

Meeting adjourned by 5:45 p.m.

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Recorded by Jean Stewart  
Library Secretary

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Endorsed by Thomas Colbert  
Secretary of the Board