

TOMPKINS COUNTY PUBLIC LIBRARY
FINAL MINUTES OF THE BOARD OF TRUSTEES
January 26, 2010

TCPL Board members present: Henrik Dullea, President; Eric Acree, Nathan Fawcett, Gwen Glazer, Diane Goodman-Daniel, Cynthia Nicholson, Marcy Rosenkrantz, Christine Sanchirico, Nancy Schuler, Michael Stamm, John Vineyard, Martha Walker

Board members absent: Richard Driscoll, Michael Hall

Also present: Susan Currie, TCPL Director; Rosemarie Rice, Assistant Director; Jean Stewart, Library Secretary; Suzanne Smith Jablonski, Joyce Wheatley, Cassandra Shortle, TCPL Librarians, Chris Grant, John Sammis, Gorges Web Site designers

Meeting convened at 4:10 p.m.

APPROVAL OF AGENDA DOC 10-01

MOTION was made to approve the agenda. Carried unanimously.

PUBLIC COMMENTS

None

PRESENTATION BY JOYCE WHEATLEY AND CASSANDRA SHORTLE

Wheatley displayed the new website by overhead projector. The home page has many new features and has been completely redesigned. She pointed out some of the new features, such as the "We Suggest" heading, which lists some of the books, DVDs, and movies recommended by the librarians. The "Virtual Library" category is also new. This page allows patrons to access information and resources from their home computers such as music and book downloads, the Homework Help feature, and many online research tools.

Cassie Shortle spoke about how the website has been redesigned to encourage patrons to explore the site more thoroughly. The "In the Spotlight" feature shows events happening at the library on a scrolling screen. There is a "Did you know?" box located in the bottom right corner of the home page that gives more detail about certain upcoming events. There is also a "Find It at the Library" box at the bottom of the page that offers links to other information. These links can be changed. Cassie said that many special features have also been added to the Kids Page and the Teens Page.

N. Fawcett asked about the time involved to keep the website updated. Wheatley told him that the site is constantly changing and that she would know better once some time had passed.

The trustees thanked Joyce and Cassie for all of their hard work. They also commended the designers from Gorges Web Sites for their excellent work.

ACTION ITEMS

APPROVAL OF DRAFT MINUTES DOC 10-02

MOTION was made by Rosenkrantz, seconded by Schuler, to approve the minutes of December 15, 2009. Approved unanimously.

APPROVAL OF BILLS

"I, Treasurer John H. Vineyard, in keeping with New York State Education Law, certify that I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve payment of December 2009 bills in the amount of \$107,110.94 as outlined in Abstracts 38, 39 and 40. I also recommend that the Board of Trustees approve for payment January 2010 bills in the amount of \$90,216.63 as listed in Abstracts 1 and 2." Approved unanimously.

2010 BUDGET AMENDMENTS DOC 10-03

J. Vineyard recommended that the Board of Trustees accept the recommendation of the Finance & Personnel Committee to restore Sherpa funding to the previous level. **MOTION** was made to approve the 2010 Budget Amendments. Approved unanimously.

RECOMMENDATION FOR CHANGES IN MANAGEMENT/CONFIDENTIAL SALARIES DOC 10-04

MOTION to approve the changes in Management/confidential salaries. Approved unanimously.

FOUNDATION REPORT

Suzanne Smith Jablonski reported that the 2009 overall campaign goal has been met. She thanked the trustees for manning the Annual Appeal table and for sending letters to possible contributors. There is now \$32,000 in the Janet Steiner retirement fund.

On January 27th business and community members will meet Susan Currie at a breakfast hosted by the Foundation.

The second annual Library Lovers Month will run from February 12 - 15. It's purpose is to raise community awareness of the importance of libraries. A voucher will be honored at local bookstores that will generate a percentage of each sale. Trustees can help by manning a table at Barnes & Noble to talk about the library and hand out vouchers, or by distributing the brochures with vouchers.

Suzanne reminded the trustees that the Inside Story Lunch is scheduled for May 6th at 11:30 a.m. at the Country Club of Ithaca. Photosynthesis Productions will be working with the Foundation to produce a video to be viewed at the lunch.

DIRECTOR'S REPORT

S. Currie reported that program attendance in January was 750. This high number is, in part, because of the new exhibit. Susan informed the board members that the missing letters have been put up in the library.

Time Warner Cable will soon present a proposal to the library for an increase in bandwidth.

Susan informed the board that labor/management meetings will be scheduled with Christine Merchant. The first meeting will be to discuss the process of the trainings, and the second meeting will be to discuss how issues should be worked through.

R. Rice reported that Facilities has cleaned all of the windows, but the outside of the building is still a concern. The sidewalks are scheduled to be cleaned in March, and Rosie hopes to be able to schedule a walk-through with Arel LeMaro in the near future.

PRESIDENT'S REPORT

President Dullea welcomed the new trustees to the board. Everyone introduced themselves and spoke a little about their backgrounds. He said that the most important task of the Board of Trustees was to select the Library Director. Susan is already having a positive effect on the library staff.

President Dullea also reminded the trustees that support from Tompkins County is the library's single largest financial stream. He warned that the next 2 to 3 years will create a very tough County fiscal system. Up until now, budget cuts have been across the board for all agencies, but Tompkins County will face annually increasing deficits, which will have a big impact on the library.

COMMITTEE REPORTS

Technology - Did not meet.

Library Services and Policy - Met on February 3 to continue discussions about revising the BorgWarner Room policy. The regular monthly meeting of the committee will be held on the first Wednesday of the month at 3:30 p.m..

Finance & Personnel - January 13, 2010 minutes submitted in board packet. The monthly meeting for the Finance & Personnel committee will be on the third Wednesday of the month at 4:00 p.m.

Public Information Committee - The regular monthly committee meeting will be held on the fourth Tuesday of the month at 3:00 p.m.

Library Art Acquisitions Committee - The committee will meet as needed.

LIAISON REPORTS

Friends - N. Fawcett reported that book donations are being taken in and sorted.

Legislature - none

MOTION to adjourn was made by Rosenkrantz, seconded by Vineyard at 6:08 p.m. Carried unanimously.

Recorded by Jean Stewart
Library Secretary

Endorsed by Michael Stamm
Secretary of the Board