

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
November 23, 2010

TCPL Board members present: Henrik Dullea, President; Aloja Airewele, Eric Acree, Nathan Fawcett, Gwen Glazer, Peter McCracken, Marcy Rosenkrantz, Christine Sanchirico, Michael Stamm, John Vineyard, Martha Walker

Board members absent: Michael Hall, Cynthia Nicholson, Nancy Schuler

Also present: Susan Currie, TCPL Director; Rosemarie Rice, Assistant Director; Jean Stewart, Library Secretary; Michael Lane, TC Legislator

Meeting convened at 4:03 p.m.

APPROVAL OF AGENDA DOC 10-103

MOTION was made to approve the agenda. Carried unanimously.

PUBLIC COMMENTS

None

ACTION ITEMS

APPROVAL OF NOVEMBER 23 DRAFT MINUTES DOC 10-104

A correction was made to the language of the Policy for Management and Confidential Staff. With these corrections, **MOTION** was made by Fawcett, seconded by Vineyard, to approve the minutes of October 26, 2010. Approved unanimously.

APPROVAL OF BILLS

"I, Treasurer John H. Vineyard, in keeping with New York State Education Law, certify that I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve payment of November 2010 bills as outlined in Abstracts 32, 33, and 34 in the amount of \$315,034.42. Vineyard explained that the major items were the New York State Retirement payment for the full year, contractual services and book expenditures. Approved unanimously.

APPROVAL OF NOMINEES

On behalf of the Nominating Committee, Michael Stamm submitted Christine Sanchirico and Cynthia Nicolson to be nominated for three-year terms as trustees for the board. Approved unanimously.

FOUNDATION REPORT

In the absence of Suzanne Smith Jablonski, Susan sought additional volunteers for the Ithaca Alternative Gift Fair that will be held on Saturday, December 4 at the Presbyterian Church. She distributed a sign-up sheet. Marcy Rosenkrantz described the fair and encouraged board members to support the not-for-profits. She distributed pledge cards and said that gifts can be given in the name of someone else.

DIRECTOR'S REPORT

Currie expressed her thanks to Sally Grubb for managing the BorgWarner Room, and Rosie Rice for overseeing Facilities issues while a staff member was on medical leave.

The policy for the common card for libraries in the Finger Lakes Library System has been drafted. Trustees received a draft of FAQs concerning the card. Rice mentioned that the image that will be displayed on the children's card is an image from "The Reading Zoo" by artist Jane Dennis.

Currie reported that library staff are seeing an increase in challenging behaviors of patrons of the library. The security and safety system and procedures are under review. This will include a review of the procedures for assigning access codes, levels of access and procedures for when codes are changed/deleted. A Library staff Task Force will be organized to review and update the Rules of Patron Behavior policy and will make recommendations on how to communicate policy enforcement to staff. Updated policies will be reviewed by the Library Services and Policy Committee and sent to the Board for final approval.

Staff Development Day will be held on February 11, 2010. The "Blackbelt Librarian", a nationally recognized library security consultant who spent many years in a large, busy, urban public library will be the speaker. TCPL will invite other librarians and security guards and Finger Lakes Library System to participate.

President Dullea asked for a review and clarification of the Critical Incident reports. Rosie Rice reviewed the reports and explained the procedure of banning someone from the library.

The PSA has asked that a Professional Staff Labor Management Committee be established. Christine Merchant will be asked to conduct the training of interest-based problem solving.

Rice told the board that the library is having a series of Technology "Petting Zoos". There are 2 more dates in this series that displays and demonstrates new devices that will be circulated in January, such as the iPad, Kindle, Nintendo DS and Nook.

PRESIDENT'S REPORT

President Dullea thanked Mike Lane for attending the board meeting and, especially for being such a strong advocate for the library. He is pleased that the budget cut is not as large as expected.

The Finance & Personnel Committee will review Susan Currie's 2011 work plan at their next meeting.

A slate of officers for 2011 will be put before the Nominating Committee, to be reported at the December board meeting. The slate is: President- Michael Stamm; VP - Marcy Rosenkrantz; Treasurer- John Vineyard; Secretary - Eric Acree.

COMMITTEE REPORTS

Technology - Minutes of meeting included in packet. Peter McCracken reported that the committee has re-formed and is looking into what its next steps will be.

Library Services & Policy - The next meeting will take place January 5, 2011.

Finance & Personnel - As included.

Community Relations & Outreach Committee - Marcy Rosenkrantz reported that the committee will consult with the Events & Marketing Committee, as they have similar goals.

Library Art Acquisitions Committee - No meeting.

Nominating Committee - Michael Stamm informed the members that the committee has a lot of work ahead to fill the seats of President Dullea, Nathan Fawcett and Diane Goodman-Daniels.

LIAISON REPORTS

Friends - Fawcett reported that the Fall 2010 Book sale was successful. The final numbers are not in yet, but attendance overall, was up from last year. Currie spoke at the Annual Meeting of the Friends. Sarah Glowgowski and Rosie Rice gave presentations on Professional Development activities. Amy Humber and Bonnie Wojnowski created a display. Beryl Barr will be the new president of the Friends.

Legislature - Mike Lane congratulated the library on it's 10th year in the building. The Government Opporations Committee is looking into broadcasting their meetings live from the library.

The county budget had passed and the legislature will soon start on next year's budget.

MOTION to adjourn was made by Acree, to adjourn at 5:19 p.m. Carried unanimously.

Recorded by Jean Stewart
Library Secretary

Endorsed by Michael Stamm
Secretary of the Board